

Board of Supervisors
Friday, February 10th, 2011 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Kermit E. DeLong, Member David C. Najarian, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Marc Fisher, NW Press Reporter Elsa Kerschner, and approximately 8 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: (1) 2011 Pow-wow is scheduled for May 13-14-15, 2011 with the 13th being the educational day. A motion was made by David C. Najarian and seconded by Kermit E. DeLong approving of the 2011 Pow-wow subject to the same terms and conditions from prior years. Motion carried unanimously.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Kermit E. DeLong and seconded by David C. Najarian to accept the minutes from 01/13/11. Motion carried unanimously. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to direct the treasurer to pay the bills. David C. Najarian abstained from the vote. Motion carried. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company.

Subdivision- (1) Jachera, Peter & Barbara - 2nd review final-lot line change - 2 lots - Slateville Road, Kempton - 5.327 acres. A motion was made by David C. Najarian and seconded by Kermit E. DeLong granting final conditional approval subject of the payment of road improvement fees. Motion carried unanimously.

Road Report: Bruce Raber, Roadmaster, reported for the month of January: (1) Plowed snow and salted and cindered roads. (2) Made repairs to trucks, plows and salt spreaders as well as repairs and replacement of snow chains. Anticipated work for February: (1) Boom Mowing. (2) Tree trimming.

Ordinance 2011-1: A motion was made by David C. Najarian and seconded by Kermit E. DeLong to adopt Ordinance 2011-01: AN ORDINANCE OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA, REGULATING THE ESTABLISHMENT, MAINTENANCE AND OPERATION OF JUNK DEALERS, JUNK YARDS, AND SCRAP YARDS WITHIN LYNN TOWNSHIP, PROVIDING FOR THE ISSUANCE OF LICENSES UNDER PRESCRIBED CONDITIONS, PRESCRIBING PENALTIES FOR VIOLATORS, PROVIDING FOR THE REVOCATION OF LICENSES IN THE EVENT OF NON-COMPLIANCE AND REPEALING PREVIOUS ORDINANCES, subject to the change and clarification of; SECTION 3 LICENSE. Motion carried unanimously.

Ordinance 2011-2: A motion was made by David C. Najarian and seconded by Kermit E. DeLong to adopt Ordinance 2011-02: AN ORDINANCE OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA, PROHIBITING NUISANCES, STORING OR ACCUMULATING ABANDONED OR JUNKED MOTOR VEHICLES, JUNK MATERIAL, ABANDONED OR UNOCCUPIED BUILDINGS OR PARTS OF BUILDINGS IN A STATE OF DILAPIDATION OR DISREPAIR ON PRIVATE OR PUBLIC PROPERTY WITHIN LYNN TOWNSHIP; PROVIDING FOR THE REMOVAL THEREOF ON PUBLIC OR PRIVATE GROUNDS AFTER NOTICE TO THE OWNERS TO DO SO, AND IN DEFAULT THEREOF, TO COLLECT THE COSTS OF SUCH REMOVAL BY THE TOWNSHIP; AND PRESCRIBING PENALTIES FOR VIOLATION, with an amendment to page 5; the removal of section f, burning of tires, tar products or garbage. Motion carried unanimously.

Managers Report: Kevin Deppe, Township Manager, reported for the month of January: (1) Maiden Creek Headwaters Act 167 Storm water Management Ordinance: A motion was made by David C. Najarian and seconded by Kermit E. DeLong authorizing Solicitor Marc Fisher to advertise the Ordinance for action at the April 14th BOS meeting. Motion carried unanimously. (2) Fire Police authorization: A motion was made by David C. Najarian and seconded by Kermit E. DeLong allowing the fire police and fire companies of Lynn Township to participate at the upcoming Kempton sale and to have a list of functions from both fire companies compiled for the next BOS meeting. Motion carried unanimously. (3) Parking in the townhouses during snow conditions: Marc Fisher submitted his comments on existing Ordinance No. 96.5 which in part regulates the removal of snow and the parking of vehicles. A motion was made by David C. Najarian and seconded by Kermit E. DeLong authorizing Kevin Deppe and Bruce Raber to discuss options that best designate snow emergency routes as well as the possibility of erecting signs and any other suggestions and to forward all comments to Marc Fisher. Motion carried unanimously.

