

**Board of Supervisors**  
**Thursday, July 8th, 2010 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman David C. Najarian, at 6:30 pm in the Municipal Building. Present were Chairman David C. Najarian, Vice Chairman Brian C. Dietrich, Member Kermit E. DeLong Jr., Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Marc Fisher, NW Press Reporter Ken Petrini, and approximately 7 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Executive Session:** Dave Najarian stated that the BOS along with Solicitor Marc Fisher and Township Manager Kevin Deppe, held an executive session prior to the meeting, from 6:25pm to 6:45pm, regarding (1) Potential for litigation regarding Omega Homes (Penn's View II) extension request. (2) Personnel issues regarding the Transfer Station.

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to accept the minutes from 06/10/10. Motion carried unanimously. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to direct the treasurer to pay the bills. David C. Najarian abstained from the vote due to the payment of the Horwith Fuel Oil bill. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company. Motion carried.

**Subdivision: Scully Extension:** A motion was made by David C. Najarian and seconded by Kermit E. DeLong granting an extension for an additional 365 days with the end of the extension period being July 1, 2011, contingent upon the following: 1. Security being extended thru addition period (which has been confirmed by Mr. Scully in a letter dated June 24, 2010) 2. Payments of any and all outstanding fees. 3. Continue compliance with improvements agreement and the developer is made aware that the Board of Supervisors may not act favorable on additional extension requests, but if one does occur, the security amount will be adjusted for inflation. Motion carried unanimously. **Penn's View II Extension:** A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong granting an extension for 60 days thru October 14, 2010. Motion carried unanimously. Further discussion will be held with Marc Fisher formalizing all the specifics.

**Road Report:** Bruce Raber, Roadmaster, reported for the month of June: (1) Finished first round of shoulder mowing. (2) Filled and leveled a slab for the new pole building in the park. (3) Worked on dirt roads. (4) Replaced road name signs and stop signs. (5) Installed 60' of 18" pipe on Ontelaunee Rd. (6) Started oil & chip. **Anticipated work for July:** (1) Continue Oil & Chip. (2) Continue working on dirt roads. (3) Work on Rec fields (ball fields).

**Donations:** A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to keep the 2010 donation the same as 2009 with the exception of the Food Pantry to be increased to \$1,500.00. David C. Najarian abstained from the vote. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company. Motion carried.

The donations are as follows:

**Donations/Contributions: July 2010 to July 2011**

**LYNNPORT FIRE CO.....\$5,000**

**NEW TRIPOLI FIRE CO.....\$5,000**

**Note: Fire Companies invoice Township for payment.**

**NORTHWESTERN AMB. CORPS.....\$5,000**

Fuel donation only-no extra donation; 07/10/08 BOS minutes

Invoice NW Ambulance for fuel when they reach \$5,000.00

**NORTHWESTERN RESCUE SQUAD..... \$3,000**

**NORTHWESTERN REC. COMMISSION.....\$5,000 + \$500.00 Night in the Country.**

**Food Pantry.....\$1,500**

**Traffic Advisory Committee:** The BOS held further discussion concerning the traffic advisory committee and decided to go with a 7 member committee: 4 pc members and 3 members from the development industry for the traffic advisory committee. A motion was made by David C. Najarian and seconded by Brian C. Dietrich approving Resolution 2010-15: A RESOLUTION OF THE TOWNSHIP OF LYNN, LEHIGH COUNTY, PA CREATING A TRANSPORTATION IMPACT FEE ADVISORY COMMITTEE and also authorizing Marc Fisher to forward a clean draft. Motion carried unanimously. The committee will consist of the following members: Harold Handwerk, Willard Dellicker, Raymond Ferraro, Larry Bachman, Donald Billig, Greg Snyder, and Mike Ondra.

**Nuisance & Junk Car Ordinance:** A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to table the Nuisance & Junk Car Ordinances. Motion carried unanimously. Marc Fisher will have by the next meeting.



**Ordinance for additional costs for fire co.:** The ordinance was tabled until the next meeting until Kermit DeLong has a chance to meet with the fire companies.

**Ordinance for SMP:** Solicitor, Marc Fisher stated that the ordinance has been sent to DEP, Dave Walbert and await acting upon the ordinance until we hear back from DEP.

**Managers Report:** Kevin Deppe, Township Manager, reported **UPDATES:** (1) The Leaser Lake Dam Project: Because of the amount of equipment and the weight of materials used in the project the BOS discussed the possibility of enacting weight restriction by ordinance for the roads in question which will be; Leaser, Follweiler, and Hamm Ct. The BOS agreed that Roadmaster Bruce Raber along with Kermit DeLong and Kevin Deppe should drive the roads in question and decide if the township engineer, Ed Koehler needs to get involved in possibly enacting weight limits on the roads or if the roads would be able to withstand the construction and what type of repairs may be needed to be done upon completion of the project. Bruce Raber added that the roads in question are only oil and chip roads. The BOS added that because the roads are only oil and chip, the township may not be able to uphold weight limit restrictions.

**Miscellaneous:** (1) Sewer Authority: Dave Najarian asked Kevin Deppe if the Sewer Authority applied for a permit for their generator. Kevin Deppe stated no permits were pulled. Dave Najarian added that the SA should have applied for the permit and the township would have waived the fees which are the same procedure that the township follows. (2) Proposed Detour Route: The BOS authorized Chairman, Dave Najarian to sign a letter stating that the Lynn Township BOS find the Conceptual Traffic Control Plan, for the bridge replacement at Donats Peak Road over Ontelaunee Creek, adequate. The letter will be sent to Michael Baker on behalf of the PennDOT Engineering District 5-0. (3) Kermit DeLong stated that the soccer field in the park should be looked at due to the fact that we have had no rain and to also check to see how much more use the field will have for the remainder of the season. Kermit DeLong also stated that part time workers, Ryan King and Robert Acker have been doing a good job with maintaining the park. Discussion was also held on budgeting for a new lawn mower for the park. (4) Kermit DeLong thanked contactor Dwayne Henritzy for the great job on his construction of the meeting room platform. (5) *A motion was made by David C. Najarian and seconded by Kermit E. DeLong declaring a burn ban in Lynn Township effective immediately to September 9, 2010 and to direct advertisement in the weekly paper. Motion carried unanimously.*

**Public Comment:** None

**Announcements:**

**Adjournment:** *A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:00 pm.*

**As of July 31, 2010**

Account	Balance
General Fund	472,672.10
Capital Reserve	466,547.99
Zoning/Subdivision	13,061.26
HLLW COG	42,836.76
State Road	31,810.63
Street Light	5,117.91
Park	32,798.35
Recreation	28,363.48
<b>Total</b>	<b>1,093,208.48</b>

**Jul 10**

**Income-GENERAL FUND**

**301 · Real Property Taxes**

301.10 · Real Estate Tax-Current	4,934.32
301.20 · Real Estate Tax-Prior	-1.64
301.60 · Real Estate Tax-Interim-Current	46.50

**Total 301 · Real Property Taxes** 4,979.18

**310 · Local Tax Enabling Act**

310.10 · Real Estate Transfer Tax	3,675.00
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	39,096.12

**Total 310.20 · Earned Income Tax** 39,096.12

**Total 310 · Local Tax Enabling Act** 42,771.12

**331 ·  
Fines**

331.10 · Court - Magistrate	46.44
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**Total 331 · Fines** 46.44

342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,100.00
Total 342 · Interest, Rents & Royalties	1,100.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.30 · Zoning-Subdiv-Land Dev Fees	
361.32 · Fees for Eng., Insp, & Reviews	224.59
Total 361.30 · Zoning-Subdiv-Land Dev Fees	224.59
361.87 · Sale of Maps & Publications	3.00
361.88 · Copy Fee	0.50
Total 361 · General Government	228.09
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	458.00
362.41D · Driveway Permit	225.00
362.41K · Deck, Patios, Patio Roof, Porch	179.00
362.41P · Pool/Hot Tub/Spa Permit	262.00
362.41S · Accessory Struc < 1000 ft	70.00
Total 362.41 · Building Permit	1,194.00
362.42 · Electrical Permit	496.00
Total 362.40 · Protective Inspection Fees	1,690.00
Total 362 · Public Safety	1,690.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,442.00
Total 364 · Sanitation	1,442.00
Total 360 · Gen. Govt. Charges for Services	3,360.09
389 · Unclassified Income	20.00
<b>Total Income</b>	<b>52,276.83</b>

#### Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	413.66
Total 400.00 · Legislative (Governing) Body	413.66
403 · Tax Collection	
403.16 · Commission Paid as Compensation	8,892.00
Total 403 · Tax Collection	8,892.00
404 · Solicitor/Legal Services	1,068.65
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	2,074.74
Total 405 · Secretary/Clerk	2,074.74
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	963.76
406.21 · Office Supplies	756.88
406.23 · Postage	200.00
406.32 · Communication - Phone/Wireless	399.51
406.38 · Rentals	268.37
406.46 · Mtg., Conf.,Cont.Ed.	210.00
406.99 · Payroll	117.75
406 · Other General Govt. Admin - Other	1,000.36
Total 406 · Other General Govt. Admin	3,916.63
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	376.02
409.37 · Repairs and Maint.	1,450.00



