

Board of Supervisors
Thursday, July 11th, 2013 @ 6:30 PM
Lynn Twp.~7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Justin N. Smith, at 6:30 pm in the Municipal Building. Present were Chairman Justin N. Smith, Vice Chairman Brian C. Dietrich, Member Kermit E. DeLong, Secretary/Treasurer Tammy M. White, Asst. Secretary/Treasurer Janet L. Henritz, Road Master Bruce Raber, Engineer Roy Stewart, Solicitor Marc Fisher, and approximately 17 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: (1) Resident, RoseMarie Faulk, addressed the BOS with concerns of a neighbor of hers located on Kings Highway that has at least 10 abandoned vehicles as well as the location not being taken care of. Ms. Faulk stated she did a written request in the fall of 2012 and nothing has been done. Engineer, Roy Stewart stated the location in question was sighted and that he is doing a follow up tomorrow, 7/12/13, and if nothing has been taken care of the issue will be sent to the magistrate. Solicitor, Marc Fisher stated that at the time the issue comes to him it could be anywhere between 20 and 40 days. (2) Sandra Kline, addressed the BOS with the possibility of being able to subdivide a lot off of her parents, Carl & Betty Miller's property. Engineer, Roy Stewart stated that he reviewed the issue with her and that she would be unable to do so because she doesn't have the required 30,000 square feet needed and that she can hire an engineer to review what she is proposing.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to accept the minutes from 06/13/13 and direct the treasurer to pay the bills. Motion carried unanimously.

Subdivision- (1) Stan Kelson Final: The LVPC submitted their letter of approval. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to grant final conditional approval based on KCE letter dated 5/21/13 and the approval from DEP. Motion carried unanimously.

Fire Companies- NTFC Fire Chief, Peter Christ reported for the month of June.

Road Report: Bruce Raber, Road master, reported for the month of June: (1) Filled pot holes on dirt roads. (2) Built up and widened the north side of Miller Rd. and did a penetration job to convert the road from dirt to asphalt. (3) Helped Weisenberg Twp. with their oiling & chipping. (4) Worked twice on dirt roads after heavy rains. (5) Finished up all of Lynn's oil & chipping. (6) Cut grass at recycling center. Anticipated work for July: (1) Help Heidelberg Twp. with their oil & chipping. (2) Help Lowhill with their oil & chipping. (3) Work on dirt roads. (4) Fill in some small wash outs. (5) Cut some shoulders on black top roads. **Falcon Ct.:** Bruce Raber stated he has not had a chance to speak with the residents regarding the driveway across from Falcon Ct. but he did report that there is a large roller in the driveway and that maybe they plan on paving. Bruce Raber added that he will make a point to talk to the residents. Penn Dot did state that they were going to cut the gutter. Solicitor, Marc Fisher stated that he contacted Pergosky's representative and has not received a response. Resident, Dave Najarian also added discussion on the acceptance of the road. Justin Smith stated he will look at it again because he had a different opinion on the acceptance. Engineer, Roy Stewart and Solicitor, Marc Fisher will be meeting on 7/19/13 to discuss the codification of ordinances and at that time they will review the acceptance of Falcon Ct. **Behler & 143:** A disclaimer letter was sent to DEP and Engineer Roy Stewart stated he would talk to someone in the Maintenance district at Penn Dot regarding the sink hole. Sending letters to the neighbors was discussed but possibly first speak with the neighbors before sending letters.

1991 Chevy Kodiak Dump Truck: The chart below, lists those whom submitted a bid:

BIDS FOR 1991 Chevy Kodiak Dump Truck

NAME	BID
Custom Lawn/GBerardi	\$7,777.77
Craig Berrier	\$ 500.00

A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong accepting the bids received for the 1991 Dump Truck and to award Custom Lawn/GBerardi as the highest bidder at \$7,777.77 with payment made in full to the township. Motion carried unanimously.

LCA Update: Frank Leist: Mr. Leist presented the BOS with a memo summarizing LCA efforts from 12/1/12 through 6/31/13 and added that the system is operating very well.

Resolution 2013-19: A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to adopt Resolution 2013-19; A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TWP, LEHIGH COUNTY, PA FOR THE TRANSFER OF UNENCOMBERED MONEYS FROM ONE TOWNSHIP ACCOUNT TO ANOTHER. Motion carried

unanimously. The resolution was to transfer monies from the Rec account to the GFMM for reimbursements for Park purchases.

Donations: A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to keep the 2013 donations the same as in 2012. Motion carried unanimously.

