

Board of Supervisors
Thursday, March 10th, 2011 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Kermit E. DeLong, Member David C. Najarian, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Marc Fisher, NW Press Reporter Elsa Kerschner, and approximately 10 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by David C. Najarian and seconded by Kermit E. DeLong to accept the minutes from 02/10/11. Motion carried unanimously. A motion was made by David C. Najarian and seconded by Brian C. Dietrich to direct the treasurer to pay the bills with the exception of the fuel bill. Kermit E. DeLong abstained. Motion carried. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to pay the Horwith fuel bill. David C. Najarian abstained from the vote. Motion carried. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company.

Road Report: Bruce Raber, Roadmaster, reported for the month of February: (1) Plowed, salted & cindered roads. (2) Converted trailer into a can collection trailer. The cost was \$500.00. All proceeded will benefit Ontelaunee Park. (3) Tree trimmed in Pine Lakes of Lynn. (4) Power washed all trucks. (5) Repaired and replaced road name signs and stop signs that came down from the wind. (6) Refaced stop signs then replaced them. (7) Finished up boom mowing for the season. (8) Made some small repairs to the trucks. (9) Hauled scrap from recycling center, \$127.20. (10) Started to clean intersections. Anticipated work for March: (1) Clean intersections. (2) Start working on dirt roads.

In additional business Bruce Raber informed the BOS that the township owns a JD 350 Dozer that has not been used for the last 14 to 15 years. A motion was made by David C. Najarian and seconded by Kermit E. DeLong authorizing the advertisement for sealed bids with the provision to be able to accept & reject any and all bids. Motion carried unanimously. Motion Carried unanimously.

Ordinance: Mixed Use Ordinance-The Mixed Use Ordinance will go before the PC on Tuesday, March 15th and comments will follow to the BOS for their April 14th meeting. The BOS had a question concerning commercial space in the ordinance. Engineer Roy Stewart will be informed of the proposed question.

Managers Report: Kevin Deppe, Township Manager, reported for the month of February: (1) Fire Police list: David C. Najarian motioned to authorize LPFC & NTFC to provide services as printed on the list of company events. David C. Najarian rescinded his motion. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich authorizing the LPFC & NTFC to provide services as listed: 5-Home football games at Northwestern Stadium, 1-Night in the Country, 1-Pioneer Days, 1-Pow wow, 1-Car Cruise, 1-Kempton Fair, and an unpredicted amount of funerals within the Township. Motion carried unanimously. (2) Snow Emergency: The BOS tabled the issue. (3) SMP Ordinance: The BOS tabled the issue. (4) Transfer Station: The costs to Waste Management and Cougles have gone up for their services to the Transfer Station. Kevin Deppe stated that he is checking into other pricing schedules and will report back. (5) Bank Funds: A motion was made by Kermit E. DeLong and seconded by David C. Najarian to split all Township funds over and above the 350K needed for working capital, into thirds; a 1/3 Money Market at NT Bank; a 1/3 in NT Bank CD's; and a 1/3 in outside brokered CD's. Motion carried unanimously. (6) Pension: Report will be given by Duane Peeples, from Raymond James, at the next BOS meeting. Discussion to go with a 457 contribution plan will also be discussed. (7) Brian Hardy: Mr. Hardy, from Cardinal Rd., was fined 8K by the District Magistrate. Discussion will take place at next months BOS meeting due to the fact that his appeal period is still in affect.

Lehigh County Authority: Aral Arndt and Frank Least, from LCA, were present at the BOS meeting to present to the BOS the information which was reviewed, and discussed at the previous Sewer Authority meeting held on Tuesday, March 8th and opened it up for questions. The BOS authorized the advertisement of a joint meeting between the SA and the BOS for Tuesday, April 12th @ 6pm during the regular scheduled SA meeting.

Miscellaneous: (1) David C. Najarian stated that the Township sends a card to Richard Matthias and his wife wishing them well due to the recent automobile accident that they were involved in.

Public Comment: (1) It was noted that the aluminum can trailer should be moved to the park for the Clean Sweep on April 9th.

Announcements: "Clean Sweep 2011" Sat. April 9, 2011, 8am-12 noon @ Lowhill Twp Building, Rte 100.
"Beautify Lynn Day" Sat. April 9, 2011, 9am-1pm Sponsored by Lynn Twp EAC.

Adjournment: A motion was made by Kermit E. DeLong and seconded by David Najarian to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:40 pm.

As of March 31, 2011

Account	Balance
General Fund	426,104.67

Capital Reserve	469,562.10
Zoning/Subdivision	15,402.70
HLLW COG	46,069.49
State Road	10,630.97
Street Light	258.63
Park	16,973.93
Recreation	43,421.83
Total	1,028,424.32

Mar 11

Income-GENERAL FUND

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	27.48
301.40 · Delinquent RE Tax-Tax Claim	235.58
Total 301 · Real Property Taxes	263.06
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	2,459.31
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	50,543.32
Total 310.20 · Earned Income Tax	50,543.32
Total 310 · Local Tax Enabling Act	53,002.63
331 · Fines	
331.10 · Court - Magistrate	41.57
Total 331 · Fines	41.57
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,100.00
Total 342 · Interest, Rents & Royalties	1,100.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.88 · Copy Fee	0.50
361.94 · Misc. Billing	150.75
361.97 · Zoning Board Appeal Fee	500.00
Total 361 · General Government	651.25
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41A · Permit for Ag. Bldg.	1,100.00
362.41B · BLDG/Alter/Repair Permit	2,919.00
362.41D · Driveway Permit	500.00
362.41F · Building Permit Filed	354.00
362.41N · Re-inspection	75.00
362.41P · Pool/Hot Tub/Spa Permit	100.00
362.41S · Accessory Struc < 1000 ft	130.00
362.41 · Building Permit - Other	124.00
Total 362.41 · Building Permit	5,302.00
362.42 · Electrical Permit	600.00
362.43 · Plumbing Permit	824.00
362.40 · Protective Inspection Fees - Other	124.00
Total 362.40 · Protective Inspection Fees	6,850.00
362.99 · Logging/Timber Harvest	200.00
Total 362 · Public Safety	7,050.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,598.00
Total 364 · Sanitation	1,598.00

Total 360 · Gen. Govt. Charges for Services 9,299.25

389 · Unclassified Income 40.00

Total Income 63,746.51

Expense

400 · General Government

400.00 · Legislative (Governing) Body

400.05 · Supervisor Salaries 423.05

Total 400.00 · Legislative (Governing) Body 423.05

402 · Auditing/Bookkeeping Services

402.05 · Auditor Salary 567.31

402.34 · Advertising 202.48

Total 402 · Auditing/Bookkeeping Services 769.79

403 · Tax Collection

403.16 · Commission Paid as Compensation 7,054.52

403.23 · Postage for Tax Collector 176.00

Total 403 · Tax Collection 7,230.52

404 · Solicitor/Legal Services

1,454.22

405 · Secretary/Clerk

405.12 · Salary Township Secretary 1,093.78

Total 405 · Secretary/Clerk 1,093.78

406 · Other General Govt. Admin

406.12 · Salary Full Time Staff 1,033.30

406.21 · Office Supplies 155.89

406.23 · Postage 126.39

406.32 · Communication - Phone/Wireless 862.66

406.34 · Advertising 526.37

406.38 · Rentals 537.43

406.42 · Membership/Dues 195.00

406.99 · Payroll 158.95

Total 406 · Other General Govt. Admin 3,595.99

408 · Engineering Services

408.99 · Township engineer 1,312.50

Total 408 · Engineering Services 1,312.50

409 · General Government Bldg&Plants

409.36 · Public Utility Services (TWP) 432.30

409.37 · Repairs and Maint. 527.00

409.44 · Laundry/Other Sanitary Services 88.56

409.99 · Heating - Oil/Propane 3,486.08

Total 409 · General Government Bldg&Plants 4,533.94

Total 400 · General Government

20,413.79

410 · Public Safety

411 · Fire

411.97 · Lynnport FC Fuel 41.22

411.98 · New Tripoli FC Fuel 341.78

Total 411 · Fire 383.00

412 · Ambulance/Rescue

412.98 · Fuel 754.84

Total 412 · Ambulance/Rescue 754.84

413 · Code Enforcement

413.31 · Code enforcement pro. service 550.00

413.45 · Contracted Services 84.00

Total 413 · Code Enforcement 634.00

414 · Planning & Zoning

414.15 · ZHB/PC Salaries 120.00

414.31 · Professional services	900.00
414.33 · Transportation Costs	284.58
414.42 · Dues, Subscriptions, and Mships	367.44
414.98 · Zoning Recording/Transcription	612.50
414 · Planning & Zoning - Other	<u>1,826.96</u>
Total 414 · Planning & Zoning	4,111.48
419 · Other Public Safety	
419.99 · PA One Call	<u>2.49</u>
Total 419 · Other Public Safety	<u>2.49</u>
Total 410 · Public Safety	5,885.81
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	230.69
426.44 · Sanitation Services	<u>1,759.88</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,990.57</u>
Total 420 · Health and Human Services	1,990.57
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	4,566.79
432.98 · Twp paid winter maint. mats.	<u>9,416.86</u>
Total 432 · Winter Maintenance	13,983.65
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>781.59</u>
Total 437 · Repair of Tools & Machinery	781.59
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	1,994.80
438.99 · Truck Fuel	<u>579.94</u>
Total 438 · Road/Bridge Maint. and Repair	<u>2,574.74</u>
Total 430 · Public Works Hwy,Rds,Streets	17,339.98
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	731.55
481.20 · Employer paid Medicare	171.09
481.30 · Employer paid Unemployment Comp	261.86
481 · Employer paid Taxes - Other	<u>481.30</u>
Total 481 · Employer paid Taxes	1,645.80
486 · Insurance	
486.10 · Insurance - Liability	<u>15,731.00</u>
Total 486 · Insurance	15,731.00
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,240.73
487.02 · Life Insurance	1,527.10
487 · Other Group Insurance Benefits - Other	<u>1,396.08</u>
Total 487 · Other Group Insurance Benefits	13,163.91
489 · All other unclassified Expenses	
489.99 · EE withholding taxes	<u>2,566.04</u>
Total 489 · All other unclassified Expenses	<u>2,566.04</u>
Total 480 · Misc. Expense	33,106.75
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	<u>910.00</u>
Total 490 · Other Financing Uses-exp	<u>910.00</u>
Total Expense	<u>79,646.90</u>

Net Income	15,900.39
	Mar 11
Income-LIGHT FUND	
392 · Interfund Operating Transfers	
392.01 · Transfer from General Fund	910.00
Total 392 · Interfund Operating Transfers	910.00
Total Income	910.00
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	909.83
Total 434 · Street Lighting	909.83
Total Expense	909.83
Net Income	0.17
	Mar 11
Income-COG FUND	
361 · General Government	
361.96 · Subdivision Escrow Deposit	1,100.00
Total 361 · General Government	1,100.00
Total Income	1,100.00
Expense	
414 · Planning and Zoning	
414.97 · Escrow Refunds	243.60
Total 414 · Planning and Zoning	243.60
Total Expense	243.60
Net Income	856.40
	Mar 11
Income-REC FUND	
341.01 · Interest on Checking	8.33
Total Income	8.33
Expense	0.00
Net Income	8.33
	Mar 11
Income-PARK FUND	
342.59 · Rental of Park Facilities	775.00
Total Income	775.00
Expense	
454 · Parks	
454.36 · Public Utilities	94.99
Total 454 · Parks	94.99
Total Expense	94.99
Net Income	680.01
Total Income (all accounts)	66,539.84
Total Expense (all accounts)	80,895.32
Net Income(all accounts)	14,355.48

Respectfully Submitted,
 Tammy M. White
 Secretary/Treasurer

Tammy M. White