

Board of Supervisors
Thursday, August 13th, 2009 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Kermit E. DeLong Jr., at 6:30 pm in the Municipal Building. Present were Chairman Kermit E. DeLong Jr., Vice Chairman David C. Najarian, Member Thomas C. Creighton III, Zoning Officer/Township Manager Kevin N. Deppe, Assistant Secretary Janet Henritz, Solicitor Marc Fisher, NW Press reporter Ken Petrini, and approximately 13 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: (1) Resident, Rob Sadler offered the BOS details as to the dimensions of a regulation soccer field in the event the proposed multi purpose field is utilized as a soccer field. Kevin Deppe stated that the map and the E & S plan, for the proposed multi purpose field, measures 120' x 290'. Mr. & Mrs. Jason Rice, from the Northwestern Youth Athletic Association, stated that the current size of the proposed field is already regulation size for their games. (2) Resident, Richard Metzger stated the township should put drains in the park for all the water run off. Park Manager, Richard Matthias stated that the low lying areas could be filled. (3) Park Manager, Richard Matthias asked the BOS if there was intent to do a memorial for Earl Leiby, who was a former Secretary/Treasurer for Lynn Township. The possible erection of a paver was suggested but Dave Najarian stated that he would not feel comfortable delegating who in Lynn Township would receive a paver. (4) Kermit DeLong stated that there are too many rumors in the township and frankly is not very happy about it. Kermit DeLong asked residents to please come in and confirm information with the staff at the township.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to accept the minutes from 07/16/09 amending item #3 under Miscellaneous. Motion carried unanimously. A motion was made by David C. Najarian and seconded by Thomas C. Creighton to direct the treasurer to pay the water bill. Kermit E. DeLong recused himself. Motion carried. A motion was made by Thomas C. Creighton and seconded by Kermit E. DeLong to direct the treasurer to pay the remaining bills. David C. Najarian abstained from the vote. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company. Motion carried.

Park Report: Richard Matthias, Park Manager, reported for the month of July: (1) Adjust men's and ladies bathroom doors. (2) Made cement top on pipe at the pond in the park. (3) Weeded all flower beds several times. (4) Sprayed round-up around flower beds and trees. (5) Fixed wash outs under the old pavilion from the heavy rain. (6) Water tank was donated by Larry Hartman. Tank was cleaned and ready for use. (7) Cut grass and weeded around park and tot lot. (8) Scrubbed kitchen and bathroom floors. (9) Conducted regular maintenance on tractors. (10) Built horse shoe pits at the park. Pits are not regulation. (11) Road crew hauled shale from the cemetery. (12) Mulched around trees and flower beds. a.) Dave Najarian asked Richard Matthias if the wooden swing set in Ontelaunee Park was adequate for use. Richard Matthias stated that the wooden play set was used last year but would look into the safety of the set and see if it may need to be disposed of. b.) The BOS directed that the sink in the kitchen facility at Ontelaunee Park be disconnected until the issue of the failed water tests can be resolved. Resident, Greg Snyder stated that the faucet in the stainless steel sink is brand new and should not be the cause of the problem with the failed water tests. Dave Najarian stated that the trouble with the failed water tests does not originate from the well itself but from the defective sink. Richard Matthias stated that it could be the faucet. c.) Tom Creighton asked Richard Matthias if anyone from Kids Peace was in to weed the park. Richard Matthias stated that no one from Kids Peace was in the park to do weeding. Damien Lobach is the contact person to set up community service from Kids Peace. Dave Najarian and Kermit DeLong expressed that they were not in favor of having Kids Peace doing community service in Ontelaunee Park.

Resolution 2009-18: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to adopt Resolution 2009-18; A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA FOR THE TRANSFER OF UNENCUMBERED MONEYS FROM ONE TOWNSHIP ACCOUNT TO ANOTHER. Motion carried unanimously. The transfer of \$1,811.49 is to be transferred from the Subdivision/Zoning Account to the General Fund Money Market Account for the listed escrows on the resolution.