2010 Audit: Dave Najarian asked that the BOS be given the draft 2010 audit for their review prior to the Close out meeting which will be held on Wednesday, February 23, 2011 at 10 AM.

Miscellaneous: (1) Sewer: Lengthy discussion was held between the BOS and Greg Snyder, the newest member of the Lynn Township Sewer Authority, regarding the sewer plant upgrade. No decisions were made pending the sewer authorities request for information from LCA. (2) Mixed Use Ordinance: A motion was made by David C. Najarian and seconded by Kermit E. DeLong to submit all the comments and changes from Engineer Roy Stewart and Kevin Deppe and refer them to the PC and the EAC for their review and comments. Motion carried unanimously.

Public Comment: (1) Kermit DeLong stated that the police have been patrolling Weiss Rd. (2) Dave Najarian stated that Lowhill Township has been recording their meeting via web cam and that Lynn Township may want to look into this. Kevin Deppe added that he would also like to get live feed from Ontelaunee Park to the township building.

Announcements: 2010 Audit Close out meeting is advertised for Wednesday, February 23, 2011 at 10 AM.

Adjournment: A motion was made by Kermit E. DeLong and seconded by David Najarian to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:50 pm.

As of February 28, 2011

Account	Balance
General Fund	454,412.16
Capital Reserve	469,256.02
Zoning/Subdivision	14,541.16
HLLW COG	46,048.29
State Road	10,626.38
Street Light	258.46
Park	16,290.79
Recreation	43,413.50
Total	1,054,846.76

	<u>Feb 11</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.40 · Delinquent RE Tax-Tax Claim	50.18
Total 301 · Real Property Taxes	50.18
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	4,444.30
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	47,315.64
Total 310.20 · Earned Income Tax	47,315.64
Total 310 · Local Tax Enabling Act	51,759.94
321 · Business Licenses and Permits	
321.80 · Cable Television Francise	11,542.98
Total 321 · Business Licenses and Permits	11,542.98
331 · Fines	
331.10 · Court - Magistrate	35.21
331.12 · Violation of Ordinances, Statue	50.00
Total 331 · Fines	85.21
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,100.00
Total 342 · Interest, Rents & Royalties	1,100.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.87 · Sale of Maps & Publications	45.00
361.88 · Copy Fee	88.75
361.94 · Misc. Billing	2.75
361.97 · Zoning Board Appeal Fee	1,000.00
361.99 · Road Improvement Fees	196.24
361 · General Government - Other	54.00
Total 361 · General Government	1,386.74
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	2,253.00
362.41N · Re-inspection	200.00
362.41S · Accessory Struc < 1000 ft	175.00
362.41 · Building Permit - Other	75.00

Total 362.41 · Building Permit	2,703.00
362.42 · Electrical Permit	248.00
362.43 · Plumbing Permit	258.00
362.44 · Sewage Permits (SEO Fees)	<u>540.00</u>
Total 362.40 · Protective Inspection Fees	3,749.00
362.98 · Sign Permit	30.00
362.99 · Logging/Timber Harvest	<u>100.00</u>
Total 362 · Public Safety	3,879.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>864.20</u>
Total 364 · Sanitation	<u>864.20</u>
Total 360 · Gen. Govt. Charges for Services	6,129.94
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	<u>6,714.88</u>
Total 395 · Refunds of Prior Yr Expenditure	<u>6,714.88</u>
Total Income	77,383.13

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	282.12
400.00 · Legislative (Governing) Body - Other	<u>140.93</u>
Total 400.00 · Legislative (Governing) Body	423.05
402 · Auditing/Bookkeeping Services	
402.34 · Advertising	<u>18.40</u>
Total 402 · Auditing/Bookkeeping Services	18.40
403 · Tax Collection	
403.16 · Commission Paid as Compensation	<u>1,413.90</u>
Total 403 · Tax Collection	1,413.90
404 · Solicitor/Legal Services	1,708.22
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,150.96</u>
Total 405 · Secretary/Clerk	2,150.96
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,011.81
406.21 · Office Supplies	477.36
406.23 · Postage	109.04
406.32 · Communication - Phone/Wireless	751.69
406.34 · Advertising	25.68
406.42 · Membership/Dues	150.00
406.99 · Payroll	<u>139.15</u>
Total 406 · Other General Govt. Admin	3,664.73
408 · Engineering Services	
408.99 · Township engineer	<u>612.50</u>
Total 408 · Engineering Services	612.50
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	151.81
409.37 · Repairs and Maint.	50.00
409.44 · Laundry/Other Sanitary Services	177.12
409.99 · Heating - Oil/Propane	<u>1,710.98</u>
Total 409 · General Government Bldg&Plants	<u>2,089.91</u>
Total 400 · General Government	12,081.67
410 · Public Safety	
411 · Fire	

411.97 · Lynnport FC Fuel	121.62
411.98 · New Tripoli FC Fuel	<u>160.44</u>
Total 411 · Fire	282.06
412 · Ambulance/Rescue	
412.98 · Fuel	<u>-232.84</u>
Total 412 · Ambulance/Rescue	-232.84
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>2,990.12</u>
Total 413 · Code Enforcement	2,990.12
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	120.00
414.33 · Transportation Costs	200.94
414.34 · ZB Advertising, Print, & Bind	81.76
414.99 · Salary Zoning Officer	<u>3,578.72</u>
Total 414 · Planning & Zoning	3,981.42
419 · Other Public Safety	
419.99 · PA One Call	<u>9.19</u>
Total 419 · Other Public Safety	9.19
Total 410 · Public Safety	7,029.95
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	461.38
426.44 · Sanitation Services	<u>90.00</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>551.38</u>
Total 420 · Health and Human Services	551.38
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	7,703.07
432.15 · P/T Winter Salary	371.39
432.98 · Twp paid winter maint. mats.	20,354.08
432 · Winter Maintenance - Other	<u>2,426.26</u>
Total 432 · Winter Maintenance	30,854.80
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>644.65</u>
Total 437 · Repair of Tools & Machinery	644.65
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	1,127.71
438.47 · Drug & Alcohol Testing	35.00
438.98 · Twp. paid road maint mat.	104.95
438.99 · Truck Fuel	<u>4,955.94</u>
Total 438 · Road/Bridge Maint. and Repair	<u>6,223.60</u>
Total 430 · Public Works Hwy,Rds,Streets	37,723.05
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,559.05
481.20 · Employer paid Medicare	364.62
481.30 · Employer paid Unemployment Comp	<u>1,576.81</u>
Total 481 · Employer paid Taxes	3,500.48
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,240.73
487.02 · Life Insurance	40.30
487.03 · Workmans Compensation	<u>3,987.00</u>
Total 487 · Other Group Insurance Benefits	14,268.03

489 · All other unclassified Expenses	
489.98 · Clothing Allowance	44.33
489.99 · EE withholding taxes	5,623.41
Total 489 · All other unclassified Expenses	5,667.74
Total 480 · Misc. Expense	23,436.25
490 · Other Financing Uses-exp	
492 · Interfund Operating Transfer	
492.98 · Transfer to Electric Light Fund	500.00
Total 492 · Interfund Operating Transfer	500.00
Total 490 · Other Financing Uses-exp	500.00
Total Expense	81,322.30
Net Income	-3,939.17
Income-LIGHT FUND	
392 · Interfund Operating Transfers	
392.01 · Transfer from General Fund	500.00
Total 392 · Interfund Operating Transfers	500.00
Total Income	500.00
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	894.15
Total 434 · Street Lighting	894.15
Total Expense	894.15
Net Income	-394.15
	Feb 11
Income-LIQUID FUEL FUND	
	0.00
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	3,487.65
Total 430 · LFF Public Works	3,487.65
Total Expense	3,487.65
Net Income	-3,487.65
	Feb 11
Income-PARK FUND	
342.59 · Rental of Park Facilities	175.00
Total Income	175.00
Expense	
454 · Parks	
454.36 · Public Utilities	87.17
Total 454 · Parks	87.17
Total Expense	87.17
Net Income	87.83
Total Income (all accounts)	78,058.13
Total Expense (all accounts)	85,791.27
Net Income(all accounts)	-7,733.14

Respectfully Submitted,

Tammy M. White
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 Secretary/Treasurer