

Board of Supervisors  
Wednesday, December 5th, 2012 @ 6:30 PM  
Lynn Twp.-7911 Kings Hgwy., New Tripoli

**Call to Order:** The "Work Shop" meeting of the Lynn Township Board of Supervisors was called to order by Chairman Kermit E. DeLong, at 6:30 pm in the Municipal Building. Present were Chairman Kermit E. DeLong, Vice Chairman Justin N. Smith, Member Brian C. Dietrich, Secretary/Treasurer Tammy M. White, Engineer/Alternate Zoning Officer Roy Stewart, NW Press Reporter Elsa Kerschner, 8 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Public Comment:** None.

**Accept the Minutes:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith approving the minutes from the 10/03/2012 Workshop meeting. Motion carried unanimously.

**Codification of Ordinance:** Proposed changes to the Lynn Township Zoning Ordinance were discussed as follows;

**Old Business Tabled from 08/01/2012 & 09/05/2012 & 10/03/2012:**

39. Section 460 (27 406) Parking and Loading Requirements. 08/01/12: BOS in agreement to have Kevin Deppe look in to. 09/05/12: The BOS agreed that this section will come together with the definitions, parking requirements, and uses. 10/03/12: Definitions will be reviewed at the next Workshop. 12/05/12: This section will be reviewed at the next Workshop TBD.

41. Section 470 (27-407) Signs. 08/01/12: Kevin Deppe will contact John Ashcraft in reference to court cases. 09/05/12: Kevin Deppe will discuss further with John Ashcraft. 10/03/12: Kevin Deppe has received information from John Ashcraft regarding signs. Roy Stewart and Kevin Deppe will review Heidelberg, Washington, Weisenberg to help compare, establish, and incorporate into Lynn Township. Will present review at the next Workshop. Have to determine what is permanent and what's not and what the township does not require a permit for and when a permit is needed. The BOS were in agreement that the structures of signs are not to be in motion. 12/05/12: This section will be reviewed at the next Workshop TBD.

**Old Business Tabled from 09/05/2012 & 10/03/2012:**

41. Sub-section 493.4 under paragraph 1 delete the example. 09/05/12: (The section needs to be re-written so that it can be flagged for collection of REC fees). 10/03/12: 1. Create new lot-collect REC fees except for Ag Lots of 10 acres or more. 2. Previous or existing sub divided lots-collect @ time of sewage hook up. 3. Existing dwelling not in use & rebuild of a house-do not collect REC fees. If lot is big enough to subdivide then collect REC fees for the lots subdivided but not the main dwelling lot. 4. Commercial: Establish need based on commercial size; price per square foot. Roy Stewart will supply information for the next BOS meeting based on Weisenberg's Townships cost per square foot. Roy Stewart added that the language needs to be the BOS not the Developer. Kevin Deppe added that he performed a study for Lynn Township to validate the 3K cost for REC fees. The study was based on all land sold in the district and the average of property sales. 12/05/12: This section will be reviewed at the next Workshop TBD.

**Solicitor Review:** Sections 654 (27-605 D); Section 660 (27-606); Section 670 (27-607); Section 700 (Part 7); Section 800 (Part 8)- Solicitor Marc Fisher submitted his review and comments to the listed sections on letterhead dated 10/24/2012. 12/05/12: Roy Stewart along with the BOS is ok with Marc Fisher's review of the listed sections.

The BOS agreed to have Roy Stewart and Tammy M. White compile a list of all the changes made to date. The list will then be sent to the PC for their review as well as the BOS.

**New Business**

**Adding to a non-conforming structure:** The BOS were in agreement to make the change to zoning for residents who want to add to a non-conforming structure. This will allow for additions that meet the setbacks, bringing the addition into conformity, which helps in cutting down the cost of ZHB meetings when residents want to add to a non-conforming structure.

**Next Workshop meeting date:** Roy Stewart will send dates to Tammy M. White to determine whether or not a separate meeting will be necessary or if the codification workshop can be included with a regular scheduled BOS meeting.

**Resignation Letter:** A motion was made by Justin N. Smith and seconded by Brian C. Dietrich accepting Kevin N. Deppe's Resignation letter dated 11/13/2012. Kermit N. DeLong abstained. Motion carried.

**Appointment of BCO:** A motion was made by Justin N. Smith and seconded by Brian C. Dietrich appointing Ann Lett from Barry Iselt as BCO for Lynn Township for the remainder of 2012. Motion carried unanimously.

**Appointment of Open Records Officer Resolution 2012-19:** A motion was made by Justin N. Smith and seconded by Brian C. Dietrich approving Resolution 2012-19 appointing Janet L. Henritz as Open Records Officer of Lynn Township and amending Reso 2012-19 to add Tammy M. White as Alternate Open Records Officer. Motion carried unanimously.

**2013 Budget Amendments:** Roy Stewart will be in contact with the BOS regarding an hourly rate for his position as Alternate Zoning Officer. A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to keep Roy Stewart as Alternate Zoning Officer for the remainder of 2012. A motion was made by Brian C. Dietrich and seconded by Justin N.

Smith authorizing the draft 2013 budget to be amended to reflect the resignation of Kevin N. Deppe and to adjust the Engineer and Solicitor fees. Motion carried unanimously. The 2013 Budget will be adopted at the 12/13/12 BOS meeting.

**Reorganizational Dinner:** Kermit E. DeLong and Justin N. Smith agreed not to have a re-org dinner this January. Brian C. Dietrich was still in favor of the dinner.

**2013 BOS Meeting Date:** The BOS agreed to keep the meeting date the 2<sup>nd</sup> Thursday of each month @ 6:30pm with the exclusion of January 10, 2013 being the same week as the re-org meeting on Monday, January 7, 2013.. Roy Stewart will talk to Heidelberg Township regarding his attendance between both townships.

**REC Fees:** The BOS were in agreement to leave the REC Fees at 3K for 2013.

**Misc:** 1. Transfer Station: Discussion was held concerning the possibility of having summer hours from 7 to 2 and winter hours from 8 to 3. Further discussion with the transfer station workers will be held. More information will be brought to the BOS attention for them to make a decision. 2. Hazard Mitigation Plan: Justin N. Smith stated he will follow up on the issue.

**Public Comment:** None.

**Adjournment:** A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:07 pm.

Respectfully Submitted,



Tammy M. White  
Secretary/Treasurer