

Board of Supervisors
Monday, December 27th, 2010 (Close-out meeting) @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The Close-out meeting of the Lynn Township Board of Supervisors was called to order by Chairman David C. Najarian at 6:30 pm in the Municipal Building. Present were Chairman David C. Najarian, Vice Chairman Brian C. Dietrich, member Kermit E. DeLong, Solicitor Marc Fisher, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, and approximately 2 citizens.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to accept the minutes from 12/09/10 and to direct the treasurer to pay the bills. Motion carried. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company.

Resolution for CDL Snow Emergencies: A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong adopting Resolution 2010-24; **A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA ESTABLISHING PROCEDURES TO ALLOW TOWNSHIP EMPLOYEES TO OPERATE COMMERCIAL MOTOR VEHICLES IN EXCESS OF STATE LIMITATIONS.** Motion carried unanimously.

2011 BOS Meeting Dates: A motion was made by David C. Najarian and seconded by Brian C. Dietrich authorizing the 2011 meeting dates as follows: 01/13, 02/10, 03/10, 04/14, 05/12, 06/09, 07/14, 08/11, 09/08, 10/13, 11/03, 12/08, 12/27 (Close-Out Meeting), All will be held at 6:30 p.m. The advertisement will be sent to the NW Press for advertisement the week of 01/03/11.

Draft Ordinance Discussion:

GCGI: Discussion was held on the draft GCGI Ordinance and the BOS moved to move forward with changes and directed Kevin Deppe to create a chart of all the properties.

Nuisance & Junk Car: No comments were received from the EAC. A motion was made by David C. Najarian and seconded by Kermit E. DeLong authorizing Marc Fisher to advertise for both draft ordinances. Motion carried unanimously.

SMP: Discussion was held and the draft SMP Ordinance was tabled.

Managers Report: Pension: A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong authorizing the expenditure of 25K to help with the previously unfunded employees. Motion carried unanimously.

Miscellaneous: The Re-Org dinner date has been confirmed for Saturday, January 15, 2011 at 6pm at the NTFC.

Public Comment: None

Announcements: None

Adjournment: A motion was made by Brian C. Dietrich and seconded by David C. Najarian to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:50 pm.

As of December, 2010

Account	Balance
General Fund	479,224.86
Capital Reserve	468,557.16
Zoning/Subdivision	11,529.89
HLLW COG	45,997.10
State Road	15,755.48
Street Light	1,345.58
Park	15,909.15
Recreation	43,395.07
Total	1,081,714.29

****Reports do not reflect actual end of year balances; December interest not included.**

	<u>Dec 10</u>
Income-GENERAL FUND	
301 • Real Property Taxes	
301.10 • Real Estate Tax-Current	1,132.71
301.60 • Real Estate Tax-Interim-Current	15.94
Total 301 • Real Property Taxes	1,148.65
310 • Local Tax Enabling Act	

310.10 · Real Estate Transfer Tax	4,490.11
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>15,029.18</u>
Total 310.20 · Earned Income Tax	15,029.18
310.60 · Amusement /Admissions Tax	
360.63 · Amusement/Admis - Delinquent	<u>61.80</u>
Total 310.60 · Amusement /Admissions Tax	61.80
Total 310 · Local Tax Enabling Act	19,581.09
331 · Fines	
331.10 · Court - Magistrate	110.72
331.13 · State Police	<u>3,884.19</u>
Total 331 · Fines	3,994.91
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	<u>1,100.00</u>
Total 342 · Interest, Rents & Royalties	1,100.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.94 · Misc. Billing	<u>4.19</u>
Total 361 · General Government	4.19
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	362.00
362.41F · Building Permit Filed	1,700.00
362.41S · Accessory Struc < 1000 ft	155.00
362.41 · Building Permit - Other	<u>703.00</u>
Total 362.41 · Building Permit	2,920.00
362.42 · Electrical Permit	372.00
362.43 · Plumbing Permit	129.00
362.44 · Sewage Permits (SEO Fees)	1,700.00
362.40 · Protective Inspection Fees - Other	<u>50.00</u>
Total 362.40 · Protective Inspection Fees	5,171.00
Total 362 · Public Safety	5,171.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>1,370.00</u>
Total 364 · Sanitation	1,370.00
Total 360 · Gen. Govt. Charges for Services	6,545.19
389 · Unclassified Income	25.00
392 · Interfund Operating Transfer	
392.98 · Transfer from SubD/Zoning	<u>1,648.95</u>
Total 392 · Interfund Operating Transfer	1,648.95
395 · Refunds of Prior Yr Expenditure	
395.99 · Refunds of Prior Year Exp.	<u>2,482.00</u>
Total 395 · Refunds of Prior Yr Expenditure	2,482.00
Total Income	36,525.79
Expense	
400 · General Government	
403 · Tax Collection	
403.16 · Commission Paid as Compensation	<u>9,578.99</u>
Total 403 · Tax Collection	9,578.99
404 · Solicitor/Legal Services	3,458.38
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,038.14</u>

Total 405 · Secretary/Clerk	2,038.14
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,927.52
406.21 · Office Supplies	162.50
406.23 · Postage	9.99
406.32 · Communication - Phone/Wireless	610.57
406.33 · Travel Expense	29.27
406.34 · Advertising	28.70
406.38 · Rentals	40.00
406.42 · Membership/Dues	1,173.00
406.46 · Mtg., Conf., Cont.Ed.	25.00
406.99 · Payroll	223.00
406 · Other General Govt. Admin - Other	46.50
Total 406 · Other General Govt. Admin	4,276.05
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	428.23
409.44 · Laundry/Other Sanitary Services	182.56
409.99 · Heating - Oil/Propane	840.04
Total 409 · General Government Bldg&Plants	1,450.83
Total 400 · General Government	20,802.39
410 · Public Safety	
411 · Fire	
411.97 · Lynnport FC Fuel	222.84
411.98 · New Tripoli FC Fuel	503.83
Total 411 · Fire	726.67
412 · Ambulance/Rescue	
412.98 · Fuel	799.53
Total 412 · Ambulance/Rescue	799.53
413 · Code Enforcement	
413.31 · Code enforcement pro. service	2,960.44
Total 413 · Code Enforcement	2,960.44
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	2,000.00
414.33 · Transportation Costs	259.50
414.99 · Salary Zoning Officer	3,370.16
Total 414 · Planning & Zoning	5,629.66
419 · Other Public Safety	
419.99 · PA One Call	9.00
Total 419 · Other Public Safety	9.00
Total 410 · Public Safety	10,125.30
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	358.20
426.44 · Sanitation Services	110.00
Total 426 · Gen Gov Recycling Col & Dis	468.20
Total 420 · Health and Human Services	468.20
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	7,187.97
Total 432 · Winter Maintenance	7,187.97
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	200.00
Total 437 · Repair of Tools & Machinery	200.00
438 · Road/Bridge Maint. and Repair	

438.25 · Repairs & Maint Supplies	1,226.58
438.99 · Truck Fuel	343.53
Total 438 · Road/Bridge Maint. and Repair	1,570.11
430 · Public Works Hwy,Rds,Streets - Other	1,278.41
Total 430 · Public Works Hwy,Rds,Streets	10,236.49
450 · Culture-Recreation	
454 · GF Parks	
454.15 · Parks part time staff (GF)	63.72
454.37 · Repairs and Maint. serv (park)	539.96
Total 454 · GF Parks	603.68
Total 450 · Culture-Recreation	603.68
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,311.62
481.20 · Employer paid Medicare	306.75
481.30 · Employer paid Unemployment Comp	-14.82
483.30 · Non-Uniform Pension Contr.	25,000.00
Total 481 · Employer paid Taxes	26,603.55
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,240.73
487.02 · Life Insurance	40.30
487.03 · Workmans Compensation	3,989.00
Total 487 · Other Group Insurance Benefits	14,270.03
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	173.50
489.99 · EE withholding taxes	4,739.70
Total 489 · All other unclassified Expenses	4,913.20
Total 480 · Misc. Expense	45,786.78

Total Expense	88,022.84
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Net Income	-51,497.05
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Dec 10

Income-ELECTRIC LIGHT FUND

383.11 · Street Lighting Tax	14.66
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Total Income	14.66
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Expense

434 · Street Lighting	
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434.36 · Street Lighting Electric	833.90
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Total 434 · Street Lighting	833.90
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Total Expense	833.90
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Net Income	-819.24
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Dec 10

Income-RECREATION FUND

341.01 · Interest on Checking	7.54
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Total Income	7.54
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Expense	0.00
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Net Income	7.54
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Dec 10

Income-ESCROW FUND

361 · General Government	
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361.96 · Subdivision Escrow Deposit	500.00
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Total 361 · General Government	500.00
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Total Income	500.00
Expense	
414 · Planning and Zoning	
414.97 · Escrow Refunds	1,652.54
Total 414 · Planning and Zoning	1,652.54
492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	1,648.95
Total 492 · Interfund Operating Transfers	1,648.95
Total Expense	3,301.49
Net Income	-2,801.49
	Dec 10
Income-PARK FUND	
351 · Fed Capital & Operating Grants	
351.07 · Culture-Recreation	5,000.00
Total 351 · Fed Capital & Operating Grants	5,000.00
Total Income	5,000.00
Expense	0.00
Net Income	5,000.00
Total Income (all accounts)	42,047.99
Total Expense (all accounts)	92,158.23
Net Income(all accounts)	-50,110.24

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer