

Board of Supervisors  
Thursday, July 12th, 2012 @ 6:30 PM  
Lynn Twp.~7911 Kings Hgwy., New Tripoli

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Kermit E. DeLongs, at 6:30 pm in the Municipal Building. Present were Chairman Kermit E. DeLong, Vice Chairman Justin N. Smith, Member Brian C. Dietrich, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Roadmaster Bruce Raber, Solicitor Marc Fisher, NW Press Reporter Elsa Kerschner, and approximately 14 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Public Comment:** (1) Resident, Richard Snyder addressed concerns, in the event, the tobacco mail pouch is painted on the bank barn located in the park. Resident, Dave Najarian stated that it is in private possession and felt that there was no issue. (2) Resident, Todd Dalrymple from Lincoln Court addressed the BOS with his concerns of loitering in the area. Mr. Dalrymple has contacted the state police concerning the loitering issue as well as a dog issue in a rental. He stated that he has not received any help by the state police. Solicitor, Marc Fisher stated that Mr. Dalrymple may have a private right of action.

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 06/14/12. Motion carried unanimously. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to direct the treasurer to pay the bills. Motion carried unanimously.

**Fire Company Report:** NTFC Fire Chief Peter Christ reported 86 fire calls to date. In addition the NTFC will hold a water rescue class starting Monday, July 16<sup>th</sup>; NTFC will have a food stand at Night in the Country; Fire Police Captain is arranging for additional fire police; spoke with Kevin Deppe about possible burn ban; thanked Bruce Raber for his assistance the storm on Saturday, July 7<sup>th</sup>. In reference to the storm clean up, Mr. Christ asked if the township could furnish them with a contact list to post in the trucks. Mr. Christ also asked the boards permission to use Randy Schmoyer to run with station #17 during daytime hours if he is available. Bruce Raber along with the BOS was in favor and when feasible stated that they can use Randy Schmoyer.

**Road Report:** Road Master Bruce Raber reported for the month of June: (1) Swept, and oiled and chipped 19 roads. (2) Started 2<sup>nd</sup> round of shoulder mowing. (3) Cleared roads of debris and trees from storms. Anticipated work for July: (1) Continue shoulder mowing. (2) Install new road pipes. (3) Get lines painted on roads. Brian Dietrich asked Bruce Raber if the township mows shoulders of state roads. Bruce Raber stated that Lynn Township does not do state roads but does do a small portion where a township road meets a state road. Heidelberg does do some state roads in their township and is compensated for their work.

**Pension Update:** Pension representative, Duane Peoples presented the BOS with an Investment Policy Statement. A motion was made by Justin N. Smith and seconded by Brian C. Dietrich to adopt the Investment Policy Statement. Motion carried unanimously.

**Resolution:** Resolution 2012-15 Ag Security; Najarian: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adopt RESOLUTION 2012-15 OF THE BOS OF LYNN TWP, LEHIGH COUNTY, PA TO ENACT A RESOLUTION TO CREATE AN AG SECUTIY AREA WITHIN THE TWP ACKNOWLEDGING RECEIPT OF REQUEST TO INCLUDE ADDITIONAL LANDS WITH THE AG SECURITY AREA OWNED BY DAVID C. NAJARIAN AND CYNTHIA A. NAJARIAN CONSISTING OF 2 TRACTS OF LAND. Motion carried unanimously.

**Donations:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to keep the 2012 donation the same as 2011. Motion carried unanimously

The donations are as follows:

**Donations/Contributions: July 2012 to July 2013**

LYNNPORT FIRE CO.....\$5,000

NEW TRIPOLI FIRE CO.....\$5,000

**Note: Fire Companies invoice Township for payment.**

NORTHWESTERN AMB. CORPS.....\$5,000

Fuel donation only-no extra donation; 07/10/08 BOS minutes

Invoice NW Ambulance for fuel when they reach \$5,000.00

NORTHWESTERN RESCUE SQUAD..... \$3,000

NORTHWESTERN REC. COMMISSION.....\$5,000 + \$500.00 Night in the Country.

Food Pantry.....\$1,500

**Managers Report:** Kevin Deppe, Township Manager, reported; that everything currently is good and that part time seasonal employee, Lil Lorenzen doesn't want to do the certification of training for spraying pesticides. Road crew



member Joe Howard also received a set of study material and will move forward with obtaining his certification. The BOS stated that Kevin Deppe should contact "Made in the Shade" to get prices and quotes from them for their services, if needed to do the spraying in the park.

**Miscellaneous:** (1) Justin Smith reported the "Workshop" meeting held on Monday, July 2, 2012 to discuss Codification of Ordinances went well. Tammy White will double check with Roy Stewart on setting up another date to continue with the review. (2) Bruce Raber stated that he is going to need to replace the gate on the 88 Mack. The BOS was in favor of taking care of the issue. Bruce Raber is obtaining prices. (3) Tony Oswald reported that "The Large Flowerheads" concert went well and that the next concert is scheduled for August 5<sup>th</sup> with "The Mudflaps" (4) Kermit DeLong expressed his concerns with phone calls he has been receiving at home and that the phone calls and language are out of control. Kermit DeLong stated that residents need to attend board meetings to discuss their issues.

