

Board of Supervisors
Thursday, August 8th, 2013 @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Kermit E. DeLong, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Janet L. Henritz, Engineer Roy Stewart, Solicitor Marc Fisher, NW Press Reporter Elsa Kerschner, and approximately 20 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: (1) Resident, David Najarian spoke out about two issues, the first being the safety of the fireman during a "Fireman's Competition Night" and the possibility of them not being covered under workers compensation in the event of an accident or injury. Tammy M. White will check with Workman's Comp to see if the Fireman would be covered for this event. The second concern of Mr. Najarian had was concerning a copy of a document provided in a controversial email prior to the Primary election held on May 21, 2013, that referenced a list of preserved farms with hand writing in the margins by former Township Manager Kevin Deppe with depiction of 4 individuals who were: Dave Najarian, Brian Dietrich, Ronald Hartman, and Carson Bear. Dave Najarian asked supervisor Justin N. Smith if Kevin Deppe was targeting these certain people and if Justin Smith directed Kevin Deppe to give this information to him. Justin Smith stated that Kevin Deppe was gone before the election. Dave Najarian stated that Justin Smith, in a flyer he used when he was running for Supervisor, was for farm land preservation. Dave Najarian stated that he felt that Justin Smith obviously was not for farm land preservation and asked Justin Smith if he was lying about his statement that he was for farm land preservation. Justin N. Smith stated that he was not going to answer this question in this form. Kermit DeLong added that Kevin Deppe did not single out anyone. Resident, Ben Giralico asked the BOS where they stand on farm land preservation. Kermit DeLong stated that there needs to be a balance.

Accept the Minutes and Direct the Treasurer to pay the bills: *A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to accept the minutes from 07/11/13 and direct the treasurer to pay the bills. Motion carried unanimously.*

Fire Companies: No report.

Road Report: *Bruce Raber, Road master, reported for the month of July:* (1) Worked on some dirt roads that washed out from heavy rains. (2) Hauled scrap metal from recycling center \$123.20. (3) Helped Heidelberg. Lowhill townships finish their oil & chipping. (4) Swept the roads that were oil & chipped. (5) Started the 2nd round of shoulder mowing. (6) Made 4 speed bumps in the park. (7) Removed large stumps in park and filled in with shale. (8) Cut up a few trees that up rooted and fell on roads. (9) Got the parking lot in the front of the park ready for oil & chip. (10) Double yellow line's have been painted on roads. Anticipated work for August: (1) Oil & chip parking lot in Park. (2) Work on dirt roads. (3) Fill in some small wash outs. (4) Continue shoulder mowing. Roy Stewart stated that PennDot will fix and replace the sinkhole at Behler and Rt. 143. After the issue is fixed then the Township will be responsible for the maintenance.

Joint Resolution: *A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong approving Resolution 2013-20; A RESOLUTION OF LYNN, HEIDELBERG, LOWHILL, AND WEISENBERG TOWNSHIPS CRAETNG AN INTERGOVERNMENTAL COOPERATION AGREEMENT FOR THE OWNERSHIP AND OPERATION OF A STEEL DRUM ROLLER & TRAILER. Motion carried unanimously.* Resident, Dave Najarian stated that such a transaction must be done by Ordinance. Solicitor, Marc Fisher stated that was correct and that the resolution was an intergovernmental cooperation agreement.

Codification: Solicitor, Marc Fisher and Engineer, Roy Stewart have completed the project and have submitted the proposed amendments. The Lynn Township/Proposed Amendments to the Lynn Township Subdivision and Land Development Ordinance and Proposed Amendments to the Lynn Township Zoning Ordinance need to be sent to the Lehigh Valley Planning Commission and to the Lynn Township Planning Commission for their review and then a public hearing will be scheduled for October 10th 2013. *A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to send the Lynn Township/Proposed Amieendments to the Lynn Township Subdivision and Land Development Ordinance and Proposed Amendments to the Lynn Township Zoning Ordinance to the Lehigh Valley Planning Commission and to the Lynn Township Planning Commission for their review. Motion carried unanimously.*

Duane Peoples: Pension update: Mr. Peoples presented the BOS with the pension update. The BOS stated they need time to review the info and will discuss the matter at the next BOS meeting in September. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to pass Resolution 2013-21: A RESOLUTION TO TRANSFER FUNDS IN THE 457(B) PLAN TO THE 401(A) PLAN. *Motion carried unanimously.*

Ag Security Proposal: *A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong approving receipt of the Ag Security request by Elton & Seleda Weaver and to include the Pin # 541923434337and for the staff to process the Ag Security request. Motion carried unanimously.*

Miscellaneous: (1) Janet Henritz reported that the small foot bridge in Ontelaunee Park has been repaired – the kitchen facilities are underway – The Rotary Club will pick up the expense of staining the band shell and Janet will get in contact with Reppert Painting, Jocelyn Reppert to set up a date for them to proceed with the project. (2) Kermit DeLong stated that there has been a lot of pressure on the office staff since Kevin Deppe is gone and suggested that the

supervisors take on more to get a firm handle on everything. (3) Kermit DeLong asked who is responsible for the maintenance or possible replacement of a memorial that is given to Ontelaunee Park. Solicitor, Marc Fisher stated that he will check into it. (4) Justin Smith asked where we were at with the transfer station recycling and magnetic markers for the bins. Tammy M. White reported that she met with Berger to review their recycling fees and Berger stated they didn't think they could come in less expensive the Cougles. Tammy M. White will contact Cougles regarding the magnetic signs. (5) Engineer, Roy Stewart stated he was following up on a pool complaint. (6) Janet Henritz reported that she has left a message for David Wright regarding the water/Electrical issue in Ontelaunee Park. Brian C. Dietrich stated that he would try to get in contact with David Wright. Janet Henritz did report that she did find old permits in regards to the electricity. Janet Henritz has also been trying to contact Met-Ed regarding the electricity at the Transfer Station.

Public Comment: (1) Resident, Sean Scanlon of Falcon Court addressed the BOS for an update on Falcon Ct. Solicitor, Marc Fisher stated that PennDot did agree to dig out on the other side of Falcon. Marc Fisher stated that he has not heard back from Pergosky and added that in order for the township to accept Falcon an offer has to be made by Pergosky and the offer has not been made yet. Justin N. Smith stated that he will try and get in contact with Pergosky.

Announcements: (1) Night in the Country is scheduled for Saturday, August 17, 2013 with a rain date of Sunday, August 18, 2013. (2) Sunday, August 11, 2013 from 5pm till 8pm the Todd Wolfe Band in Ontelaunee Park.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:26 pm.

As of August 31, 2013

Account	Balance
General Fund	791,424.42
Capital Reserve	5,319.44
CD's	471,750.40
Zoning/Subdivision	17,054.80
HLLW COG	57,102.57
State Road	66,079.51
Street Light	4,934.41
Park	30,539.42
Recreation	17,395.32
Total	1,461,600.29

	<u>TOTAL</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	2,706.70
301.60 · Real Estate Tax-Interim-Current	23.33
Total 301 · Real Property Taxes	<u>2,730.03</u>
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	541.45
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	43,983.63
Total 310.20 · Earned Income Tax	<u>43,983.63</u>
Total 310 · Local Tax Enabling Act	<u>44,525.08</u>
321 · Business Licenses and Permits	
321.80 · Cable Television Francise	12,843.69
Total 321 · Business Licenses and Permits	<u>12,843.69</u>
331 · Fines	
331.10 · Court - Magistrate	38.12
Total 331 · Fines	<u>38.12</u>
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,000.00
Total 342 · Interest, Rents & Royalties	<u>1,000.00</u>
355 · Shared Revenue & Entitlements	
355.04 · Alcoholic Beverage Licenses	600.00
Total 355 · Shared Revenue & Entitlements	<u>600.00</u>
360 · Gen. Govt. Charges for Services	
361 · General Government	

361.81 · Business Permit	175.00
361.87 · Sale of Maps & Publications	110.00
361.90 · Mechanical/HVAC Permit	54.00
361.94 · Misc. Billing	164.90
361.97 · Zoning Board Appeal Fee	750.00
Total 361 · General Government	1,253.90

362 · Public Safety

362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	679.00
362.41D · Driveway Permit	50.00
362.41F · Building Permit Filed	900.00
362.41K · Deck, Patios, Patio Roof, Porch	329.00
362.41N · Re-inspection	400.00
362.41P · Pool/Hot Tub/Spa Permit	-124.00
362.41S · Accessory Struc < 1000 ft	100.00
362.41 · Building Permit - Other	963.00
Total 362.41 · Building Permit	3,297.00
362.42 · Electrical Permit	546.00
362.43 · Plumbing Permit	254.00
362.44 · Sewage Permits (SEO Fees)	1,090.00
362.48 · Demolition Permit	129.00

Total 362.40 · Protective Inspection Fees **5,316.00**

Total 362 · Public Safety **5,316.00**

364 · Sanitation

364.30 · Solid Waste Collection/Disposal	1,285.00
Total 364 · Sanitation	1,285.00

Total 360 · Gen. Govt. Charges for Services **7,854.90**

395 · Refunds of Prior Yr Expenditure

395.99 · Refunds of Prior Year Exp.	125.16
-------------------------------------	--------

Total 395 · Refunds of Prior Yr Expenditure **125.16**

Total Income **69,716.98**

Expense

400 · General Government

400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	1,410.21
Total 400.00 · Legislative (Governing) Body	1,410.21

402 · Auditing/Bookkeeping Services

402.31 · Professional Auditing Services	3,000.00
Total 402 · Auditing/Bookkeeping Services	3,000.00

403 · Tax Collection

403.16 · Commission Paid as Compensation	131.69
Total 403 · Tax Collection	131.69

404 · Solicitor/Legal Services

1,247.60

405 · Secretary/Clerk

405.12 · Salary Township Secretary	2,111.85
Total 405 · Secretary/Clerk	2,111.85

406 · Other General Govt. Admin

406.12 · Salary Full Time Staff	959.82
406.19 · Personal Services-Benefits,ETC	145.00
406.21 · Office Supplies	405.05
406.23 · Postage	181.16
406.32 · Communication - Phone/Wireless	577.22
406.34 · Advertising	94.74

406.38 · Rentals	766.01
406.48 · Internet Fees/Web Design	60.00
406.99 · Payroll	<u>124.94</u>
Total 406 · Other General Govt. Admin	3,313.94
408 · Engineering Services	
408.99 · Township engineer	<u>1,093.50</u>
Total 408 · Engineering Services	1,093.50
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	343.68
409.44 · Laundry/Other Sanitary Services	<u>370.63</u>
Total 409 · General Government Bldg&Plants	<u>714.31</u>
Total 400 · General Government	13,023.10
410 · Public Safety	
411 · Fire	
411.98 · New Tripoli FC Fuel	<u>340.91</u>
Total 411 · Fire	340.91
412 · Ambulance/Rescue	
412.98 · Fuel	<u>1,055.38</u>
Total 412 · Ambulance/Rescue	1,055.38
413 · Code Enforcement	
413.31 · Code enforcement pro. service	5,088.00
413.45 · Contracted Services	<u>116.00</u>
Total 413 · Code Enforcement	5,204.00
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	<u>2,341.00</u>
Total 414 · Planning & Zoning	<u>2,341.00</u>
Total 410 · Public Safety	8,941.29
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	448.10
426.44 · Sanitation Services	<u>848.00</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,296.10</u>
Total 420 · Health and Human Services	1,296.10
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>2,130.11</u>
Total 437 · Repair of Tools & Machinery	2,130.11
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	8,512.52
438.99 · Truck Fuel	<u>2,884.37</u>
Total 438 · Road/Bridge Maint. and Repair	<u>11,396.89</u>
Total 430 · Public Works Hwy,Rds,Streets	13,527.00
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	1,437.16
454.25 · Repairs & Maint Supplies	43.45
454.37 · Repairs and Maint. serv (park)	<u>1,270.00</u>
Total 454 · GF Parks	<u>2,750.61</u>
Total 450 · Culture-Recreation	2,750.61
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,296.62
481.20 · Employer paid Medicare	303.24

481.30 · Employer paid Unemployment Comp	257.29
483.30 · Non-Uniform Pension Contr.	662.50
483.49 · 457 Pension contribution	770.00
Total 481 · Employer paid Taxes	3,289.65
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	11,707.86
487.02 · Life Insurance	38.50
487.04 · Workers Compensation Vol Fire	1,168.00
487.98 · Employer Paid Disability	-411.84
Total 487 · Other Group Insurance Benefits	12,502.52
489 · All other unclassified Expenses	
489.39 · Banking Service Charge Fees	12.00
489.99 · EE withholding taxes	2,347.25
489 · All other unclassified Expenses - Other	2,286.63
Total 489 · All other unclassified Expenses	4,645.88
Total 480 · Misc. Expense	20,438.05
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.96 · Transfer to HLLW COG	1,755.76
Total 492 · Interfund Operating Transfer	1,755.76
Total 490 · Other Financing Uses-exp	1,755.76
Total Expense	61,731.91
Net Income	7,985.07
	Aug 13

Income-LIGHT FUND

383.11 · Street Lighting Tax	253.41
Total Income	253.41
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	1,447.45
Total 434 · Street Lighting	1,447.45
Total Expense	1,447.45
Net Income	-1,194.04
	Aug 13

Income-LFF

Expense	0.00
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	16,257.22
Total 430 · LFF Public Works	16,257.22
Total Expense	16,257.22
Net Income	-16,257.22
	Aug 13

Income-COG

342.40 · Rent of Machinery and Equipment	2,117.40
392.01 · Transfer from General Fund	1,755.76
Total Income	3,873.16
Expense	0.00
Net Income	3,873.16
	Aug 13

Income-ESCROW

361 • General Government	
361.96 • Subdivision Escrow Deposit	500.00
Total 361 • General Government	500.00
Total Income	500.00
Expense	0.00
Net Income	500.00
	<u>Aug 13</u>
Income-PARK	
342.59 • Rental of Park Facilities	750.00
387 • Contributions and Donations	182.96
Total Income	932.96
Expense	
454 • Parks	
454.25 • Repairs & Maintenance Supplies	1,647.85
454.36 • Public Utilities	101.02
454.38 • Rental	158.98
Total 454 • Parks	1,907.85
Total Expense	1,907.85
Net Income	-974.89
Total Income (all accounts)	75,276.51
Total Expense (all accounts)	81,344.43
Net Income(all accounts)	-6,067.92

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer