

Board of Supervisors
Thursday, May 12th, 2011 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Kermit E. DeLong, Member David C. Najarian, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Marc Fisher, NW Press Reporter Elsa Kerschner, and approximately 21 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: Susan Schawl, from the CCL Food Pantry, was present and asked the BOS if they would reconsider giving a donation toward the 80K addition to the Food Pantry. The BOS stood on their decision of the April meeting, that tax payer's money should not be used for governmental issues.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by David C. Najarian and seconded by Kermit E. DeLong to accept the minutes from 04/14/11 to direct the treasurer to pay all the bills except for the Horwith bill. Motion carried unanimously. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to direct the treasurer to pay the Horwith bill. David C. Najarian abstained from the vote. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company. Motion carried.

Subdivisions: Terry & Jacqueline Kemmerer planning modules (2 lots): A motion was made by David C. Najarian and seconded by Kermit E. DeLong approving the planning modules. Motion carried unanimously.

SA/BOS Joint meeting: A joint meeting was held between the BOS and SA members on Friday, May 6, 2011 to discuss the sewer authority take over of LCA. Lengthy discussion was held with a motion being made by David C. Najarian and seconded by Kermit E. DeLong authorizing Solicitor Marc Fisher to prepare the necessary document (a resolution requested by SA member Steve Feinour and Willard Wanamaker) in consultation with Attorney William Schantz so as to set a time span and incorporate a mutual agreeable time from 120 days to transfer the SA to township assets and to include an agreement with LCA. Motion carried unanimously.

Road Report: Bruce Raber, Roadmaster, reported for the month of April: (1) Pot hole patching on black top roads. (2) Pot hole patching on dirt roads. (3) Hauled 2RC from Slatedale to use on dirt roads. (4) Cleaned out gutters and filled in and graded dirt roads. (5) Took off all salt spreaders on trucks and made some repairs to salt spreaders and also put spill plates on trucks. (6) Repaired a stop sign and replaced 2 road name signs. (7) Replaced batteries on grader and cleaned out and painted battery boxes. (8) Made repairs to 91 Chevy snow plow hitch. (9) Swept roads where needed. (10) Made a new grate for storm box at park. (11) Changed oil and filter on some trucks and equipment. (12) Hauled all remaining wood chips from the recycling center to the shop. (13) Hauled away a load of scrap from recycling center totaling \$184.00. (14) Filled pot holes in Park. Anticipated work for May: (1) Continue working on dirt roads. (2) Possibly start shoulder paving. (3) Possibly start shoulder mowing.

1971 JD 350C Tractor Bids: The chart below, lists those whom submitted a bid:

BIDS FOR 1978 JD 350C DOZER

NAME	BID
Clark Mantz	\$8,575.00
Barb Womer	\$6,875.00
Skitco Iron Works; William Roman Jr. President	\$6,000.00
Greg Snyder	\$5,600.53
Travis Cappellari	\$5,153.00
Devino Used Truck Parts; Michael Devino	\$2,100.00

Brian M.	\$3,200.00
Don Reppert	\$3,135.00

A motion was made by David C. Najarian and seconded by Kermit E. DeLong accepting the top three bids received for the 1978 JD Dozer and to award Clark Mantz as the highest bidder at \$8,575.00 with payment made in full to the township. Motion carried unanimously.

Joint Oil Bid:

Joint Bid – Received for Oil, 35,000 Gallons- CRS-2PME3M

Oil Bid Received	CRS-2PME3M- LYNN TWP PORTION
Dosch King Emulsions, Inc	35,000 Gallons \$ 2.04 Gal. Total=\$ 71,400.00

A motion was made by David C. Najarian and seconded by Kermit E. DeLong to award Lynn Township's portion of the joint oil bid to Dosch King Emulsions Inc. for 35,000 gallons @ \$2.04/gallon for a total cost of \$71,400.00. Motion carried unanimously.

Pension: A motion was made by Kermit E. DeLong and seconded by Brian Dietrich authorizing Duane Peoples to move forward with the following recommendation: 1. Advise The Standard that we will do a hard freeze; 2. Check what the exit fees would be from The Standard to the new custodian; 3. Liquidate funds out of the defined benefit plan ; 4. Move custodial funds from The Standard to American Funds; 5. Appoint Don Boetger & Associates as the 3rd party administrator; 6. Enrollment documents to be filled out; 7. Select funds; 8. Meet with employees. Motion carried unanimously.

Managers Report: Kevin Deppe, Township Manager, reported: (1) GCGI: A motion was made by David C. Najarian and seconded by Kermit E. DeLong that the GCGI draft ordinance be submitted to both the LVPC and Lynn Township PC for their review and set a date of next available BOS meeting. Motion carried unanimously. (2) Bank Funds: A motion was made by David C. Najarian and seconded by Kermit E. DeLong authorizing the Township Manager and Treasurer to proceed with the Capital Reserve funds to invest the funds in lattered CD's of mixed maturities at The New Tripoli Bank. Motion carried unanimously. (3) Bank Barn: The inspection agency has stated that the Bank Barn requires signed sealed plans in or order to be erected in the park. The BOS directed that Kevin Deppe along with Willard Snyder have a conference call with L & I. (4) Nestle Water: Kevin Deppe reported that Nestlé's water report has been received by the township. (5) Multi purpose field: Kevin Deppe stated that Richard Snyder prepared the multi purpose field with a rock hound and the field is ready for seed. The BOS thanked Richard Snyder for his work.

Miscellaneous: (1) Kermit DeLong stated that he feels the township needs to look into a zero turn lawnmower for the park. Kevin Deppe will look into it. (2) Kevin Deppe also reported that he has received more complaints about the amusement business on Donats Peak Road and that the issue has escalated. (3) Bruce Raber reported that Hamm Ct. is taking a big hit with the construction of Leaser Lake. Bruce Raber will speak with the company working on the Lake to see if they would be willing to help with repairs once the construction project is done.

Public Comment: (1) Eric Schellhamer stated that he had a previous conversation with Kevin Deppe concerning the ability to get funds from people by shutting off their water. Kevin Deppe stated that if the water is shut off the SA should contact him as BCO because people cannot live in a home where the water has been shut off. It is a health & safety issue. The BOS suggested that this be part of the agreement with LCA. (2) There was an inquiry to rent the park on Sunday, July 31st for a Benefit Concert. Janet Henritzky has informed them that they need to come before the BOS for approval of the event.

Announcements: (1) 4th Annual Ontelaunee Park Powwow; May 13-14-15 Gates open @ 10am \$7.00 admission; \$5.00 seniors; children under 12 free. (2) 3rd Annual Car & Motorcycle Show; Sunday, July 17, 2011; 2pm till 6pm Ontelaunee Park. \$7 entrance fee for all cars, trucks and biked; free admission for spectators.

Adjournment: A motion was made by Brian C. Dietrich and seconded by David C. Najarian to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:15 pm.

As of May 31, 2011

Account	Balance
General Fund	502,364.77
Capital Reserve	470,218.65
Zoning/Subdivision	14,944.71
HLLW COG	46,114.95

State Road	192,092.02
Street Light	1,530.07
Park	34,127.21
Recreation	43,439.68
Total	1,304,832.06

May 11

Income-GENERAL FUND

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	26,044.85
301.40 · Delinquent RE Tax-Tax Claim	241.32
Total 301 · Real Property Taxes	26,286.17
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	2,168.05
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	95,347.07
Total 310.20 · Earned Income Tax	95,347.07
Total 310 · Local Tax Enabling Act	97,515.12
321 · Business Licenses and Permits	
321.80 · Cable Television Francise	14,680.09
Total 321 · Business Licenses and Permits	14,680.09
331 · Fines	
331.10 · Court - Magistrate	8.80
Total 331 · Fines	8.80
341 · Interest	
341.01 · Interest on Checking	7.28
Total 341 · Interest	7.28
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,100.00
Total 342 · Interest, Rents & Royalties	1,100.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.87 · Sale of Maps & Publications	25.00
361.88 · Copy Fee	0.75
361.94 · Misc. Billing	270.75
Total 361 · General Government	296.50
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41A · Permit for Ag. Bldg.	90.00
362.41B · BLDG/Alter/Repair Permit	812.00
362.41D · Driveway Permit	225.00
362.41F · Building Permit Filed	300.00
362.41N · Re-inspection	817.00
362.41S · Accessory Struc < 1000 ft	355.00
362.41 · Building Permit - Other	100.00
Total 362.41 · Building Permit	2,699.00
362.42 · Electrical Permit	50.00
362.43 · Plumbing Permit	179.00
362.44 · Sewage Permits (SEO Fees)	750.00
362.40 · Protective Inspection Fees - Other	210.00
Total 362.40 · Protective Inspection Fees	3,888.00
362.99 · Logging/Timber Harvest	100.00
Total 362 · Public Safety	3,988.00

364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,334.20
364 · Sanitation - Other	<u>344.00</u>
Total 364 · Sanitation	<u>1,678.20</u>
Total 360 · Gen. Govt. Charges for Services	5,962.70
389 · Unclassified Income	20.00
391 · Proceeds of General Fixed Asset	
391.10 · Sale of Vehicles, Equip, land, etc	<u>8,575.00</u>
Total 391 · Proceeds of General Fixed Asset	<u>8,575.00</u>
Total Income	154,155.16

