

**Board of Supervisors**  
**Monday, December 28th, 2009 (Close-out meeting) @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The Close-out meeting of the Lynn Township Board of Supervisors was called to order by Chairman Kermit E. DeLong Jr., at 6:30 pm in the Municipal Building. Present were Chairman Kermit E. DeLong Jr., Vice Chairman David C. Najarian, member Thomas C. Creighton, Solicitor Marc Fisher, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Northwestern Press Reporter Ken Petrini and approximately 3 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by David C. Najarian and seconded by Thomas C. Creighton to accept the minutes from 12/10/09. Motion carried unanimously. A motion was made by Thomas C. Creighton and seconded by Kermit E. DeLong to pay the bills. David C. Najarian abstained. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company.

**Miscellaneous:** The following issues were brought to the table for possible action in 2010: (1) Engineer Firm for 2010. Dave Najarian stated he would like to see a change in engineers for 2010. Kermit DeLong stated the decision would be contingent upon cost. Kermit DeLong also added that the BOS could hold KCE more responsible going forward. Brian Dietrich stated he did not have a firm commitment to stay with KCE or to appoint another Engineer Firm. Kevin Deppe stated he has interviewed a couple of firms and their costs are substantially higher. Kevin Deppe also stated that he felt that a new firm may not be a good fit. Tom Creighton stated that he felt that a new firm may take a lot of time to bring up to speed. (2) Codification of Ordinances. Kevin Deppe stated that he and KCE, Roy Stewart have been working very closely on the Codification of Ordinances and are almost complete. Before the Codification of Ordinances is complete, Dave Najarian suggested an addition that the ambiguity of REC Fees assed for Residential dwellings comes before planning commission. The BOS agreed that this would be an easy fix in SALDO. Also suggested was the EPA Floodplain regulations; may want to update floodplain ordinances. The BOS decided to review further over the next 12 months. Kevin Deppe also suggested that the BOS look into possibly amending Zoning and Saldo pertaining specifically to issues like Pine Lakes of Lynn and Emerald Acres which are residential developments with lots 1 to 1 ½ acres in the AP that currently have no limit on the number of large animals allowed for each lot. Brian Dietrich stated that the Nutrient Management Plan may help weed out the control of the number of animals allowed. The Nutrient Management Plan allows for 1000 lbs of animal per acre. (3) Traffic Study. Dave Najarian stated he is in favor of a traffic study. Kermit DeLong felt that it would be dangerous and possible a liability and especially very costly. The BOS agreed to form a committee to discuss and define the area of study and to see if feasible to complete study. The BOS will form a committee in 2010. (4) Sewage Management Plan, SMP. Kevin Deppe stated that he has 3 different ordinances to use a guideline in preparing our own ordinance. Kevin Deppe suggested that he work with SEO, Carl Wolfe to prepare the ordinance and then have Marc Fisher and our engineer firm review it before implementing it. (5) Operation of Ontelaunee Park. The BOS would like to discuss a more efficient way to structure the Park to have it be a more cost effective facility. (6) Regional Recreation Plan. Dave Najarian suggested that a meeting be scheduled after the New Year to discuss the Regional Recreation Plan. Kevin Deppe stated that Weisenberg Supervisors, Bob Milot is planning on organizing the meeting in 2010. (7) Nuisance/Junk Car Ordinance. Kevin Deppe stated that the Nuisance Ordinance and the Junk Car Ordinance are two separate ordinances. Kevin Deppe also added that the Nuisance Ordinance is very hard to enforce due to what the definition of nuisance is. Both of these ordinances were approved in the minutes but not attested. Marc Fisher stated that they have to be attested. Both of these ordinances will be looked at further in 2010.

**Public Comment:** (1) Resident, Larry Bachman asked Marc Fisher if he had looked into a court case from another county concerning the SMP with DEP. Marc Fisher stated that he didn't find the case to be right on point.

**Announcements:** None

**Adjournment:** A motion was made by David C. Najarian and seconded by Kermit E. DeLong to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:20 pm.

