

Board of Supervisors
Thursday, October 11th, 2012 @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Kermit E. DeLong, at 6:30 pm in the Municipal Building. Present were Chairman Kermit E. DeLong, Vice Chairman Justin N. Smith, and Member Brian C. Dietrich, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Marc Fisher, Road Master Bruce Raber, NW Press Reporter Elsa Kerschner, and approximately 7 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: (1) Resident David Najarian: Dave Najarian asked the BOS to reconsider a traffic impact study for Lynn Township. (2) Resident Gary Snyder: Gary Snyder requested a waiver for a shared driveway. Mr. Snyder presented the BOS with a map of the location at 6881 Lentz Rd. New Tripoli. Mr. Snyder will be subdividing one lot from the property in the coming months. Reasons for the shared driveway are (1) to allow more flexibility in the placement of the lot so that the lot can be closer to the existing house to help in the care of son Brett Snyder and that the lot can be farther from Lentz Road. (2) to allow for a shorter driveway that equates to less ground disturbance, maintenance, and less cost. (3) for easier snow removal on Lentz Rd. due to a lot of drifting which will make it easier to only keep one driveway plowed open in the winter. *A motion was made by Justin N. Smith and seconded by Brian C. Dietrich to grant the waiver subject to a written agreement for the possibility of no dispute in future years and that the written agreement is part of the subdivision. Motion carried unanimously.*

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith to accept the minutes from 09/13/12BOS meeting and the 09/26/2012 Budget meeting with a correction to the 09/26/2012 budget minutes to reflect that Brian C. Dietrich stated that in addition to the millage drop he was still only in favor of a 2% or 2 ½% wage increase for full time employees. Motion carried unanimously. A motion was made by Justin N. Smith and seconded by Brian C. Dietrich authorizing the treasurer to pay the bills. Motion carried unanimously.*

Fire Companies: Assistant Fire Chief Gary Snyder from NTFC presented the BOS with their monthly report. Further discussion was held clarifying Lynn Townships burn ordinance and what procedure the fire companies shall take. The BOS stated that the Ordinance states the rules and regulations for burning. If there is a burn in progress and it's not in accordance with the township ordinance the fire companies shall follow the ordinance and if there is a burn ban in affect, the burn ban clearly states "NO" burning.

Subdivisions: Greg Snyder Sewage Planning Module and conditional final approval: *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith granting conditional final approval and the transmittal of the sewage planning module based on the acceptance of all outstanding fees and the appropriate letter from LCA that will be combined with the sewage planning modules to then be submitted. Kermit E. DeLong abstained. Motion carried. A second motion was made by Brian C. Dietrich and seconded by Justin N. Smith that Greg Snyder pay rec fees for 3 of the 4 lots totaling 9K. Justin N. Smith and Brian C. Dietrich granted the exemption on one lot based on Saldo Section 493.2 for an existing dwelling in use @ time of subdivision application. Kermit E. DeLong abstained. Motion carried.*

Road Report: Road Master Bruce Raber reported for the month of September: (1) Cleaned out gutters and re-graded dirt roads after heavy rains. (2) Cut grass and weed wacked twice at recycling center. (3) Scrap pipe and scrap metal from recycling center = \$133.20. (4) Weed wacked around all signs – phone poles and small bridges. (5) Did some body work and painting on the 550 Ford and the 2001 sterling. (6) Opened pipes and cut up trees and branches that came down from heavy rain and wind. (7) Helped 2 other townships with paving projects. (8) Roof coated the shop roof and used 8 5 gallon buckets. (9) Did some shoulder cutting on Black top roads. (10) Paved over 3 pipes that were installed. (11) Shoulder paved Follweiler Ct. and Pleasure Ct. (12) Build new head walls on Fort Everett Rd. at large pipe using the new baskets and 4" stone and back filling with 4" stone. Anticipated work for October: (1) possibly more shoulder paving. (2) Boom Mowing. (3) Get trucks ready for winter. (4) Start tree trimming.

Budget/CPA Audit: *A motion was made by Brian C. Dietrich and seconded by Justin N. Smith authorizing the Solicitor to advertise for proposals to appoint an outside audit firm for the 2012 audit. Motion carried unanimously.*

An executive session was called at 7:08 pm to discuss legal and personnel issues. The BOS, Solicitor Marc Fisher, and Kevin Deppe attended the executive session. The regular BOS resumed at 7:22 pm.

Managers' Report: Kevin Deppe, Township Manager, reported: No report.

