

Board of Supervisors
Thursday, April 12th, 2012 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Kermit E. DeLong, at 6:30 pm in the Municipal Building. Present were Chairman Kermit E. DeLong, Vice Chairman Justin N. Smith, Member Brian C. Dietrich, Zoning Officer Kevin N. Deppe, Assist. Secretary Janet L. Henritz, Road Master Bruce Raber, Solicitor Marc Fisher, NW Press Reporter Elsa Kerschner, and approximately 11 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: (1) None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Justin N. Smith and seconded by Brian C. Dietrich to accept the minutes from 03/08/12 with a correction to the Executive Session to state reason of "Litigation Purposes" and to direct the treasurer to pay the bills. Motion carried unanimously.

Subdivision: Scully continuous letter of credit-letter dated 03/30/2012- A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving the start of the 18 month maintenance period and a reduction in the letter of credit.

Road Report: Road Master, Bruce Raber reported for the month of March: (1) Finished up boom mowing. (2) Started working on dirt roads. (3) Started pot hole patching on black top roads. (4) Cleaned out trailer at Sewer Plant and took things to Ontelaunee Park. (5) Finished up cleaning intersections. (6) Re-built head walls at 2 large pipes. (Inlet end and exit ends) (7) Hauled in 2RC from Slatedale. (8) 3 road crew members attended A1 Equipment and Worker Safety Course. (9) Loaded up scrap metal at recycling center. \$136.40 (10) Changed oil and all filters on the Steel Wheel Roller. (Used for black top rolling.) (11) We got our new (used) 2001 Sterling truck. (12) Started and finished up all of our major shoulder paving for 2012. Anticipated work for the month of April: (1) Some spot paving. (2) Continue on dirt roads. (3) Maybe start replacing 1 or 2 smaller road pipes.

New Tripoli Fire Company: Peter Christ reviewed the past month of fire activity along with classes that are being held for training purposes. Their website is available and is updated monthly. Reminder to all residents about open burning during this dry season. Most of the state is in Red Flag conditions and they have had some brush fires this past month and into this month. Kevin Deppe did issue a Burn Ban for Lynn Township. Kermit DeLong noted that someone is again setting off fireworks almost nightly this past week in the townhouse area. The state police have been called.

Stone & Bituminous Material Bids: See 2012 bid results below.

2012 Road Materials

		250 Ton #67	250 Ton #57	400 Ton	2500 Ton #8	500 Ton	400 Ton	2500 Ton
<u>COMPANY</u>		Stone 2.0%	Stone 2%	#2A Stone	Stone 1.0%	#1 Stone	#10 Stone	2 RC
		LBW	LBW		LBW			
Lehigh Asphalt	FOB	\$9.75	\$9.25	\$8.50	\$10.70	\$9.50	-	\$7.00
	Total	\$2,437.50	\$2,312.50	\$3,400.00	\$26,750.00	\$4,750.00	-	\$17,500.00
	Delivered	\$14.60	\$14.10	\$13.35	\$15.55	\$14.35	-	\$11.85
	Total	\$3,650.00	\$3,525.00	\$5,340.00	\$38,875.00	\$7,175.00	-	\$29,625.00
Eastern Industries	FOB	\$9.75	\$8.90	\$7.00	\$12.10	\$8.50	-	\$5.45
	Total	\$2,437.50	\$2,225.00	\$2,800.00	\$30,250.00	\$4,250.00	-	\$13,625.00
	Delivered	\$13.90	\$13.40	\$11.50	\$16.60	\$13.00	-	\$9.95
	Total	\$3,475.00	\$3,350.00	\$4,600.00	\$41,500.00	\$6,500.00	-	\$24,875.00
Berks Products	FOB	\$11.49	\$10.92	\$6.60	\$13.94	\$10.45	\$9.20	\$6.05
	Total	\$2,872.50	\$2,730.00	\$2,640.00	\$34,850.00	\$5,225.00	\$3,680.00	\$15,125.00
	Delivered	\$20.35	\$17.78	\$13.46	\$20.80	\$17.31	\$16.06	\$12.91
	Total	\$5,087.50	\$4,445.00	\$5,384.00	\$52,000.00	\$8,655.00	\$6,424.00	\$32,275.00
Slatedale Aggregate	FOB	-	-	-	-	-	-	\$5.00
	Total	-	-	-	-	-	-	\$12,500.00
	Delivered	-	-	-	-	-	-	\$8.25
	Total	-	-	-	-	-	-	\$20,625.00
		500 Ton	900 Ton	400 Ton	200 Ton	300 Ton	150 Ton	300 Ton
<u>COMPANY</u>		Type 2	9.5 mm	19.0 mm	25.0 mm	9.5 mm	UPM	B-1
		Anti-Skid	Superpave	Superpave	Superpave	Superpave	Coldpatch	Sand
Lehigh Asphalt	FOB	\$9.50	\$58.35	\$53.27	\$48.21	\$57.73	-	\$11.50

	Total	\$4,750.00	\$52,515.00	\$21,308.00	\$9,642.00	\$17,319.00	-	\$3,450.00
	Delivered	\$14.35	-	-	-	-	-	\$16.35
	Total	\$7,175.00	-	-	-	-	-	\$4,905.00
Eastern Industries	FOB	\$8.50	\$65.50	\$55.00	\$51.00	\$64.00	\$110.00	
	Total	\$4,250.00	\$58,950.00	\$22,000.00	\$10,200.00	\$19,200.00	\$16,500.00	
	Delivered	\$13.00	-	-	-	-	-	-
	Total	\$6,500.00	-	-	-	-	-	-
Berks Products	FOB	\$11.96	-	-	-	-	-	-
	Total	\$5,980.00	-	-	-	-	-	-
	Delivered	\$20.82	-	-	-	-	-	-
	Total	\$10,410.00	-	-	-	-	-	-
		14,000 Gals	105,600 LF					
COMPANY		Diesel	Yellow					
Horwith Fuel		Fuel	Traffic Lines					
Maximum mark up over bidders cost at time of deliver		.20 cents	-					
		-	-					
A-1 Traffic Control		-	\$.0975					
		-	\$10,296.00					
Midlantic Marking		-	\$.097					
		-	\$10,243.20					

A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept all the bids as presented in the chart listed above and to award the low bids highlighted on the chart listed above. Motion carried unanimously.

Resolution 2012-13: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adopt Resolution 2012-13; A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA FOR THE TRANSFER OF UNENCOMBERED MONEYS FROM ONE TOWNSHIP ACCOUNT TO ANOTHER. Motion carried unanimously. The motion was to close out Miller Road Farms #5.

Resolution 2012-14: A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adopt Resolution 2012-14; A RESOLUTION OF THE TOWNSHIP OF LYNN, COUNTY OF LEHIGH, COMMONWEALTH OF PA URGING THE PA GENERAL ASSEMBLY TO ELIMINATE OR AMEND THE SATE PREVAILING WAGE ACT (ACT 442 OF 1961). Motion carried unanimously.

Managers' Report: (1) New playground equipment has arrived for the playground in the park. Installation will require some extra help. I hope to get some volunteers to complete this project. (2) Park improvements are going well. The additional site for the lacrosse/soccer field is stalled pending consideration of new location. This year as with other years the park mechanical equipment is in need of repairs. I am hopeful we will not exceed the budgeted amount. (3) The only bridge the township is responsible for has been inspected and its condition has been rated. There are no immediate repairs necessary but we should anticipate improvements for 2013. Painting and some work will be needed in 2013. (4) I am working with NYAA on improvements to the current fields. Seeding and fertilizing both fields will be completed in a few weeks. (5) The rotary club will be coming in on Saturday to clean and mulch the front entrance of the park. Our new seasonal employee Lil L is doing a great job. (6) Roy Stewart will have the list of proposed changes for SALDO & Zoning Ordinances for Supervisors review in the next week or so. Changes/Updates must be made to some of the sections and hopefully we can discuss some of those changes at the next BOS meeting. (7) Entrance into Ontelaunee Park off of Allemaengel Road needs to be gated off. Kevin was given permission to install a gate at this entrance. (8) Discussion regarding entrance at old pool area also needs to be addressed as well because we have no HOP for that entrance. Possible trees and topsoil to be brought in or fenced off with chain link fencing we currently have.

Executive Session: Marc Fisher called an executive session @ 7:08 pm for litigation purposes. The regular BOS meeting commenced @ 7:20 pm.

Miscellaneous: (1) Brian C. Dietrich would like to see a softball field somewhere in the park. Approx. 220 feet would be needed. (2) Kermit DeLong suggested oil and chipping the dirt road that currently circles up and around to the Zeisloff House and Fort Everett. Discussion on cost verses 1 1/2" black top might be more feasible. This is needed to keep the dust down driving through the park. (3) Brian C. Dietrich discussed audit for Tax Collector – Linda Tyson. Mr. Tyson stated that Linda was audited every year by the elected auditors or outside auditors following suit with the Township. A motion was made by Brian C. Dietrich and seconded by Kermit DeLong to have Lynn Township's Tax Collector audited by Fry & Co. of Walnutport PA. (4) Richard Metzger mentioned a pipe in Ontelaunee Park that needs to be opened. Bruce Raber was directed to take a look at it. (5) Bruce Raber suggested advertising for a part-time worker for the upcoming winter months to replace Andrew Foulk. He is also currently down a full time worker but with help from surrounding

municipalities he doesn't foresee needing to hire temporary full time. Discussion on wage of seasonal part-time for road crew with preferable CDL is \$13.50. (6) Kermit DeLong suggested someone chair the upcoming Missions & Goals meeting on April 19th. Justin N. Smith stated that we would oversee the meeting that would basically be a collecting of information and ideas from current committee members and residents.

Public Comment: (1) None

Announcements: (1) "Clean Sweep 2012: Sat. April 14, 2012, 8am-12noon @ Lowhill Twp Building, Rte 100.

(2) "Beautify Lynn Day" Sat. April 21, 2012, 9am-1pm sponsored by the Lynn Twp EAC. (3) Mission and Goals Open Forum, Thursday, April 19, 2012 @ 6:30pm,

Adjournment: A motion was made by Kermit DeLong and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:34 pm.

As of April 30, 2012

Account	Balance
General Fund	495,683.62
Capital Reserve	5,294.09
CD's	470,000.00
Zoning/Subdivision	16,802.67
HLLW COG	50,036.08
State Road	236,071.91
Street Light	513.17
Park	23,641.80
Recreation	5,927.96
Total	1,303,971.30

	<u>TOTAL</u>
Income-GENERAL FUND	
301 • Real Property Taxes	
301.40 • Delinquent RE Tax-Tax Claim	11.95
301.60 • Real Estate Tax-Interim-Current	3.53
Total 301 • Real Property Taxes	<u>15.48</u>
310 • Local Tax Enabling Act	
310.10 • Real Estate Transfer Tax	4,115.97
310.20 • Earned Income Tax	
310.21 • Earned Income Tax-Current	60,907.11
Total 310.20 • Earned Income Tax	<u>60,907.11</u>
Total 310 • Local Tax Enabling Act	<u>65,023.08</u>
331 • Fines	
331.10 • Court - Magistrate	126.45
Total 331 • Fines	<u>126.45</u>
342 • Interest, Rents & Royalties	
342.53 • Royalties from Cell Tower Rent	1,100.00
Total 342 • Interest, Rents & Royalties	<u>1,100.00</u>
360 • Gen. Govt. Charges for Services	
361 • General Government	
361.81 • Business Permit	225.00
361.87 • Sale of Maps & Publications	20.00
361.90 • Mechanical/HVAC Permit	54.00
361.94 • Misc. Billing	1.00
361.97 • Zoning Board Appeal Fee	500.00
Total 361 • General Government	<u>800.00</u>
362 • Public Safety	
362.40 • Protective Inspection Fees	
362.41 • Building Permit	
362.41A • Permit for Ag. Bldg.	75.00
362.41B • BLDG/Alter/Repair Permit	4,187.00
362.41F • Building Permit Filed	1,420.00
362.41K • Deck, Patios, Patio Roof, Porch	254.00

362.41N · Re-inspection	125.00
362.41P · Pool/Hot Tub/Spa Permit	204.00
362.41S · Accessory Struc < 1000 ft	225.00
Total 362.41 · Building Permit	6,490.00
362.42 · Electrical Permit	704.00
362.43 · Plumbing Permit	258.00
362.44 · Sewage Permits (SEO Fees)	710.00
Total 362.40 · Protective Inspection Fees	8,162.00
362.99 · Logging/Timber Harvest	200.00
Total 362 · Public Safety	8,362.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,328.40
Total 364 · Sanitation	1,328.40
Total 360 · Gen. Govt. Charges for Services	10,490.40
389 · Unclassified Income	50.00
392 · Interfund Operating Transfer	
392.98 · Transfer from SubD/Zoning	700.58
Total 392 · Interfund Operating Transfer	700.58
Total Income	77,505.99