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>423.05</u>
Total 400.00 · Legislative (Governing) Body	423.05
403 · Tax Collection	
403.16 · Commission Paid as Compensation	<u>7,376.05</u>
Total 403 · Tax Collection	7,376.05
404 · Solicitor/Legal Services	1,301.87
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,150.97</u>
Total 405 · Secretary/Clerk	2,150.97
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,029.01
406.21 · Office Supplies	462.92
406.23 · Postage	106.99
406.32 · Communication - Phone/Wireless	595.36
406.34 · Advertising	108.64
406.38 · Rentals	536.66
406.48 · Internet Fees/Web Design	500.00
406.99 · Payroll	<u>114.45</u>
Total 406 · Other General Govt. Admin	4,454.03
408 · Engineering Services	
408.99 · Township engineer	<u>175.00</u>
Total 408 · Engineering Services	175.00
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	332.24
409.37 · Repairs and Maint.	2,730.00
409.44 · Laundry/Other Sanitary Services	<u>242.38</u>
Total 409 · General Government Bldg&Plants	<u>3,304.62</u>
Total 400 · General Government	19,185.59
410 · Public Safety	
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>3,040.00</u>
Total 413 · Code Enforcement	3,040.00
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	120.00
414.31 · Professional services	545.00
414.33 · Transportation Costs	829.26
414.34 · ZB Advertising, Print, & Bind	78.40
414.98 · Zoning Recording/Transcription	350.00
414.99 · Salary Zoning Officer	<u>3,616.33</u>
Total 414 · Planning & Zoning	5,538.99
419 · Other Public Safety	

419.99 · PA One Call	9.13
Total 419 · Other Public Safety	9.13
Total 410 · Public Safety	8,588.12
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	447.58
426.44 · Sanitation Services	908.00
Total 426 · Gen Gov Recycling Col & Dis	1,355.58
Total 420 · Health and Human Services	1,355.58
430 · Public Works Hwy,Rds,Streets	
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	3,575.75
Total 437 · Repair of Tools & Machinery	3,575.75
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	9,044.77
438.25 · Repairs & Maint Supplies	3,546.72
438.99 · Truck Fuel	3,454.92
Total 438 · Road/Bridge Maint. and Repair	16,046.41
Total 430 · Public Works Hwy,Rds,Streets	19,622.16
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	561.96
454.25 · Repairs & Maint Supplies	50.71
Total 454 · GF Parks	612.67
Total 450 · Culture-Recreation	612.67
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,556.99
481.20 · Employer paid Medicare	364.13
481.30 · Employer paid Unemployment Comp	117.22
Total 481 · Employer paid Taxes	2,038.34
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,240.73
487.02 · Life Insurance	40.30
Total 487 · Other Group Insurance Benefits	10,281.03
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	45.00
489.99 · EE withholding taxes	5,380.02
Total 489 · All other unclassified Expenses	5,425.02
Total 480 · Misc. Expense	17,744.39
Total Expense	67,108.51
Net Income	87,046.65
	May 11

Income-LIGHT FUND

383.11 · Street Lighting Tax	2,199.17
Total Income	2,199.17

Expense

434 · Street Lighting	
434.36 · Street Lighting Electric	913.87
Total 434 · Street Lighting	913.87

Total Expense	913.87
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Net Income	1,285.30
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Income-**LIQUID FUEL FUND** 0.00

Expense

430 · LFF Public Works

438 · Maint./Repair Roads & Bridges 6,684.80

Total 430 · LFF Public Works 6,684.80

Total Expense 6,684.80

Net Income -6,684.80

May 11

Income-**ESCROW FUND** 0.00

Expense

414 · Planning and Zoning

414.97 · Escrow Refunds 212.79

Total 414 · Planning and Zoning 212.79

Total Expense 212.79

Net Income -212.79

May 11

Income-**PARK FUND**

342.59 · Rental of Park Facilities 810.00

351 · Fed Capital & Operating Grants

351.07 · Culture-Recreation -100.00

Total 351 · Fed Capital & Operating Grants -100.00

387 · Contributions and Donations 613.00

Total Income 1,323.00

Expense

454 · Parks

454.25 · Repairs & Maintenance Supplies 419.00

454.36 · Public Utilities 87.05

454.38 · Rental 95.00

Total 454 · Parks 601.05

Total Expense 601.05

Net Income 721.95

Total Income (all accounts) 157,677.33

Total Expense (all accounts) 75,521.02

Net Income(all accounts) 82,156.31

Respectfully Submitted,

Tammy M. White

Tammy M. White
Secretary/Treasurer