Miscellaneous: (1) Recording of the BOS Meetings: The BOS agreed to have the BOS meetings recorded by the November 2012 meeting at the latest the December 2012 meeting. Kevin Deppe is still putting into progress the streaming of the minutes. This may take some time till it is up and running, so the minutes will be recorded until the start of the streaming of the meetings. Streaming of the minutes is currently on hold. Marc Fisher again stated that once the minutes are approved they become the official minutes. The BOS will also have to decide how long they want to keep the audio recordings. (2) Park Kitchen: Justin Smith stated that he spoke with Dave Hunsicker from the New Tripoli Bank regarding the kitchen in the park. Mr. Hunsicker stated that the township should gather prices. The BOS along with Kevin

Deppe will be moving ahead with this project. (3) Hoffadeckel Ct: Bruce Raber will discuss the water issue on Hoffadeckel Ct. with land owner Rob Sadler.

Public Comment: (1) None

Announcements: Trick or Treat night set for Saturday, October 27, 2012 from 6pm to 8pm.

Adjournment: A motion was made by Justin N. Smith and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:32 pm.

As of October 31, 2012

Account	Balance
General Fund	651,389.79
Capital Reserve	5,304.93
CD's	470,754.04
Zoning/Subdivision	17,925.26
HLLW COG	51,474.01
State Road	74,429.20
Street Light	2,873.27
Park	10,079.92
Recreation	5,932.37
Total	1,290,162.79

TOTAL

Income-GENERAL FUND

301 · Real Property Taxes

301.10 · Real Estate Tax-Current	1,028.20
301.40 · Delinquent RE Tax-Tax Claim	168.83
301.60 · Real Estate Tax-Interim-Current	56.02

Total 301 · Real Property Taxes 1,253.05

310 · Local Tax Enabling Act

310.10 · Real Estate Transfer Tax	3,751.91
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	37,759.75

Total 310.20 · Earned Income Tax 37,759.75

Total 310 · Local Tax Enabling Act 41,511.66

331 ·

Fines

331.10 · Court - Magistrate	122.75
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Total 331 · Fines 122.75

342 · Interest, Rents & Royalties

342.53 · Royalties from Cell Tower Rent	1,100.00
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Total 342 · Interest, Rents & Royalties 1,100.00

355 · Shared Revenue & Entitlements

355.01 · PURTA-Public Utility Realty Tax	1,008.93
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Total 355 · Shared Revenue & Entitlements 1,008.93

360 · Gen. Govt. Charges for Services

361 · General Government

361.88 · Copy Fee	0.75
361.94 · Misc. Billing	371.00

Total 361 · General Government 371.75

362 · Public Safety

362.40 · Protective Inspection Fees

362.41 · Building Permit

362.41A · Permit for Ag. Bldg.	140.00
362.41B · BLDG/Alter/Repair Permit	1,016.00
362.41D · Driveway Permit	100.00
362.41F · Building Permit Filed	800.00
362.41K · Deck, Patios, Patio Roof, Porch	279.00
362.41N · Re-inspection	350.00

362.41S · Accessory Struc < 1000 ft	85.00
Total 362.41 · Building Permit	2,770.00
362.42 · Electrical Permit	1,032.00
362.43 · Plumbing Permit	358.00
362.44 · Sewage Permits (SEO Fees)	1,960.00
362.48 · Demolition Permit	129.00
Total 362.40 · Protective Inspection Fees	6,249.00
Total 362 · Public Safety	6,249.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,207.60
Total 364 · Sanitation	1,207.60
Total 360 · Gen. Govt. Charges for Services	7,828.35
392 · Interfund Operating Transfer	
392.99 · Transfer from COG	54.99
Total 392 · Interfund Operating Transfer	54.99
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	664.02
Total 395 · Refunds of Prior Yr Expenditure	664.02
Total Income	53,543.75

