

Board of Supervisors
Thursday, June 10th, 2010 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman David C. Najarian, at 6:30 pm in the Municipal Building. Present were Chairman David C. Najarian, Vice Chairman Brian C. Dietrich, Member Kermit E. DeLong Jr., Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Marc Fisher, NW Press Reporter Ken Petrini, and approximately 13 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: (1) Resident Larry Semmel, of 7223 Old Orchard Ct. addressed the BOS with concerns of the Township possibly vacating a section of Old Orchard Ct. Mr. Semmel wanted to know that if the road in question is vacated by the Township, does the section of road become his. The BOS stated that the road was never dedicated to the Township; therefore the Township should not be doing any maintenance to the road. Dave Najarian added that this is a private lane and is a non Township issue so therefore it becomes a private issue between the neighbors. (2) Resident Sue Bittenbender, expressed concerns about the Lynnport Fireman's Carnival and as to the location in which the amusement rides will be erected. Mrs. Bittenbender stated that she did not feel the band shell area would be an adequate area to erect the rides. The BOS stated that S & S Amusement's should contact Kevin Deppe to decide a safe and acceptable area for the rides. In addition to public comment, the REC Advisory Committee recommended Sue Bittenbender as a member of the REC Advisory Committee. The BOS welcomed her as a member.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to accept the minutes from 05/13/10. Motion carried unanimously. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to direct the treasurer to pay the bills. David C. Najarian abstained from the vote due to the payment of the Horwith Fuel Oil bill. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company. Motion carried.

Road Report: Bruce Raber, Roadmaster, reported for the month of June: (1) Finished paving projects. (2) Half way done mowing shoulders of roads. (3) Put all milling's from state on Stump Rd. (4) Weed whacked and mowed at Transfer Station. Anticipated work for July: (1) Continue shoulder mowing. (2) Work on dirt roads. (3) Seal coat roads (oil & chip). (4) Prepare roads for seal coat.

Alternate SEO: A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to appoint Scott Bieber as Lynn Township's Alternate Sewage Enforcement Officer. Motion carried unanimously.

Traffic Advisory Committee: The BOS stated that there are 5 PC members and 4 people from the developmental industries interested in serving on the Traffic Advisory Committee which would make it a 9 member committee. The 4 individuals are Don Billig, Mike Ondra, Greg Snyder, and Glenn Smith. Dave Najarian had questioned whether or not Glenn Smith fell under the "residential developmental", and if not, would this make him eligible to serve on the committee. Brian Dietrich stated that they could go with a 7 member committee; 4 PC members and 3 from the development industry. Dave Najarian questioned Glenn Smith if he planned to move forward with the tax claim litigation concerning the amusement tax. Mr. Smith stated not at this time. The BOS tabled the appointment of members to the committee until further discussion with the PC.

Historical Society Lease: A motion was made by David C. Najarian and seconded by Brian C. Dietrich authorizing the lease agreement between the Lynn-Heidelberg Historical Society and Lynn Township. Motion carried unanimously.

Ordinance for additional costs for fire co.: Fire Chief, Troy Christman from Lynnport Fire Company stated that both New Tripoli and Lynnport Fire Companies stand firm on Heidelberg Township's Ordinance for Emergency Response and Reimbursement Ordinance. Dave Najarian asked Mr. Christman if the burden as to reporting all expenses would fall on the Fire Companies. Mr. Christman stated that PA Fire Recovery handles all the reporting. The BOS were in agreement that a threshold dollar amount must be spelled out in the ordinance rather than picking and choosing who gets billed. Kermit DeLong and Brian Dietrich will be meeting with the Fire Companies to clarify the ordinance. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to table the ordinance pending a meeting with the Fire Company Chiefs. Motion carried unanimously. Resident, Glenn Smith stated that when an alarm goes off at the Old Homestead Golf Course, the call is directly sent to the control center and the Fire Company is automatically called and the Fire Company must report even if they call the Fire Company directly and tell them they do not have to report, due to the fact that the alarm may have gone off just from someone standing to close with a cigar.

Ordinance for SMP: Kevin Deppe and SEO, Carl Wolfe have reviewed the SMP Ordinance. Discussion was held as to the time frame for a timeline to request a hearing. Solicitor, Marc Fisher will make the addition to the ordinance.

Managers Report: Kevin Deppe, Township Manager, reported UPDATES: (1) Band Shell railings: A deposit was sent to Wallace Metal Works to have him start on the railings. I have talked with Mr. Wallace to confirm receipt of the monies. There was a delay on his end in ordering materials but we are moving forward. (2) Storage for Park equipment: Plans for the park storage building have been reviewed and we have been put on the schedule for construction which will be 6 to 8

weeks. (3) Picnic Pavilion: Quotes are being gathered to move ahead with the pavilion. The RAC thought it best to place it at the east end of the playground. The location is relatively level and the pavilion can serve multi-purposes at this location. Kevin Deppe, Township Manager, reported **NEW: The Leaser Lake Dam Project**: The project is moving forward. There are concerns about traffic on Hamm Court, Leaser Road, and Follweiler Court. This traffic may pose a problem to residents and township roads when it gets underway. The total of township road equals approximately 4 to 5 miles. Discussion was held on possibly having to post weight limit bonds or posting a temporary speed limit on the road in question. Kevin Deppe reported that it will be approximately 9 months of construction. The BOS directed Kevin Deppe to gather more information as to the type of equipment will be used and the amount of time the equipment will be traveling on the roads in question.

Miscellaneous: (1) Multi purpose field: Kevin Deppe has received 3 separate bids. The bids were for topsoil and leveling of the field. The silt fence, and hail bails are the townships responsibility. The township can purchase 25 loads of topsoil from Dietrich Farms @ a \$100.00 a load which is considerably less than if it were to be purchase the topsoil elsewhere. A motion was made by David C. Najarian and seconded by Kermit E. DeLong authorizing the purchase of topsoil @ \$100.00 per load from Dietrich Farms. Brian C. Dietrich abstained from the vote. Motion carried. (2) Junk Car Ordinance: The ordinance should be ready for the BOS to authorize Marc Fisher to advertise at the next BOS meeting on July 8, 2010. (3) Regionalization study for fire companies: Kevin Deppe stated that he would like to see a Supervisor attend the meetings. This gives the opportunity to tell the study committee what Lynn Township's concerns are. Dave Najarian added that the Fire Companies may feel, and have already stated, that the township is trying to take over the fire company, which is not the intention. (4) Regional Comprehensive Plan: Brian Dietrich is the sole representative from Lynn Township. The BOS agreed that there should be an alternate representative. The Planning Commission will be asked if someone would be willing to serve in this capacity. Brian Dietrich reported from the last Regional Comprehensive Plan meeting that the Lehigh Valley Planning Commission member, Mike Keiser was present. Mike Keiser stated that Lynn, Heidelberg, and Washington Township's are part of the Blue Mountain area and discussed uniformity as to the restrictions on development in the Blue Mountain District. Brian Dietrich added that at the Regional meeting in July, there will be a speaker addressing the 3 municipalities and information as far as zoning in the 3 municipalities and will be discussing the areas that need to be addressed. (5) Penn's View II: Dave Najarian discussed with the other board members development and conditions surrounding the conditional final approval of Penn's View II and the ramifications of an additional extension for this development. A letter will be sent to Penn's View II requesting the status.

Public Comment: (1) Troy Christman stated that when the Fire Companies meet with Kermit DeLong and Brian Dietrich to discuss the Ordinance for fire calls, they can discuss the regionalization study also. (2) Willard Snyder thanked the BOS and the township for working with the Historical Society on completing the lease. Mr. Snyder also thanked Bruce Raber and the road crew for the work that they are doing on the roads. (3) Becky Harris, from the Pow-wow association presented Lynn Township with a donation of \$1,000.00. The BOS thanked the Pow-wow association for their donation.

Announcements: 2nd annual Car & Bike Cruise; Ontelaunee Park, Sunday, July 18, 2010 2pm to 6pm. Entrance fee \$2, spectators free.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:50 pm.

As of June 30, 2010

Account	Balance
General Fund	504,972.37
Capital Reserve	466,075.68
Zoning/Subdivision	13,055.25
HLLW COG	44,824.73
State Road	106,522.83
Street Light	5,533.80
Park	32,573.88
Recreation	28,357.07
Total	1,201,915.61

Jun 10

Income-GENERAL FUND

301 - Real Property Taxes

301.10 - Real Estate Tax-Current	65,642.72
301.40 - Delinquent RE Tax-Tax Claim	245.73
301.60 - Real Estate Tax-Interim-Current	7.89

Total 301 - Real Property Taxes 65,896.34

310 - Local Tax Enabling Act

310.10 - Real Estate Transfer Tax	4,684.84
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310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	51,721.25
Total 310.20 · Earned Income Tax	51,721.25
Total 310 · Local Tax Enabling Act	56,406.09
331 · Fines	
331.10 · Court - Magistrate	56.63
331.13 · State Police	4,200.32
Total 331 · Fines	4,256.95
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,100.00
Total 342 · Interest, Rents & Royalties	1,100.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	325.00
361.87 · Sale of Maps & Publications	20.00
361.88 · Copy Fee	10.25
361.94 · Misc. Billing	105.00
361.97 · Zoning Board Appeal Fee	750.00
Total 361 · General Government	1,210.25
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	942.00
362.41D · Driveway Permit	225.00
362.41F · Building Permit Filed	1,054.00
362.41K · Deck, Patios, Patio Roof, Porch	179.00
362.41P · Pool/Hot Tub/Spa Permit	766.00
362.41R · Renew BLDG, Zone, Plumb	100.00
362.41S · Accessory Struc < 1000 ft	245.00
362.41 · Building Permit - Other	200.00
Total 362.41 · Building Permit	3,711.00
362.42 · Electrical Permit	936.00
362.43 · Plumbing Permit	437.00
362.44 · Sewage Permits (SEO Fees)	2,355.00
362.48 · Demolition Permit	229.00
Total 362.40 · Protective Inspection Fees	7,668.00
Total 362 · Public Safety	7,668.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,706.60
364 · Sanitation - Other	276.00
Total 364 · Sanitation	1,982.60
Total 360 · Gen. Govt. Charges for Services	10,860.85
389 · Unclassified Income	20.00
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	7,864.00
Total 395 · Refunds of Prior Yr Expenditure	7,864.00
Total Income	146,404.23
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	413.66
Total 400.00 · Legislative (Governing) Body	413.66
403 · Tax Collection	

403.16 · Commission Paid as Compensation	13,346.42
403.34 · Advertising, Printing & Binding	<u>1,043.78</u>
Total 403 · Tax Collection	14,390.20
404 · Solicitor/Legal Services	1,218.78
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>1,037.38</u>
Total 405 · Secretary/Clerk	1,037.38
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	963.76
406.21 · Office Supplies	106.51
406.23 · Postage	100.00
406.32 · Communication - Phone/Wireless	422.44
406.34 · Advertising	86.70
406.38 · Rentals	362.46
406.99 · Payroll	<u>160.40</u>
Total 406 · Other General Govt. Admin	2,202.27
408 · Engineering Services	
408.99 · Township engineer	<u>412.00</u>
Total 408 · Engineering Services	412.00
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	651.13
409.37 · Repairs and Maint.	3,268.00
409.44 · Laundry/Other Sanitary Services	<u>203.20</u>
Total 409 · General Government Bldg&Plants	<u>4,122.33</u>
Total 400 · General Government	23,796.62
410 · Public Safety	
411 · Fire	
411.54 · Fire Co. Donations	<u>2,376.28</u>
Total 411 · Fire	2,376.28
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>325.00</u>
Total 413 · Code Enforcement	325.00
414 · Planning & Zoning	
414.33 · Transportation Costs	363.00
414.34 · ZB Advertising, Print, & Bind	106.02
414.98 · Zoning Recording/Transcription	385.00
414.99 · Salary Zoning Officer	<u>1,685.07</u>
Total 414 · Planning & Zoning	2,539.09
419 · Other Public Safety	
419.99 · PA One Call	<u>20.70</u>
Total 419 · Other Public Safety	<u>20.70</u>
Total 410 · Public Safety	5,261.07
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	258.44
426.44 · Sanitation Services	<u>880.05</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,138.49</u>
Total 420 · Health and Human Services	1,138.49
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	<u>272.52</u>
Total 437 · Repair of Tools & Machinery	272.52
438 · Road/Bridge Maint. and Repair	