409.44 · Laundry/Other Sanitary Services	413.99
Total 409 · General Government Bldg&Plants	2,240.01
Total 400 · General Government	18,605.69
410 · Public Safety	
411 · Fire	
411.54 · Fire Co. Donations	25.00
Total 411 · Fire	25.00
412 · Ambulance/Rescue	
412.54 · Ambulance/Rescue Donations	3,000.00
Total 412 · Ambulance/Rescue	3,000.00
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,017.36
Total 413 · Code Enforcement	2,017.36
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	120.00
414.33 · Transportation Costs	303.00
414.46 · Meetings,Conf.Seminars	10.00
414.99 · Salary Zoning Officer	3,406.75
Total 414 · Planning & Zoning	3,839.75
Total 410 · Public Safety	8,882.11
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	526.29
426.44 · Sanitation Services	888.11
Total 426 · Gen Gov Recycling Col & Dis	1,414.40
Total 420 · Health and Human Services	1,414.40
423 · Human Services	
423.54 · CCL Food Pantry Donation	1,500.00
Total 423 · Human Services	1,500.00
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	51.90
Total 437 · Repair of Tools & Machinery	51.90
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	8,517.00
438.25 · Repairs & Maint Supplies	703.80
438.99 · Truck Fuel	1,532.91
Total 438 · Road/Bridge Maint. and Repair	10,753.71
Total 430 · Public Works Hwy,Rds,Streets	10,805.61
450 · Culture-Recreation	
452 · Participant Recreation	
452.15 · Participant Recreation - P/T	504.18
452.97 · Northwestern Rec Commission	5,500.00
Total 452 · Participant Recreation	6,004.18
454 · GF Parks	
454.15 · Parks part time staff (GF)	935.37
454.28 · Park Equipment	5,319.00
Total 454 · GF Parks	6,254.37
Total 450 · Culture-Recreation	12,258.55
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,507.77
481.20 · Employer paid Medicare	352.63

481.30 · Employer paid Unemployment Comp	90.29
481 · Employer paid Taxes - Other	90.66
Total 481 · Employer paid Taxes	2,041.35
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	9,451.89
487.02 · Life Insurance	37.50
Total 487 · Other Group Insurance Benefits	9,489.39
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	32.50
489.99 · EE withholding taxes	5,275.42
Total 489 · All other unclassified Expenses	5,307.92
Total 480 · Misc. Expense	16,838.66

Total Expense	70,305.02
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Net Income	-18,028.19
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Jul 10

#### Income-ELECTRIC LIGHT FUND

383.11 · Street Lighting Tax	418.01
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Total Income	418.01
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#### Expense

434 · Street Lighting	
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434.36 · Street Lighting Electric	833.90
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Total 434 · Street Lighting	833.90
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Total Expense	833.90
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Net Income	-415.89
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Jul 10

#### Income-LFF FUND

0.00
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#### Expense

430 · LFF Public Works	
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438 · Maint./Repair Roads & Bridges	74,840.33
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Total 430 · LFF Public Works	74,840.33
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Total Expense	74,840.33
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Net Income	-74,840.33
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Jul 10

#### Income-COG FUND

0.00
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#### Expense

437 · Repairs of tools and machinery	2,018.40
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Total Expense	2,018.40
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Net Income	-2,018.40
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Jul 10

#### Income-REC FUND

341.01 · Interest on Checking	6.41
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Total Income	6.41
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Expense	0.00
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Net Income	6.41
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Jul 10

#### Income-PARK FUND

342.59 · Rental of Park Facilities	130.00
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387 · Contributions and Donations	635.00
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Total Income	765.00
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#### Expense

454 · Parks	
454.25 · Repairs & Maintenance Supplies	170.16
454.34 · Advertising	123.00
454.36 · Public Utilities	66.24
454.37 · Equipment Repair	31.99
454.38 · Rental	76.00
454.98 · Fuel for equipment	14.95

Total 454 · Parks	482.34
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Total Expense	482.34
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Net Income	282.66
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Total Income (all accounts)	53,466.25
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Total Expense (all accounts)	148,479.99
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Net Income(all accounts)	-95,013.74
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Respectfully Submitted,

*Tammy M. White*

Tammy M. White  
Secretary/Treasurer