

Board of Supervisors  
Thursday, June 14th, 2012 @ 6:30 PM  
Lynn Twp.~7911 Kings Hgwy., New Tripoli

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Kermit E. DeLong, at 6:30 pm in the Municipal Building. Present were Chairman Kermit E. DeLong, Vice Chairman Justin N. Smith, Member Brian C. Dietrich, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Roadmaster Bruce Raber, Solicitor Marc Fisher, NW Press Reporter Elsa Kerschner, and approximately 9 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Justin N. Smith and seconded by Brian C. Dietrich to accept the minutes from 05/10/12. Motion carried unanimously. A second motion was made by Brian C. Dietrich and seconded by Justin N. Smith to direct the treasurer to pay all the bills. Motion carried unanimously.

**Fire Company Reports:** Gary Kuntz, Assistant Chief for NTFC was present to give report for June 2012. In addition to the report Mr. Kuntz reported that the fire company is filling swimming pools this summer @ \$150 per 3K gal. pool. He also added that the fire company is doing hall rentals.

**Road Report:** Bruce Raber, Roadmaster, reported for the month of May: (1) Finished up the first round of shoulder mowing. (2) Did some pot hole patching on black top roads. (3) Cleaned up large tree in park and installed 10 new signs in park. (4) Loaded 2 loads of scrap metal from recycling center 1<sup>st</sup> load \$151.80 – 2<sup>nd</sup> Load \$83.60. Also unloaded aluminum can trailer - \$190.00. (5) Cut grass and weed wacked at recycling center. (6) Worked on two dirt roads. (7) Installed new brushes on street broom. (8) Worked on sweeping roads and getting them ready to oil & chip. (9) Helped Weisenberg Twp. with their oil & chip. (10) Started our oiling & chipping. Anticipated work for June: (1) Sweep roads that we oiled & chipped. (2) Help Heidelberg Twp. and Lowhill Twp. with their oil & chipping. (3) Start second round of shoulder mowing.

**Certificate of deposit maturity notice:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to take the matured CD and roll it over into a 60 month CD along with the accumulated interest. Motion carried unanimously.

**Ag Security:** Solicitor Marc Fisher reported that the Lynn Township Planning Commission along with the Ag Security committee reviewed the proposed Ag Security on 4/17/2012 and both made a motion to accept the two larger tracts but not include the 5000 sq. ft. tract. David Najarian added that he has retracted the smaller tract of land. After no other comments were received the hearing was closed. Marc Fisher will have the proposed resolution ready for the July 12<sup>th</sup> BOS meeting.

**Music in the Park:** Discussion was held concerning insurance coverage, contract/agreement, for bands in the park. The BOS directed Tammy White to call Brown & Brown Insurance to inquire about event insurance per event and the cost per seasonal period of time and to also inquire if the township's current coverage is sufficient. A motion was made by Justin N. Smith and seconded by Brian C. Dietrich authorizing signature of the band contract from "The Flower heads" with any modifications the township may obtain and if event insurance is needed the township will purchase it as long as it does not exceed \$300 for the individual event and if it does exceed \$300 the artist must supply insurance. Motion carried unanimously.

**Managers' Report:** Kevin Deppe, Township Manager, reported: (1) No Parking Ordinance: The BOS tabled the issue. (2) Motion for 2 new events: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to allow NTFC and LPFC to assist in 2 events; June 30, 2012 Lynnport Jamboree; July 7, 2012 Schmoyer Funeral Home event, based on the fire companies willingness and availability. Motion carried unanimously. (3) Certification for pesticide license: The BOS decided that 1 road crew member, Joe Howard along with Part time seasonal employee Lil Lorenzen, be certified. (4) Complaint Letter: A follow up letter was received dated 6/10/12 regarding original complaint letter dated 4/24/2012. The follow up letter thanked Kevin Deppe and the township for following up on the complaint letter in a timely matter. The BOS also directed Kevin Deppe to have part time park employee stop mowing the area in the vicinity of the townhomes owned by Omega Homes. (5) Cell Tower agreement: Discussion was held on the union agreement for the cell tower for a buyout of \$104K. The BOS agreed that there are 2 sides to the coin and decided to review the material more in detail.