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	423.18
Total 400.00 · Legislative (Governing) Body	423.18
403 · Tax Collection	
403.16 · Commission Paid as Compensation	14,849.06
403.33 · Transportation	184.95
403.46 · Meetings, Conferences, Cont. Ed	392.22
Total 403 · Tax Collection	15,426.23
404 · Solicitor/Legal Services	760.02
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,143.53
Total 405 · Secretary/Clerk	2,143.53
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,947.85
406.21 · Office Supplies	211.47
406.23 · Postage	81.99
406.32 · Communication - Phone/Wireless	535.87
406.34 · Advertising	135.20
406.38 · Rentals	193.00
406.42 · Membership/Dues	159.21
406.46 · Mtg., Conf., Cont. Ed.	90.00
406.99 · Payroll	117.40
Total 406 · Other General Govt. Admin	3,471.99
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	117.23
409.37 · Repairs and Maint.	128.70
409.44 · Laundry/Other Sanitary Services	216.60
409.99 · Heating - Oil/Propane	37.00
Total 409 · General Government Bldg&Plants	499.53
Total 400 · General Government	22,724.48
410 · Public Safety	
411 · Fire	

411.97 · Lynnport FC Fuel	134.14
411.98 · New Tripoli FC Fuel	429.59
411.99 · Fire Company - Miscellaneous	<u>28,475.66</u>
Total 411 · Fire	29,039.39
412 · Ambulance/Rescue	
412.98 · Fuel	<u>116.59</u>
Total 412 · Ambulance/Rescue	116.59
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>1,375.00</u>
Total 413 · Code Enforcement	1,375.00
414 · Planning & Zoning	
414.31 · Professional services	903.00
414.33 · Transportation Costs	206.46
414.34 · ZB Advertising, Print, & Bind	115.00
414.42 · Dues, Subscriptions, and Mships	50.00
414.99 · Salary Zoning Officer	<u>3,535.17</u>
Total 414 · Planning & Zoning	<u>4,809.63</u>
Total 410 · Public Safety	35,340.61
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	521.46
426.44 · Sanitation Services	<u>972.00</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,493.46</u>
Total 420 · Health and Human Services	1,493.46
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>336.33</u>
Total 437 · Repair of Tools & Machinery	336.33
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	8,563.65
438.15 · PT Salaries for Road Crew	906.85
438.25 · Repairs & Maint Supplies	2,300.03
438.99 · Truck Fuel	<u>1,080.45</u>
Total 438 · Road/Bridge Maint. and Repair	<u>12,850.98</u>
Total 430 · Public Works Hwy,Rds,Streets	13,187.31
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	798.57
454.25 · Repairs & Maint Supplies	<u>1,754.05</u>
Total 454 · GF Parks	<u>2,552.62</u>
Total 450 · Culture-Recreation	2,552.62
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,557.36
481.20 · Employer paid Medicare	364.22
481.30 · Employer paid Unemployment Comp	171.92
483.49 · 457 Pension contribution	<u>870.00</u>
Total 481 · Employer paid Taxes	2,963.50
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,574.54
487.02 · Life Insurance	40.30
487.03 · Workmans Compensation	<u>1,185.63</u>
Total 487 · Other Group Insurance Benefits	11,800.47

489 · All other unclassified Expenses	
489.98 · Clothing Allowance	94.13
489.99 · EE withholding taxes	5,078.82
Total 489 · All other unclassified Expenses	5,172.95
Total 480 · Misc. Expense	19,936.92
Total Expense	95,235.40
Net Income	-41,691.65

Oct 12

Income-LIGHT FUND

383.11 · Street Lighting Tax	15.25
Total Income	15.25
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	758.80
Total 434 · Street Lighting	758.80
Total Expense	758.80
Net Income	-743.55

Oct 12

Income-LFF

0.00

Expense

430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	6,278.30
Total 430 · LFF Public Works	6,278.30
Total Expense	6,278.30
Net Income	-6,278.30

Oct 12

Income=- COG FUND

342.40 · Rent of Machinery and Equipment	892.78
Total Income	892.78
Expense	
437 · Repairs of tools and machinery	81.21
492 · Interfund Transfer	
492.02 · Transfer to GFMM	54.99
Total 492 · Interfund Transfer	54.99
Total Expense	136.20
Net Income	756.58

Oct 12

Income-PARK FUND

342.59 · Rental of Park Facilities	225.00
351 · Fed Capital & Operating Grants	
351.07 · Culture-Recreation	-558.04
Total 351 · Fed Capital & Operating Grants	-558.04
387 · Contributions and Donations	1,000.00
Total Income	666.96
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	32.00
454.36 · Public Utilities	99.42
454.38 · Rental	171.00
Total 454 · Parks	302.42

Total Expense	302.42
Net Income	364.54
Total Income (all accounts)	55,118.74
Total Expense (all accounts)	102,711.12
Net Income(all accounts)	-47,592.38

Respectfully Submitted,

Tammy M. White

Tammy M. White
Secretary/Treasurer