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	423.18
Total 400.00 · Legislative (Governing) Body	423.18
403 · Tax Collection	
403.16 · Commission Paid as Compensation	8,561.23
403.23 · Postage for Tax Collector	180.00
Total 403 · Tax Collection	8,741.23
404 · Solicitor/Legal Services	1,461.20
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,030.72
Total 405 · Secretary/Clerk	2,030.72
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,985.44
406.21 · Office Supplies	119.71
406.23 · Postage	114.49
406.32 · Communication - Phone/Wireless	1,114.59
406.34 · Advertising	163.82
406.38 · Rentals	247.75
406.42 · Membership/Dues	2,554.01
406.46 · Mtg., Conf., Cont.Ed.	175.00
406.99 · Payroll	115.95
Total 406 · Other General Govt. Admin	6,590.76
408 · Engineering Services	
408.99 · Township engineer	716.00
Total 408 · Engineering Services	716.00
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	546.81
409.44 · Laundry/Other Sanitary Services	174.31
409.99 · Heating - Oil/Propane	1,163.47
Total 409 · General Government Bldg&Plants	1,884.59
Total 400 · General Government	21,847.68
410 · Public Safety	

411 · Fire	
411.98 · New Tripoli FC Fuel	320.76
Total 411 · Fire	320.76
412 · Ambulance/Rescue	
412.98 · Fuel	349.75
Total 412 · Ambulance/Rescue	349.75
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,418.00
Total 413 · Code Enforcement	2,418.00
414 · Planning & Zoning	
414.31 · Professional services	245.00
414.33 · Transportation Costs	466.20
414.34 · ZB Advertising, Print, & Bind	74.80
414.98 · Zoning Recording/Transcription	192.50
414.99 · Salary Zoning Officer	3,459.97
Total 414 · Planning & Zoning	4,438.47
419 · Other Public Safety	
419.99 · PA One Call	14.79
Total 419 · Other Public Safety	14.79
Total 410 · Public Safety	7,541.77
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	511.03
426.44 · Sanitation Services	828.00
Total 426 · Gen Gov Recycling Col & Dis	1,339.03
Total 420 · Health and Human Services	1,339.03
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	2,217.89
Total 437 · Repair of Tools & Machinery	2,217.89
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	6,731.22
438.25 · Repairs & Maint Supplies	614.32
438.99 · Truck Fuel	3,527.13
Total 438 · Road/Bridge Maint. and Repair	10,872.67
Total 430 · Public Works Hwy,Rds,Streets	13,090.56
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	1,203.44
Total 454 · GF Parks	1,203.44
Total 450 · Culture-Recreation	1,203.44
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,356.63
481.20 · Employer paid Medicare	317.28
481.30 · Employer paid Unemployment Comp	243.97
483.49 · 457 Pension contribution	670.00
Total 481 · Employer paid Taxes	2,587.88
486 · Insurance	
486.10 · Insurance - Liability	16,425.00
Total 486 · Insurance	16,425.00
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,574.54

487.02 · Life Insurance	40.30
487.03 · Workmans Compensation	4,832.00
Total 487 · Other Group Insurance Benefits	15,446.84
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	60.97
489.99 · EE withholding taxes	4,546.01
Total 489 · All other unclassified Expenses	4,606.98
Total 480 · Misc. Expense	39,066.70

Total Expense	84,089.18
Net Income	-6,583.19

Apr 12

Income-ELECTRIC LIGHT FUND
Expense

434 · Street Lighting	
434.36 · Street Lighting Electric	907.72
Total 434 · Street Lighting	907.72

Total Expense	907.72
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Net Income	-907.72
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Apr 12

Income-LIQUID FUEL FUND
Expense

430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	2,653.72
439 · HW Construction/Rebuilding Proj	16,797.58
Total 430 · LFF Public Works	19,451.30

Total Expense	19,451.30
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Net Income	-19,451.30
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Apr 12

Income-ESCROW FUND
Expense

492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	700.58
Total 492 · Interfund Operating Transfers	700.58

Total Expense	700.58
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Net Income	-700.58
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Apr 12

Income-PARK FUND

342.59 · Rental of Park Facilities	675.00
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Total Income	675.00
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Expense

454 · Parks	
454.25 · Repairs & Maintenance Supplies	872.00
454.36 · Public Utilities	29.27
454.37 · Equipment Repair	939.10
Total 454 · Parks	1,840.37

Total Expense	1,840.37
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Net Income	-1,165.37
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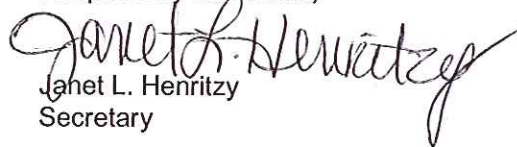
Total Income (all accounts)	78,180.99
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Total Expense (all accounts)	106,989.15
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Net Income(all accounts)	-28,808.16
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Respectfully Submitted,


Janet L. Henritzy
Secretary