**Miscellaneous:** (1) Drain Pipe: Brian Dietrich addressed concerns about the drainage pipe located by the bank barn in the park. The extension of the pipe by 6 foot on each side would help with drainage issues on Oswald's field. The extension would also broaden the road enough for 2 cars to pass at the same time. Kevin Deppe said that they needed to be careful of any drainage into the EV creek. The BOS was ok with the extension of the drainage pipe. (2) Resolution funneling cigarette tax money: Brian Dietrich stated that 2 townships have passed a resolution in reference to the governor's budget to funnel cigarette tax money away from farm land preservation. Kermit DeLong and Justin Smith were not in favor of passing a resolution. Brian Dietrich stated he would have been in favor. (3) Workshop meeting: A motion was made by Justin N. Smith and seconded by Brian C. Dietrich authorizing a workshop meeting on Monday, July 2, 2012



@ 6:30pm at Lynn Township to discuss the Codification of Ordinances with Engineer Roy Stewart. Motion carried unanimously. Tammy White will advertise for the workshop.

**Public Comment:** (1) Resident Richard Metzger asked if the Historical Society could take 2 scoops of top soil. Bruce Raber stated yes.

**Announcements:** (1) 4<sup>th</sup> Annual Car & Motorcycle Show; Sunday, July 22, 2012; 1pm till 4pm Ontelaunee Park. \$5 entrance fee for all cars, trucks and bikes; free admission for spectators.

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:40 pm.

**As of June 30, 2012**

Account	Balance
General Fund	603,657.40
Capital Reserve	5,297.60
CD'S	470,000.00
Zoning/Subdivision	17,210.16
HLLW COG	49,171.57
State Road	187,331.58
Street Light	5,422.63
Park	18,285.10
Recreation	5,929.46
<b>Total</b>	<b>1,362,305.50</b>

	<u>TOTAL</u>
<b>Income-GENERAL FUND</b>	
301 • Real Property Taxes	
301.10 • Real Estate Tax-Current	47,935.03
301.60 • Real Estate Tax-Interim-Current	86.59
Total 301 • Real Property Taxes	48,021.62
310 • Local Tax Enabling Act	
310.10 • Real Estate Transfer Tax	7,883.90
310.20 • Earned Income Tax	
310.21 • Earned Income Tax-Current	46,753.02
Total 310.20 • Earned Income Tax	46,753.02
Total 310 • Local Tax Enabling Act	54,636.92
331 • Fines	
331.12 • Violation of Ordinances, Statue	63.60
331.13 • State Police	3,890.33
Total 331 • Fines	3,953.93
342 • Interest, Rents & Royalties	
342.53 • Royalties from Cell Tower Rent	1,000.00
Total 342 • Interest, Rents & Royalties	1,000.00
360 • Gen. Govt. Charges for Services	
361 • General Government	
361.90 • Mechanical/HVAC Permit	54.00
Total 361 • General Government	54.00
362 • Public Safety	
362.40 • Protective Inspection Fees	
362.41 • Building Permit	
362.41B • BLDG/Alter/Repair Permit	931.00
362.41D • Driveway Permit	75.00
362.41F • Building Permit Filed	200.00
362.41K • Deck, Patios, Patio Roof, Porch	283.00
362.41N • Re-inspection	50.00
362.41P • Pool/Hot Tub/Spa Permit	408.00
Total 362.41 • Building Permit	1,947.00
362.42 • Electrical Permit	848.00

362.43 · Plumbing Permit	362.00
Total 362.40 · Protective Inspection Fees	3,157.00
Total 362 · Public Safety	3,157.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,273.65
Total 364 · Sanitation	1,273.65
Total 360 · Gen. Govt. Charges for Services	4,484.65
389 · Unclassified Income	59.00
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	23,633.00
Total 395 · Refunds of Prior Yr Expenditure	23,633.00
<b>Total Income</b>	<b>135,789.12</b>