Miscellaneous: (1) **Concession Stand:** Janet Henritz reported that construction is underway. (2) **Band Shell:** Janet Henritz reported that she has a quote from Reppert Painting to do the band shell and has also spoke with the Rotary Club to see if they would have an interest staining the band shell. A motion was made by Briand Dietrich and seconded by Kermit E. DeLong to see if the Rotary Club would be interested in the project and if they are ok but if not interested in the project, contact Reppert's to do the project and not to exceed their quote of \$1,080.00. Motion carried unanimously. (3) **Spraying License:** Tammy White reported that Robert Acker is in the process of reviewing the material. (4) **Nestle:** Brian Dietrich stated that Nestle dropped off their 2012 Annual Monitoring Report for Hoffman's Springs and that if anyone was interested in reviewing it, it was in the office.

Public Comment: (1) **Resident, Dave Najarian** addressed the BOS with his concerns regarding the transfer station operator and their duties in assisting residents and keeping the grounds clear of debris. Resident, Sue Giralico added that our transfer station has listed that they only accept a certain # plastics but yet Cougles who picks up our recyclables accepts up to #7 plastics. Tammy White will call Berger Sanitation to see what their prices are for the recyclables and compare to Cougles and will also inquire about magnetic signs for the bins as the issue was presented by Resident, Russell Wambold that the bins should be marked better. (2) **Resident, Faye Dietrich** stated to Justin N. Smith that she was waiting for an apology regarding an email that was sent out by Justin N. Smith. Justin N. Smith did clarify that he did send the email. Kermit E. DeLong stated that enough is enough and that this is not a township issue and that it is a personal issue.

Announcements: (1) Justin Smith announced that township employee Randy Schmoyer became a first time dad to a baby girl. (2) 5th Annual Car & Motorcycle Show; Sunday, July 14, 2013; 1pm till 4pm in Ontelaunee Park. \$5 entrance fee for all cars, trucks and bikes; free admission for spectators. (3) Night in the Country is scheduled for Saturday, August 17, 2013 with a rain date of Sunday, August 18, 2013.

Adjournment: A motion was made by Kermit E. DeLong and seconded by Justin N. Smith to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:40 pm.

As of July 31, 2013

Account	Balance
General Fund	782,861.02
Capital Reserve	5,318.00
CD's	471,750.40
Zoning/Subdivision	16,551.63
HLLW COG	53,219.79
State Road	82,294.65
Street Light	6,128.45
Park	31,509.34
Recreation	17,392.77
Total	1,467,026.05

	<u>TOTAL</u>
Income-GENERAL FUND	
301 • Real Property Taxes	
301.10 • Real Estate Tax-Current	2,606.71
301.40 • Delinquent RE Tax-Tax Claim	222.08
Total 301 • Real Property Taxes	2,828.79
310 • Local Tax Enabling Act	
310.10 • Real Estate Transfer Tax	9,593.22
310.20 • Earned Income Tax	
310.21 • Earned Income Tax-Current	67,616.83
Total 310.20 • Earned Income Tax	67,616.83
Total 310 • Local Tax Enabling Act	77,210.05
331 • Fines	
331.10 • Court - Magistrate	59.39
Total 331 • Fines	59.39
342 • Interest, Rents & Royalties	
342.53 • Royalties from Cell Tower Rent	1,100.00

Total 342 · Interest, Rents & Royalties	1,100.00
356 · State Payments in Lieu of Taxes	
356.10 · Fish & Boat 2006 In-Lieu of Tax	222.00
Total 356 · State Payments in Lieu of Taxes	222.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.30 · Zoning-Subdiv-Land Dev Fees	
361.32 · Fees for Eng., Insp, & Reviews	546.61
Total 361.30 · Zoning-Subdiv-Land Dev Fees	546.61
361.87 · Sale of Maps & Publications	31.00
361.90 · Mechanical/HVAC Permit	54.00
361.94 · Misc. Billing	53.50
Total 361 · General Government	685.11
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41A · Permit for Ag. Bldg.	285.00
362.41B · BLDG/Alter/Repair Permit	1,938.00
362.41F · Building Permit Filed	604.00
362.41K · Deck, Patios, Patio Roof, Porch	308.00
362.41P · Pool/Hot Tub/Spa Permit	354.00
362.41S · Accessory Struc < 1000 ft	275.00
362.41 · Building Permit - Other	70.00
Total 362.41 · Building Permit	3,834.00
362.42 · Electrical Permit	684.00
362.43 · Plumbing Permit	4.00
362.44 · Sewage Permits (SEO Fees)	870.00
Total 362.40 · Protective Inspection Fees	5,392.00
362.98 · Sign Permit	160.00
Total 362 · Public Safety	5,552.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,955.20
Total 364 · Sanitation	1,955.20
Total 360 · Gen. Govt. Charges for Services	8,192.31
392 · Interfund Operating Transfer	
392.96 · Transfer from the REC	3,550.69
Total 392 · Interfund Operating Transfer	3,550.69
Total Income	93,163.23