438.14 · Salaries for Road Maint	4,211.14
438.25 · Repairs & Maint Supplies	348.32
438.99 · Truck Fuel	<u>2,548.70</u>
Total 438 · Road/Bridge Maint. and Repair	<u>7,108.16</u>
Total 430 · Public Works Hwy,Rds,Streets	7,380.68
450 · Culture-Recreation	
452 · Participant Recreation	
452.15 · Participant Recreation - P/T	<u>386.43</u>
Total 452 · Participant Recreation	386.43
454 · GF Parks	
454.15 · Parks part time staff (GF)	664.21
454.37 · Repairs and Maint. serv (park)	<u>-3,449.50</u>
Total 454 · GF Parks	<u>-2,785.29</u>
Total 450 · Culture-Recreation	-2,398.86
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,004.07
481.20 · Employer paid Medicare	234.82
481.30 · Employer paid Unemployment Comp	<u>-176.77</u>
Total 481 · Employer paid Taxes	1,062.12
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	9,451.89
487.02 · Life Insurance	37.50
487.03 · Workmans Compensation	<u>5,202.00</u>
Total 487 · Other Group Insurance Benefits	14,691.39
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	103.97
489.99 · EE withholding taxes	<u>3,655.75</u>
Total 489 · All other unclassified Expenses	<u>3,759.72</u>
Total 480 · Misc. Expense	19,513.23
Total Expense	<u>54,691.23</u>
Net Income	<u>91,713.00</u>

Jun 10

Income-LIGHT FUND

383.11 · Street Lighting Tax 5,895.00

Total Income 5,895.00

Expense

434 · Street Lighting

434.36 · Street Lighting Electric 1,667.13

Total 434 · Street Lighting 1,667.13

Total Expense 1,667.13

Net Income 4,227.87

Jun 10

Income-LIQUID FUEL FUND

0.00

Expense

430 · LFF Public Works

438 · Maint./Repair Roads & Bridges 32,160.32

Total 430 · LFF Public Works 32,160.32

Total Expense 32,160.32

Net Income -32,160.32

Jun 10

Income- HLLW COG	0.00
Expense	
437 · Repairs of tools and machinery	43.47
Total Expense	43.47
Net Income	-43.47
	<u>Jun 10</u>
Income- REC FUND	
341.01 · Interest on Checking	5.44
Total Income	5.44
Expense	0.00
Net Income	5.44
	<u>Jun 10</u>
Income- ESCROW FUND	
361 · General Government	
361.96 · Subdivision Escrow Deposit	3,300.00
Total 361 · General Government	3,300.00
Total Income	3,300.00
Expense	0.00
Net Income	3,300.00
	<u>Jun 10</u>
Income- PARK FUND	
342.59 · Rental of Park Facilities	407.75
387 · Contributions and Donations	1,150.00
Total Income	1,557.75
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	686.81
454.34 · Advertising	73.80
454.36 · Public Utilities	274.79
454.37 · Equipment Repair	772.27
454.38 · Rental	76.00
454.98 · Fuel for equipment	20.00
Total 454 · Parks	1,903.67
Total Expense	1,903.67
Net Income	-345.92
Total Income (all accounts)	157,162.42
Total Expense (all accounts)	90,465.82
Net Income(all accounts)	66,696.60

Respectfully Submitted,

Tammy M. White
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 Secretary/Treasurer