NW REC Commission Donation: Information was compiled by Lisa Rice concerning 2008/2010 capital projects for the Northwestern Youth Athletic Association. Mrs. Rice noted that she was not happy that the BOS was contemplating the NW REC Commission 2009 donation of 5K. Mrs. Rice stated that she as well as the NYAA are very grateful for the use of Ontelaunee Park and that it provided the NYAA with a place for practices and games and also added that she is very happy that the BOS decided to use the area, that was originally designated for tennis/basketball courts, for a multi purpose field. Lisa Rice presented the BOS in 2007 with the capital projects for the NYAA and asked all four townships at that time for funding. Jason Rice asked the BOS to travel lightly on charging for park rental of fields. Dave Najarian stated that he would like to be made aware of when tot-lot construction takes place so he can be apart of it. Lisa Rice stated that the NYAA cannot apply for grants. Dave Najarian stated that the township would sponsor/sign the grants for

NYAA. A motion was made by David C. Najarian and seconded by Thomas C. Creighton to give the NW REC Commission a donation of \$5,000.00 for 2009. Kermit DeLong opposed. Motion carried.

Weed Ordinance: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to have Solicitor, Marc Fisher advertise the proposed weed ordinance and that it should be advertised as a public hearing. Motion carried unanimously.

2010 MMO: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to approve the 2010 MMO as presented. Motion carried unanimously.

Appointment of Delegates: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to appoint Tammy M. White as delegate to the Tax Collection Committee (TCC) and Kevin Deppe as alternate delegate. Motion carried unanimously.

AQC-OD: A joint meeting between the BOS and PC will be held on Tuesday, August 18, 2009 at 7pm in the Lynn Township Municipal building. Dave Najarian noted that a traffic study will also be under consideration.

Miscellaneous: (1) Kevin Deppe stated that a check will need to be cut for the E & S Plan for the proposed multi purpose field in Ontelaunee Park. A motion was made by David C. Najarian and seconded by Thomas C. Creighton authorizing the check for the E&S Plan for the proposed multi purpose field in Ontelaunee Park. Motion carried unanimously. (2) Resident, Larry Hartman donated a 250 gallon watering tank to Ontelaunee Park. A thank you letter has already been sent to Mr. Hartman. (3) Kevin Deppe presented the BOS with the issue of installing a soda machine in the Park. The Lynn Township Recreation Advisory Committee suggested the idea of installing a soda machine in the Park. Kevin Deppe explained the information on cost, stocking and insurance on the provider of the soda machine. The issue was tables until Spring 2010.

Public Comment: (1) Resident, Greg Snyder stated that he would like to meet with Kevin Deppe to discuss the water issue in Ontelaunee Park. (2) Greg Snyder also commented on the lack of land available for the sewer authority. Dave Najarian stated the 537 and that discussion on expanding the VC will be discussed at the joint PC/BOS meeting to be held on Tuesday, August 18, 2009. Dave Najarian also noted that the proposed sewer plant upgrade is still in the hands of DEP because of the proposed changes in the approved 527 plan. Greg Snyder stated that we possibly need our engineer to look at re-zoning in the whole township and that the BOS has the ability to move forward with it. (3) Resident, Carol Keith presented the BOS with information regarding No Kill Lehigh Valley. The No Kill Lehigh Valley asked the BOS to read over the information that was handed out and possible set up a meeting. The BOS would like to see a proposal from the No Kill Lehigh Valley. The No Kill Lehigh Valley reported that the staff at Peaceable Kingdom would be willing to seek to provide animal control services if there is sufficient interest and need demonstrated. (4) Resident, Richard Metzger stated that the speed limit must be enforced in Ontelaunee Park.

Announcements: Nite-In-The-Country will be held Saturday, August 15, 2009 from 4pm to 10pm.

Adjournment: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:50 pm.