**Public Comment:** (1) Resident, Dave Najarian stated his concerns that he feels that Lynn Township should record audio of the BOS meetings and would even like to see them on line.

**Announcements:** (1) 4<sup>th</sup> Annual Car & Motorcycle Show; Sunday, July 22, 2012; 1pm till 4pm Ontelaunee Park. \$5 entrance fee for all cars, trucks and biked; free admission for spectators. (2) Bank Barn dedication Friday, July 13, 2012.

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:06 pm.

**As of July 30, 2012**

Account	Balance
General Fund	615,181.92
Capital Reserve	5,299.33
CD's	470,000.00
Zoning/Subdivision	17,218.80
HLLW COG	50,752.58
State Road	82,062.96
Street Light	5,000.57
Park	19,591.08
Recreation	5,930.16
<b>Total</b>	<b>1,271,037.40</b>

**TOTAL**

**Income-GENERAL FUND**

<b>301 • Real Property Taxes</b>	
301.10 • Real Estate Tax-Current	3,323.30
301.40 • Delinquent RE Tax-Tax Claim	191.26
<b>Total 301 • Real Property Taxes</b>	<b>3,514.56</b>
<b>310 • Local Tax Enabling Act</b>	
310.10 • Real Estate Transfer Tax	3,191.93
310.20 • Earned Income Tax	
310.21 • Earned Income Tax-Current	75,405.82
<b>Total 310.20 • Earned Income Tax</b>	<b>75,405.82</b>
<b>Total 310 • Local Tax Enabling Act</b>	<b>78,597.75</b>
<b>331 • Fines</b>	
331.12 • Violation of Ordinances, Statue	330.22
<b>Total 331 • Fines</b>	<b>330.22</b>
<b>342 • Interest, Rents &amp; Royalties</b>	
342.53 • Royalties from Cell Tower Rent	1,100.00
<b>Total 342 • Interest, Rents &amp; Royalties</b>	<b>1,100.00</b>
<b>356 • State Payments in Lieu of Taxes</b>	
356.10 • Fish & Boat 2006 In-Lieu of Tax	222.00
<b>Total 356 • State Payments in Lieu of Taxes</b>	<b>222.00</b>
<b>360 • Gen. Govt. Charges for Services</b>	
361 • General Government	
361.30 • Zoning-Subdiv-Land Dev Fees	
361.32 • Fees for Eng., Insp, & Reviews	221.70
<b>Total 361.30 • Zoning-Subdiv-Land Dev Fees</b>	<b>221.70</b>
361.72 • Legal Review SubDev/LandDev	34.50

361.81 · Business Permit	125.00
361.87 · Sale of Maps & Publications	45.00
361.94 · Misc. Billing	204.00
Total 361 · General Government	630.20
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	762.00
362.41D · Driveway Permit	75.00
362.41F · Building Permit Filed	200.00
362.41K · Deck, Patios, Patio Roof, Porch	483.00
362.41P · Pool/Hot Tub/Spa Permit	80.00
362.41S · Accessory Struc < 1000 ft	150.00
Total 362.41 · Building Permit	1,750.00
362.42 · Electrical Permit	794.00
362.43 · Plumbing Permit	129.00
362.44 · Sewage Permits (SEO Fees)	645.00
Total 362.40 · Protective Inspection Fees	3,318.00
362.98 · Sign Permit	60.00
Total 362 · Public Safety	3,378.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,844.80
Total 364 · Sanitation	1,844.80
Total 360 · Gen. Govt. Charges for Services	5,853.00
<b>Total Income</b>	<b>89,617.53</b>

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	423.18
Total 400.00 · Legislative (Governing) Body	423.18
402 · Auditing/Bookkeeping Services	
402.31 · Professional Auditing Services	3,000.00
Total 402 · Auditing/Bookkeeping Services	3,000.00
403 · Tax Collection	
403.16 · Commission Paid as Compensation	12,155.59
403.46 · Meetings, Conferences, Cont. Ed	20.00
Total 403 · Tax Collection	12,175.59
404 · Solicitor/Legal Services	1,016.70
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,143.54
Total 405 · Secretary/Clerk	2,143.54
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,910.26
406.21 · Office Supplies	701.10
406.23 · Postage	49.74
406.32 · Communication - Phone/Wireless	481.70
406.34 · Advertising	55.28
406.38 · Rentals	387.48
406.42 · Membership/Dues	7.21
406.46 · Mtg., Conf., Cont. Ed.	314.95
406.48 · Internet Fees/Web Design	60.00
406.99 · Payroll	58.50
406 · Other General Govt. Admin - Other	62.85
Total 406 · Other General Govt. Admin	4,089.07