**As of December 31, 2009**

Account	Balance
General Fund	429,756.21
Capital Reserve	462,848.56
Zoning/Subdivision	10,720.13
HLLW COG	44,703.47
State Road	11,591.17
Street Light	2,704.56
Park	27,980.77
Recreation	25,325.40
<b>Total</b>	<b>1,015,630.27</b>

Dec 09

Income-GENERAL FUND

301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	1,142.03
301.40 · Delinquent RE Tax-Tax Claim	494.45
301.60 · Real Estate Tax-Interim-Current	<u>42.55</u>
Total 301 · Real Property Taxes	1,679.03
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	8,062.54
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>20,004.23</u>
Total 310.20 · Earned Income Tax	20,004.23
310.60 · Amusement /Admissions Tax	
310.62 · Amusement/Admis. - Prior Year	<u>8.48</u>
Total 310.60 · Amusement /Admissions Tax	8.48
310 · Local Tax Enabling Act - Other	<u>250.00</u>
Total 310 · Local Tax Enabling Act	28,325.25
331 · Fines	
331.10 · Court - Magistrate	11.29
331.13 · State Police	<u>3,727.75</u>
Total 331 · Fines	3,739.04
341 · Interest	
341.97 · Insurance Dividend Income	<u>1,751.00</u>
Total 341 · Interest	1,751.00
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	<u>1,100.00</u>
Total 342 · Interest, Rents & Royalties	1,100.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.81 · Business Permit	125.00
361.88 · Copy Fee	0.25
361.94 · Misc. Billing	<u>225.25</u>
Total 361 · General Government	350.50
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	1,549.00
362.41D · Driveway Permit	225.00
362.41F · Building Permit Filed	204.00
362.41R · Renew BLDG, Zone, Plumb	<u>300.00</u>
Total 362.41 · Building Permit	2,278.00
362.42 · Electrical Permit	124.00
362.43 · Plumbing Permit	129.00
362.44 · Sewage Permits (SEO Fees)	950.00
362.40 · Protective Inspection Fees - Other	<u>90.00</u>
Total 362.40 · Protective Inspection Fees	3,571.00
362.99 · Logging/Timber Harvest	<u>250.00</u>
Total 362 · Public Safety	3,821.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>1,912.40</u>
Total 364 · Sanitation	1,912.40
Total 360 · Gen. Govt. Charges for Services	6,083.90
389 · Unclassified Income	

389.98 · WCcontribution	2,237.81
Total 389 · Unclassified Income	2,237.81
395 · Refunds of Prior Yr Expenditure	
395.35 · Insurance & Bonding	3,406.00
395.99 · Refunds of Prior Year Exp.	460.83
Total 395 · Refunds of Prior Yr Expenditure	3,866.83
<b>Total Income</b>	<b>48,782.86</b>

Expense

400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	137.93
400.46 · Meetings & Conferences	240.00
Total 400.00 · Legislative (Governing) Body	377.93
403 · Tax Collection	
403.16 · Commission Paid as Compensation	4,857.99
Total 403 · Tax Collection	4,857.99
404 · Solicitor/Legal Services	436.80
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	3,089.23
Total 405 · Secretary/Clerk	3,089.23
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	2,914.77
406.21 · Office Supplies	87.54
406.32 · Communication - Phone/Wireless	785.80
406.33 · Travel Expense	25.65
406.34 · Advertising	100.92
406.38 · Rentals	163.00
406.42 · Membership/Dues	1,135.00
406.99 · Payroll	331.54
Total 406 · Other General Govt. Admin	5,544.22
408 · Engineering Services	
408.99 · Township engineer	2,331.00
Total 408 · Engineering Services	2,331.00
409 · General Government Bldg&Plants	
409.37 · Repairs and Maint.	344.10
409.44 · Laundry/Other Sanitary Services	280.56
409.99 · Heating - Oil/Propane	1,674.15
Total 409 · General Government Bldg&Plants	2,298.81
Total 400 · General Government	18,935.98
410 · Public Safety	
411 · Fire	
411.54 · Fire Co. Donations	50,000.00
411.97 · Lynnport FC Fuel	158.58
411.98 · New Tripoli FC Fuel	238.42
Total 411 · Fire	50,397.00
412 · Ambulance/Rescue	
412.98 · Fuel	565.94
Total 412 · Ambulance/Rescue	565.94
413 · Code Enforcement	
413.31 · Code enforcement pro. service	1,990.00
Total 413 · Code Enforcement	1,990.00
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	2,885.00

414.99 · Salary Zoning Officer	5,079.32
Total 414 · Planning & Zoning	7,964.32
419 · Other Public Safety	
419.99 · PA One Call	5.10
Total 419 · Other Public Safety	5.10
Total 410 · Public Safety	60,922.36
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	260.99
426.44 · Sanitation Services	849.13
Total 426 · Gen Gov Recycling Col & Dis	1,110.12
Total 420 · Health and Human Services	1,110.12
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	13,541.67
432.15 · P/T Winter Salary	170.08
Total 432 · Winter Maintenance	13,711.75
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	1,242.56
Total 437 · Repair of Tools & Machinery	1,242.56
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	873.10
438.99 · Truck Fuel	2,160.38
Total 438 · Road/Bridge Maint. and Repair	3,033.48
Total 430 · Public Works Hwy,Rds,Streets	17,987.79
450 · Culture-Recreation	
452 · Participant Recreation	
452.97 · Northwestern Rec Commission	5,470.00
Total 452 · Participant Recreation	5,470.00
454 · GF Parks	
454.12 · Parks full time staff (GF)	1,195.80
454.15 · Parks part time staff (GF)	209.94
Total 454 · GF Parks	1,405.74
Total 450 · Culture-Recreation	6,875.74
460 · Community Development	
461 · Cons. of Natural Resources	5,000.00
Total 460 · Community Development	5,000.00
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	2,183.23
481.20 · Employer paid Medicare	510.58
481.30 · Employer paid Unemployment Comp	62.97
Total 481 · Employer paid Taxes	2,756.78
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	9,451.89
487.02 · Life Insurance	37.50
487.03 · Workmans Compensation	5,382.00
Total 487 · Other Group Insurance Benefits	14,871.39
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	145.98
489.99 · EE withholding taxes	7,932.10
Total 489 · All other unclassified Expenses	8,078.08
Total 480 · Misc. Expense	25,706.25

<b>Total Expense</b>	<b>136,538.24</b>
<b>Net Income</b>	<b>-87,755.38</b>
	<b>Dec 09</b>
<b>Income-ELECTRIC LIGHT FUND</b>	
383.11 · Street Lighting Tax	74.85
<b>Total Income</b>	<b>74.85</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>74.85</b>
	<b>Dec 09</b>
<b>Income-RECREATION FUND</b>	
341.01 · Interest on Checking	5.38
<b>Total Income</b>	<b>5.38</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>5.38</b>
	<b>Dec 09</b>
<b>Income-ESCROW FUND</b>	
361 · General Government	
361.96 · Subdivision Escrow Deposit	615.00
<b>Total 361 · General Government</b>	<b>615.00</b>
<b>Total Income</b>	<b>615.00</b>
<b>Expense</b>	<b>0.00</b>
<b>Net Income</b>	<b>615.00</b>
	<b>Dec 09</b>
<b>Income-PARK FUND</b>	
342.59 · Rental of Park Facilities	300.00
387 · Contributions and Donations	819.40
<b>Total Income</b>	<b>1,119.40</b>
<b>Expense</b>	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	159.50
454.38 · Rental	76.00
<b>Total 454 · Parks</b>	<b>235.50</b>
<b>Total Expense</b>	<b>235.50</b>
<b>Net Income</b>	<b>883.90</b>
<b>Total Income (all accounts)</b>	<b>50,597.49</b>
<b>Total Expense (all accounts)</b>	<b>136,773.74</b>
<b>Net Income(all accounts)</b>	<b>-86,176.25</b>

Respectfully Submitted,

*Tammy M. White*  
 Tammy M. White  
 Secretary/Treasurer