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	423.18
Total 400.00 · Legislative (Governing) Body	423.18
403 · Tax Collection	
403.16 · Commission Paid as Compensation	2,282.18
Total 403 · Tax Collection	2,282.18
404 · Solicitor/Legal Services	1,252.34
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,068.33
Total 405 · Secretary/Clerk	2,068.33
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,947.86
406.21 · Office Supplies	343.37
406.23 · Postage	128.39
406.32 · Communication - Phone/Wireless	444.04
406.38 · Rentals	193.00
406.42 · Membership/Dues	30.00
406.48 · Internet Fees/Web Design	500.00
406.99 · Payroll	226.40
Total 406 · Other General Govt. Admin	3,813.06
408 · Engineering Services	
408.99 · Township engineer	805.50
Total 408 · Engineering Services	805.50
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	307.25
409.37 · Repairs and Maint.	434.93
409.44 · Laundry/Other Sanitary Services	326.02
Total 409 · General Government Bldg&Plants	1,068.20
Total 400 · General Government	11,712.79
410 · Public Safety	
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,110.00
Total 413 · Code Enforcement	2,110.00
414 · Planning & Zoning	
414.33 · Transportation Costs	545.01
414.34 · ZB Advertising, Print, & Bind	111.16
414.99 · Salary Zoning Officer	3,422.38
Total 414 · Planning & Zoning	4,078.55
419 · Other Public Safety	

419.99 · PA One Call	25.53
Total 419 · Other Public Safety	25.53
Total 410 · Public Safety	6,214.08
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	415.43
426.44 · Sanitation Services	1,046.00
Total 426 · Gen Gov Recycling Col & Dis	1,461.43
Total 420 · Health and Human Services	1,461.43
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	108.60
Total 437 · Repair of Tools & Machinery	108.60
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	7,024.12
438.25 · Repairs & Maint Supplies	2,003.26
438.99 · Truck Fuel	3,145.08
Total 438 · Road/Bridge Maint. and Repair	12,172.46
Total 430 · Public Works Hwy,Rds,Streets	12,281.06
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	2,322.43
Total 454 · GF Parks	2,322.43
Total 450 · Culture-Recreation	2,322.43
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,616.16
481.20 · Employer paid Medicare	377.97
481.30 · Employer paid Unemployment Comp	306.40
483.49 · 457 Pension contribution	670.00
Total 481 · Employer paid Taxes	2,970.53
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,574.54
487.02 · Life Insurance	40.30
487.03 · Workmans Compensation	4,833.00
Total 487 · Other Group Insurance Benefits	15,447.84
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	45.00
489.99 · EE withholding taxes	5,334.23
Total 489 · All other unclassified Expenses	5,379.23
Total 480 · Misc. Expense	23,797.60
Total Expense	57,789.39
Net Income	77,999.73

Jun 12

Income-**STREET LIGHT**

383.11 · Street Lighting Tax	4,672.45
Total Income	4,672.45

Expense

434 · Street Lighting	
434.36 · Street Lighting Electric	907.09
Total 434 · Street Lighting	907.09

Total Expense	907.09
Net Income	3,765.36
	Jun 12
Income- <b>LIQUID FUEL FUND</b>	0.00
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	22,302.94
Total 430 · LFF Public Works	22,302.94
Total Expense	22,302.94
Net Income	-22,302.94
	Jun 12
Income- <b>HLLW COG</b>	0.00
Expense	
437 · Repairs of tools and machinery	894.19
Total Expense	894.19
Net Income	-894.19
	Jun 12
Income- <b>PARK FUND</b>	
342.59 · Rental of Park Facilities	480.00
387 · Contributions and Donations	-400.00
Total Income	80.00
Expense	
454 · Parks	
454.24 · General Supplies	127.18
454.25 · Repairs & Maintenance Supplies	1,150.08
454.36 · Public Utilities	116.31
454.38 · Rental	247.00
454.98 · Fuel for equipment	17.50
Total 454 · Parks	1,658.07
Total Expense	1,658.07
Net Income	-1,578.07
Total Income (all accounts)	140,541.57
Total Expense (all accounts)	83,551.68
Net Income(all accounts)	56,989.89

Respectfully Submitted,

*Tammy M. White*  
 Tammy M. White  
 Secretary/Treasurer