408 · Engineering Services	
408.99 · Township engineer	671.25
Total 408 · Engineering Services	671.25
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	372.27
409.37 · Repairs and Maint.	75.00
409.44 · Laundry/Other Sanitary Services	453.23
Total 409 · General Government Bldg&Plants	900.50
Total 400 · General Government	24,419.83
410 · Public Safety	
411 · Fire	
411.97 · Lynnport FC Fuel	258.20
411.98 · New Tripoli FC Fuel	426.50
Total 411 · Fire	684.70
412 · Ambulance/Rescue	
412.54 · Ambulance/Rescue Donations	3,000.00
412.98 · Fuel	449.85
Total 412 · Ambulance/Rescue	3,449.85
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,295.00
413.45 · Contracted Services	148.00
Total 413 · Code Enforcement	2,443.00
414 · Planning & Zoning	
414.31 · Professional services	357.00
414.33 · Transportation Costs	305.80
414.98 · Zoning Recording/Transcription	175.00
414.99 · Salary Zoning Officer	3,497.58
Total 414 · Planning & Zoning	4,335.38
Total 410 · Public Safety	10,912.93
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	460.82
426.44 · Sanitation Services	828.00
Total 426 · Gen Gov Recycling Col & Dis	1,288.82
Total 420 · Health and Human Services	1,288.82
423 · Human Services	
423.54 · CCL Food Pantry Donation	1,500.00
Total 423 · Human Services	1,500.00
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	1,037.19
Total 437 · Repair of Tools & Machinery	1,037.19
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	8,432.97
438.25 · Repairs & Maint Supplies	239.93
438.99 · Truck Fuel	2,612.96
Total 438 · Road/Bridge Maint. and Repair	11,285.86
Total 430 · Public Works Hwy,Rds,Streets	12,323.05
450 · Culture-Recreation	
452 · Participant Recreation	
452.97 · Northwestern Rec Commission	5,500.00
Total 452 · Participant Recreation	5,500.00
454 · GF Parks	



454.15 · Parks part time staff (GF)	1,778.77
454.25 · Repairs & Maint Supplies	16.00
Total 454 · GF Parks	1,794.77
Total 450 · Culture-Recreation	7,294.77
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,575.66
481.20 · Employer paid Medicare	368.50
481.30 · Employer paid Unemployment Comp	335.30
483.49 · 457 Pension contribution	870.00
Total 481 · Employer paid Taxes	3,149.46
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,574.54
487.02 · Life Insurance	40.30
Total 487 · Other Group Insurance Benefits	10,614.84
489 · All other unclassified Expenses	
489.39 · Banking Service Charge Fees	10.00
489.98 · Clothing Allowance	222.42
489.99 · EE withholding taxes	5,158.45
Total 489 · All other unclassified Expenses	5,390.87
Total 480 · Misc. Expense	19,155.17
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.96 · Transfer to HLLW COG	1,567.20
Total 492 · Interfund Operating Transfer	1,567.20
Total 490 · Other Financing Uses-exp	1,567.20

Total Expense	78,461.77
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Net Income	11,155.76
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Jul 12

Income-LIGHT FUND

383.11 · Street Lighting Tax	484.44
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Total Income	484.44
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Expense

434 · Street Lighting	
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434.36 · Street Lighting Electric	906.50
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Total 434 · Street Lighting	906.50
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Total Expense	906.50
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Net Income	-422.06
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Jul 12

Income-LIQUID FUEL FUND

0.00

Expense

430 · LFF Public Works	
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438 · Maint./Repair Roads & Bridges	105,348.31
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Total 430 · LFF Public Works	105,348.31
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Total Expense	105,348.31
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Net Income	105,348.31
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Jul 12

Income-COG ACCOUNT

392.01 · Transfer from General Fund	1,567.20
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Total Income	1,567.20
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Expense	0.00
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Net Income	1,567.20
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Jul 12
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Income-PARK FUND

342.59 · Rental of Park Facilities	350.00
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351 · Fed Capital & Operating Grants	
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351.07 · Culture-Recreation	1,000.00
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Total 351 · Fed Capital & Operating Grants	1,000.00
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387 · Contributions and Donations	512.63
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Total Income	1,862.63
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Expense

454 · Parks	
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454.24 · General Supplies	153.70
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454.25 · Repairs & Maintenance Supplies	294.63
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454.36 · Public Utilities	110.70
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Total 454 · Parks	559.03
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Total Expense	559.03
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Net Income	1,303.60
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Total Income (all accounts)	93,531.80
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Total Expense (all accounts)	185,275.61
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Net Income(all accounts)	-91,743.81
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Respectfully Submitted,

*Tammy M. White*

Tammy M. White  
Secretary/Treasurer