As of August 31, 2009

Account	Balance
General Fund	442,254.60
Capital Reserve	460,549.23
Zoning/Subdivision	11,273.11
HLLW COG	41,012.26
State Road	18,072.78
Street Light	5,169.98
Park	29,199.04
Recreation	25,304.25
Total	1,032,835.25

	<u>Aug 09</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	2,543.90
301.40 · Delinquent RE Tax-Tax Claim	423.19
Total 301 · Real Property Taxes	<u>2,967.09</u>
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	6,620.11
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	26.66
310.20 · Earned Income Tax - Other	<u>49,519.11</u>

Total 310.20 · Earned Income Tax	<u>49,545.77</u>
Total 310 · Local Tax Enabling Act	56,165.88
321 · Business Licenses and Permits	
321.80 · Cable Television Francise	<u>10,678.74</u>
Total 321 · Business Licenses and Permits	10,678.74
331 · Fines	
331.10 · Court - Magistrate	<u>29.74</u>
Total 331 · Fines	29.74
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	<u>1,100.00</u>
Total 342 · Interest, Rents & Royalties	1,100.00
355 · Shared Revenue & Entitlements	
355.04 · Alcoholic Beverage Licenses	<u>600.00</u>
Total 355 · Shared Revenue & Entitlements	600.00
356 · State Payments in Lieu of Taxes	
356.10 · Fish & Boat 2006 In-Lieu of Tax	<u>222.00</u>
Total 356 · State Payments in Lieu of Taxes	222.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.30 · Zoning-Subdiv-Land Dev Fees	
361.32 · Fees for Eng., Insp, & Reviews	<u>336.39</u>
Total 361.30 · Zoning-Subdiv-Land Dev Fees	336.39
361.94 · Misc. Billing	<u>43.55</u>
Total 361 · General Government	379.94
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	677.00
362.41F · Building Permit Filed	200.00
362.41P · Pool/Hot Tub/Spa Permit	54.00
362.41R · Renew BLDG, Zone, Plumb	250.00
362.41S · Accessory Struc < 1000 ft	<u>50.00</u>
Total 362.41 · Building Permit	1,231.00
362.42 · Electrical Permit	302.00
362.43 · Plumbing Permit	129.00
362.40 · Protective Inspection Fees - Other	<u>455.00</u>
Total 362.40 · Protective Inspection Fees	2,117.00
362.98 · Sign Permit	<u>50.00</u>
Total 362 · Public Safety	2,167.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>2,113.50</u>
Total 364 · Sanitation	2,113.50
Total 360 · Gen. Govt. Charges for Services	<u>4,660.44</u>
Total Income	76,423.89
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>413.79</u>
Total 400.00 · Legislative (Governing) Body	413.79
403 · Tax Collection	
403.16 · Commission Paid as Compensation	<u>1,667.86</u>
Total 403 · Tax Collection	1,667.86
404 · Solicitor/Legal Services	506.54

405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>1,998.70</u>
Total 405 · Secretary/Clerk	1,998.70
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,936.60
406.21 · Office Supplies	433.75
406.32 · Communication - Phone/Wireless	410.29
406.34 · Advertising	45.28
406.38 · Rentals	275.50
406.99 · Payroll	<u>111.91</u>
Total 406 · Other General Govt. Admin	3,213.33
408 · Engineering Services	
408.99 · Township engineer	<u>517.69</u>
Total 408 · Engineering Services	517.69
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	358.05
409.44 · Laundry/Other Sanitary Services	<u>292.22</u>
Total 409 · General Government Bldg&Plants	<u>650.27</u>
Total 400 · General Government	8,968.18
410 · Public Safety	
411 · Fire	
411.97 · Lynnport FC Fuel	200.08
411.98 · New Tripoli FC Fuel	<u>229.09</u>
Total 411 · Fire	429.17
412 · Ambulance/Rescue	
412.98 · Fuel	<u>537.63</u>
Total 412 · Ambulance/Rescue	537.63
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>1,938.26</u>
Total 413 · Code Enforcement	1,938.26
414 · Planning & Zoning	
414.33 · Transportation Costs	520.30
414.98 · Zoning Recording/Transcription	190.00
414.99 · Salary Zoning Officer	<u>3,386.22</u>
Total 414 · Planning & Zoning	4,096.52
419 · Other Public Safety	
419.99 · PA One Call	<u>10.20</u>
Total 419 · Other Public Safety	<u>10.20</u>
Total 410 · Public Safety	7,011.78
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	428.37
426.44 · Sanitation Services	<u>798.07</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,226.44</u>
Total 420 · Health and Human Services	1,226.44
430 · Public Works Hwy,Rds,Streets	
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	8,356.66
438.25 · Repairs & Maint Supplies	140.44
438.47 · Drug & Alcohol Testing	60.00
438.99 · Truck Fuel	<u>1,308.22</u>
Total 438 · Road/Bridge Maint. and Repair	<u>9,865.32</u>
Total 430 · Public Works Hwy,Rds,Streets	9,865.32

450 · Culture-Recreation	
452 · Participant Recreation	
452.15 · Participant Recreation - P/T	736.40
452.97 · Northwestern Rec Commission	<u>5,000.00</u>
Total 452 · Participant Recreation	5,736.40
454 · GF Parks	
454.12 · Parks full time staff (GF)	1,987.95
454.15 · Parks part time staff (GF)	1,515.62
454.33 · Travel Expense	88.93
454.37 · Repairs and Maint. serv (park)	<u>439.90</u>
Total 454 · GF Parks	4,032.40
Total 450 · Culture-Recreation	9,768.80
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,676.02
481.20 · Employer paid Medicare	391.98
481.30 · Employer paid Unemployment Comp	215.70
483.30 · Non-Uniform Pension Contr.	<u>27,523.00</u>
Total 481 · Employer paid Taxes	29,806.70
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	9,023.69
487.02 · Life Insurance	<u>37.50</u>
Total 487 · Other Group Insurance Benefits	9,061.19
489 · All other unclassified Expenses	
489.99 · EE withholding taxes	<u>5,817.10</u>
Total 489 · All other unclassified Expenses	5,817.10
Total 480 · Misc. Expense	44,684.99
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.96 · Transfer to HLLW COG	<u>1,414.52</u>
Total 492 · Interfund Operating Transfer	1,414.52
Total 490 · Other Financing Uses-exp	<u>1,414.52</u>
Total Expense	<u>82,940.03</u>
Net Income	<u><u>-6,516.14</u></u>
	<u>Aug 09</u>
Income-LIGHT FUND	
383.11 · Street Lighting Tax	64.58
Total Income	64.58
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	<u>763.94</u>
Total 434 · Street Lighting	763.94
Total Expense	763.94
Net Income	<u><u>-699.36</u></u>
	<u>Aug 09</u>
Income-LIQUID FUEL FUND	0.00
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	<u>258.50</u>
Total 430 · LFF Public Works	258.50
Total Expense	<u>258.50</u>

Net Income	<u>-258.50</u>
	<u>Aug 09</u>
Income-COG FUND	
392.01 · Transfer from General Fund	<u>1,414.52</u>
Total Income	1,414.52
Expense	0.00
Net Income	<u>1,414.52</u>
	<u>Aug 09</u>
Income-RECREATION FUND	
341.01 · Interest on Checking	<u>5.39</u>
Total Income	5.39
Expense	0.00
Net Income	<u>5.39</u>
	<u>Aug 09</u>
Income-SUBDIVISION/ESCROW FUND	
361 · General Government	
361.96 · Subdivision Escrow Deposit	<u>500.00</u>
Total 361 · General Government	<u>500.00</u>
Total Income	500.00
Expense	0.00
Net Income	<u>500.00</u>
	<u>Aug 09</u>
Income-PARK FUND	
342.59 · Rental of Park Facilities	985.50
387 · Contributions and Donations	<u>1,000.00</u>
Total Income	1,985.50
Expense	
454 · Parks	
454.24 · General Supplies	199.95
454.25 · Repairs & Maintenance Supplies	374.25
454.31 · Park Professional Services	1,340.00
454.36 · Public Utilities	85.60
454.37 · Equipment Repair	40.68
454.38 · Rental	<u>95.00</u>
Total 454 · Parks	<u>2,135.48</u>
Total Expense	2,135.48
Net Income	<u>-149.98</u>
Total Income (all accounts)	<u>80,393.88</u>
Total Expense (all accounts)	<u>86,097.95</u>
Net Income(all accounts)	<u>-5,704.07</u>

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer

Janet Henritz
 Janet Henritz
 Asst. Secretary
 Present at meeting