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	413.79
Total 400.00 · Legislative (Governing) Body	413.79
402 · Auditing/Bookkeeping Services	
402.31 · Professional Auditing Services	2,500.00
Total 402 · Auditing/Bookkeeping Services	2,500.00
403 · Tax Collection	
403.16 · Commission Paid as Compensation	125.01
Total 403 · Tax Collection	125.01
404 · Solicitor/Legal Services	2,298.80
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,038.64
Total 405 · Secretary/Clerk	2,038.64

406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,956.24
406.21 · Office Supplies	195.93
406.23 · Postage	71.99
406.32 · Communication - Phone/Wireless	1,407.12
406.38 · Rentals	209.00
406.42 · Membership/Dues	0.92
406.46 · Mtg., Conf.,Cont.Ed.	100.00
406.99 · Payroll	126.46
Total 406 · Other General Govt. Admin	4,067.66
408 · Engineering Services	
408.99 · Township engineer	320.25
Total 408 · Engineering Services	320.25
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	631.14
409.37 · Repairs and Maint.	802.00
409.44 · Laundry/Other Sanitary Services	410.17
Total 409 · General Government Bldg&Plants	1,843.31
Total 400 · General Government	13,607.46
410 · Public Safety	
411 · Fire	
411.98 · New Tripoli FC Fuel	459.00
Total 411 · Fire	459.00
412 · Ambulance/Rescue	
412.54 · Ambulance/Rescue Donations	3,000.00
412.98 · Fuel	700.91
Total 412 · Ambulance/Rescue	3,700.91
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,990.50
Total 413 · Code Enforcement	2,990.50
414 · Planning & Zoning	
414.99 · Salary Zoning Officer	1,165.50
Total 414 · Planning & Zoning	1,165.50
Total 410 · Public Safety	8,315.91
420 · Health and Human Services	
422 · Vector (Animal) Control	
422.99 · Stray Animals	290.00
Total 422 · Vector (Animal) Control	290.00
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	372.31
426.44 · Sanitation Services	828.00
Total 426 · Gen Gov Recycling Col & Dis	1,200.31
Total 420 · Health and Human Services	1,490.31
423 · Human Services	
423.54 · CCL Food Pantry Donation	1,500.00
Total 423 · Human Services	1,500.00
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	305.00
Total 437 · Repair of Tools & Machinery	305.00
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	8,441.41
438.25 · Repairs & Maint Supplies	1,511.73

438.99 · Truck Fuel	3,295.27
Total 438 · Road/Bridge Maint. and Repair	13,248.41
Total 430 · Public Works Hwy,Rds,Streets	13,553.41
450 · Culture-Recreation	
452 · Participant Recreation	
452.97 · Northwestern Rec Commission	5,500.00
Total 452 · Participant Recreation	5,500.00
454 · GF Parks	
454.15 · Parks part time staff (GF)	2,664.50
454.25 · Repairs & Maint Supplies	82.00
Total 454 · GF Parks	2,746.50
Total 450 · Culture-Recreation	8,246.50
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,383.65
481.20 · Employer paid Medicare	323.59
481.30 · Employer paid Unemployment Comp	398.00
483.49 · 457 Pension contribution	770.00
Total 481 · Employer paid Taxes	2,875.24
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	8,659.20
487.02 · Life Insurance	38.50
487.04 · Workers Compensation Vol Fire	1,168.00
Total 487 · Other Group Insurance Benefits	9,865.70
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	29.00
489.99 · EE withholding taxes	4,906.88
Total 489 · All other unclassified Expenses	4,935.88
Total 480 · Misc. Expense	17,676.82

Total Expense	64,390.41
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Net Income	28,772.82
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Jul 13

Income-ELECTRIC LIGHT FUND

383.11 · Street Lighting Tax	225.55
Total Income	225.55

Expense

434 · Street Lighting	
434.36 · Street Lighting Electric	769.48
Total 434 · Street Lighting	769.48

Total Expense	769.48
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Net Income	-543.93
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Jul 13

Income-LFF FUND

0.00

Expense

430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	88,843.73
Total 430 · LFF Public Works	88,843.73

Total Expense	88,843.73
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Net Income	-88,843.73
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Jul 13

Income-RECREATION FUND

0.00

Expense	
492.98 · Transfer to GFMM	3,550.69
Total Expense	3,550.69
Net Income	-3,550.69
	Jul 13
Income-ESCROW FUND	
361 · General Government	
361.96 · Subdivision Escrow Deposit	1,000.00
Total 361 · General Government	1,000.00
Total Income	1,000.00
Expense	0.00
Net Income	1,000.00
	Jul 13
Income-PARK FUND	
342.59 · Rental of Park Facilities	300.00
387 · Contributions and Donations	-9,108.05
Total Income	-8,808.05
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	923.11
454.36 · Public Utilities	117.96
Total 454 · Parks	1,041.07
Total Expense	1,041.07
Net Income	-9,849.12
Total Income (all accounts)	85,580.73
Total Expense (all accounts)	158,595.38
Net Income(all accounts)	-73,014.65

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer