

Board of Supervisors
Thursday, October 14th, 2010 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman David C. Najarian, at 6:30 pm in the Municipal Building. Present were Chairman David C. Najarian, Vice Chairman Brian C. Dietrich, Member Kermit E. DeLong Jr., Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Brian Collins, Engineer Ed Koehler, NW Press Reporter Ken Petrini, and approximately 12 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by David C. Najarian and seconded by Brian C. Dietrich to accept the minutes from 09/09/10 amending the minutes to retract the miscellaneous discussion with Ken Petrini. Motion carried unanimously. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to direct the treasurer to pay the bills. David C. Najarian abstained from the vote due to the payment of the Horwith Fuel Oil bill. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company. Motion carried. A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to accept the minutes from the special budget meeting held on 09/29/10. Motion carried unanimously.

Subdivisions: Greg Snyder Subdivision #10-03 Final: A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong granting final approval for the Greg Snyder Subdivision #10-03, and that all outstanding REC fees and road improvement fees any outstanding escrow fees are paid. Motion carried unanimously.

Road Report: Bruce Raber, Roadmaster, reported for the month of September: (1) Cleaned all storm boxes. (2) Maintenance repairs to trucks and equipment. (3) Repaired and replaced road signs and stop signs. (4) Finished shoulder mowing. (5) Cut trees and branches from heavy rain. (6) Moved dirt in the park from multipurpose field to the bank barn location. (7) Fixed dirt roads from heavy rains. (8) Hauled a load of scrap, \$274.07. (9) Filled pot holes on dirt roads. Anticipated work for October: (1) Finish up pot holes on dirt roads. (2) Cut shoulders. (3) Possible paving handicap spots in park.

Ordinance for additional costs for fire co.: A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to adopt Ordinance 2010-02; **AN ORDINANCE OF LYNN TOWNSHIP, LEHIGH COUNTY, PA AUTHORIZING THE COLLECTION OF INCIDENT FEES FROM PERSON(S) OR LEGAL ENTITY(S) FINANCIALLY RESPONSIBLE OR LEGALLY LIABLE FOR SUCH INCIDENTS; DIRECTING THE FIRE COMPANIES TO ESTABLISH A SCHEDULE OF FEES TO REIMBURSE THOSE FIRE COMPANIES FOR COSTS AND EXPENSES ASSOCIATED WITH CERTAIN INCIDENTS; ESTABLISHING PROCEDURES FOR THE PROCESSING OF CLAIMS AND REQUIRED PAYMENTS; AND ESTABLISHING PENALTIES FOR EXCESSIVE FALSE ALARMS.** David C. Najarian abstained from the vote. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company. Motion carried. Both Fire Chiefs were present, Peter Christ from NTFC and Troy Christman from LPFC. Both Fire Chiefs stated they have reviewed the final ordinance and are satisfied with the ordinance.

Resolution 2010-19: A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to adopt **RESOLUTION 2010-19; A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP, LEHIGH COUNTY, PA FOR THE TRANSFER OF UNENCOMBERED MONEYS FROM ONE TOWNSHIP ACCOUNT TO ANOTHER.** Motion carried unanimously.

Amendment to Historical Society Lease with Lynn Twp: A motion was made by David C. Najarian and seconded by Kermit E. DeLong to table the amendment. Motion carried unanimously.

Stray Animal Agreement: A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich accepting the 2011 Stray animal agreement with modification to the wording to state "owner not identified or located" instead of "not reunited". Motion carried unanimously.

Budget/CPA Audit: The BOS agreed to have the elected auditors do the audit for 2010. The BOS discussed that this is the third year using elected auditors and may possible use appointed auditors for the 2011 audit.

Eagle Scott Project: Ben Steidinger, of 8522 Reservoir Rd. Germansville PA, and a member of Boy Scout Troop 89 have been working on his Eagle Scott Project in Ontelaunee Park. Mr. Steidinger gave a brief presentation on his project. The project entailed the clean up and completion of a new foot bridge over 3 pools of water located behind the old pavilion. Mr. Steidinger has compiled approximately 300 hours on the project. To complete the project, a pump will be needed to be placed in the existing well to circulate the water through the 3 pools of water and back through the tank. A commercial grade pump will cost in the range of \$900.00 to a \$1,000.00. A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong approving payment for the pump by Lynn Township. Motion carried unanimously. Mr. Steidinger will be in contact with Kevin Deppe to work out the details.

Managers Report: Kevin Deppe, Township Manager, reported **UPDATES:** (1) Met-Ed will be lifting the electricity cap as of January 1st 2011 and electricity rates will become significantly higher. The BOS directed Kevin Deppe to research less costly electricity options. (2) An ordinance for installation of Knox Box's was discussed for public buildings only. Solicitor, Brian Collins has a copy of Weisenberg's ordinance. Kevin Deppe will see that the BOS receives a copy to review.

Miscellaneous: (1) Solicitor, Brian Collins, added to the discussion on the Historical Society bank barn. Mr. Collins stated that if the BOS desired, they could make a motion to declare the Bank Barn a Historic Building. By doing this it would make it exempt from commercial codes. A second motion could then be made to request relocation of the Bank Barn to the Park. Dave Najarian stated that it's all tied into the insurance and his main concern is of an injury on the construction site. Kermit DeLong stated he would attend the next Historical Society meeting to discuss the insurance matter. (2) The nuisance ordinance, the junk car ordinance and the SMP ordinance have all been sent to the PC and the EAC for their review. (3) Engineer, Ed Koehler sent the draft of the mixed use to Marc Fisher and Kevin Deppe for their review. Marc Fisher reviewed and edited the mixed use draft and sent it back to Ed Koehler and Kevin Deppe for their review. Kevin Deppe stated that he is still in the process of reviewing it. Dave Najarian stated that he and the BOS would like to review it when Kevin Deppe is completed with his review and before it goes to the PC for their review. (4) Dave Najarian stated that he will not be able to attend the EIT meeting on Monday, October 18th because he will be attending the EAC meeting the same night to discuss a possible clean up site located in the Park. Kermit DeLong and Brian Dietrich both stated that they will be able to attend the EIT meeting. (5) Kevin Deppe stated that there was vandalism to the front sign of Ontelaunee Park. Kevin Deppe also stated that the back entrance to the park off of Allemaengel Rd. needs to be closed to traffic. Discussion was held to erect removable posts at the location to keep thru traffic out but allow access in the event of an emergency. (6) A letter was received from a concerned Lynn Township resident stating that Dave Najarian interrupted their family gathering at Ontelaunee Park by entering the kitchen facility without introducing himself or acknowledging to anyone who he was and why he was there. Dave Najarian stated, during the meeting, that he was assisting the state police in an incident that occurred in the park and was checking the surveillance system. Dave Najarian apologized for entering the kitchen while the function was being held, but stated he did not want to discuss the nature of why he was there and didn't want to alarm anyone.

Public Comment: None.

Announcements: Trick or Treat night will be held on Saturday, October 30, 2010 from 6pm till 8pm.

Adjournment: A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:40 pm.

As of October 31, 2010

Account	Balance
General Fund	490,828.44
Capital Reserve	467,811.92
Zoning/Subdivision	14,318.87
HLLW COG	45,123.79
State Road	16,568.05
Street Light	2,916.64
Park	21,109.61
Recreation	31,381.36
Total	1,090,058.68

	<u>Oct 10</u>
Income-GENERAL FUND	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	886.30
301.40 · Delinquent RE Tax-Tax Claim	227.49
301.60 · Real Estate Tax-Interim-Current	<u>38.60</u>
Total 301 · Real Property Taxes	1,152.39
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	5,027.40
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>43,927.11</u>
Total 310.20 · Earned Income Tax	<u>43,927.11</u>
Total 310 · Local Tax Enabling Act	48,954.51
331 · Fines	
331.10 · Court - Magistrate	<u>161.78</u>

Total 331 · Fines	161.78
341 · Interest	
341.97 · Insurance Dividend Income	<u>1,647.10</u>
Total 341 · Interest	1,647.10
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	<u>1,100.00</u>
Total 342 · Interest, Rents & Royalties	1,100.00
355 · Shared Revenue & Entitlements	
355.01 · PURTA-Public Utility Realty Tax	1,031.68
355.06 · Suppl State Pension Assistance	<u>25,878.73</u>
Total 355 · Shared Revenue & Entitlements	26,910.41
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.30 · Zoning-Subdiv-Land Dev Fees	
361.32 · Fees for Eng., Insp, & Reviews	<u>286.69</u>
Total 361.30 · Zoning-Subdiv-Land Dev Fees	286.69
361.87 · Sale of Maps & Publications	23.00
361.88 · Copy Fee	0.50
361.94 · Misc. Billing	2.51
361.99 · Road Improvement Fees	267.75
361 · General Government - Other	<u>35.00</u>
Total 361 · General Government	615.45
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41A · Permit for Ag. Bldg.	500.00
362.41B · BLDG/Alter/Repair Permit	916.00
362.41F · Building Permit Filed	400.00
362.41N · Re-inspection	337.50
362.41S · Accessory Struc < 1000 ft	<u>220.00</u>
Total 362.41 · Building Permit	2,373.50
362.42 · Electrical Permit	372.00
362.43 · Plumbing Permit	258.00
362.44 · Sewage Permits (SEO Fees)	<u>1,350.00</u>
Total 362.40 · Protective Inspection Fees	4,353.50
362.99 · Logging/Timber Harvest	<u>100.00</u>
Total 362 · Public Safety	4,453.50
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>1,447.87</u>
Total 364 · Sanitation	1,447.87
Total 360 · Gen. Govt. Charges for Services	6,516.82
389 · Unclassified Income	25.00
392 · Interfund Operating Transfer	
392.98 · Transfer from SubD/Zoning	<u>1,018.31</u>
Total 392 · Interfund Operating Transfer	1,018.31
Total Income	87,486.32
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>413.66</u>
Total 400.00 · Legislative (Governing) Body	413.66
403 · Tax Collection	
403.16 · Commission Paid as Compensation	<u>6,142.36</u>

Total 403 · Tax Collection	6,142.36
404 · Solicitor/Legal Services	2,546.00
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,109.18</u>
Total 405 · Secretary/Clerk	2,109.18
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,964.12
406.21 · Office Supplies	109.61
406.23 · Postage	9.99
406.32 · Communication - Phone/Wireless	597.01
406.34 · Advertising	108.70
406.38 · Rentals	235.66
406.99 · Payroll	<u>117.35</u>
Total 406 · Other General Govt. Admin	3,142.44
408 · Engineering Services	
408.99 · Township engineer	<u>1,867.20</u>
Total 408 · Engineering Services	1,867.20
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	296.82
409.44 · Laundry/Other Sanitary Services	<u>188.70</u>
Total 409 · General Government Bldg&Plants	<u>485.52</u>
Total 400 · General Government	16,706.36
410 · Public Safety	
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>3,315.20</u>
Total 413 · Code Enforcement	3,315.20
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	120.00
414.33 · Transportation Costs	331.00
414.98 · Zoning Recording/Transcription	175.00
414.99 · Salary Zoning Officer	<u>3,443.36</u>
Total 414 · Planning & Zoning	4,069.36
419 · Other Public Safety	
419.99 · PA One Call	<u>14.40</u>
Total 419 · Other Public Safety	<u>14.40</u>
Total 410 · Public Safety	7,398.96
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	486.97
426.44 · Sanitation Services	<u>154.00</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>640.97</u>
Total 420 · Health and Human Services	640.97
430 · Public Works Hwy,Rds,Streets	
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	8,383.16
438.25 · Repairs & Maint Supplies	842.33
438.99 · Truck Fuel	<u>1,429.79</u>
Total 438 · Road/Bridge Maint. and Repair	<u>10,655.28</u>
Total 430 · Public Works Hwy,Rds,Streets	10,655.28
450 · Culture-Recreation	
452 · Participant Recreation	
452.15 · Participant Recreation - P/T	<u>413.23</u>
Total 452 · Participant Recreation	413.23

341.01 · Interest on Checking	5.83
367.99 · Rec Fee from Subdivision	3,000.00
Total Income	3,005.83
Expense	0.00
Net Income	3,005.83
	Oct 10
Income-ESCROW FUND	0.00
Expense	
414 · Planning and Zoning	
414.97 · Escrow Refunds	27.69
Total 414 · Planning and Zoning	27.69
492 · Interfund Operating Transfers	
492.02 · Transfer to GFMM	1,018.31
Total 492 · Interfund Operating Transfers	1,018.31
Total Expense	1,046.00
Net Income	-1,046.00
	Oct 10
Income-PARK FUND	
342.59 · Rental of Park Facilities	-125.00
Total Income	-125.00
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	546.85
454.36 · Public Utilities	108.75
454.38 · Rental	76.00
Total 454 · Parks	731.60
Total Expense	731.60
Net Income	-856.60
Total Income (all accounts)	91,270.76
Total Expense (all accounts)	92,570.15
Net Income(all accounts)	-1,299.39

Respectfully Submitted,

Tammy M. White

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Secretary/Treasurer