

Board of Supervisors
Thursday, January 14th, 2010 @ 6:30 PM
Lynn Twp.-7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman David C. Najarian, at 6:30 pm in the Municipal Building. Present were Chairman David C. Najarian, Vice Chairman Brian C. Dietrich, Member Kermit E. DeLong Jr., Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Marc Fisher, NW Press Reporter Ken Petrini, and approximately 11 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: None

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to accept the minutes from 12/29/08 (close-out) meeting and the 01/04/10 (re-org) meeting. Motion carried unanimously. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to direct the treasurer to pay the bills. David C. Najarian abstained from the vote. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company. Motion carried.

Road Report: Bruce Raber, Roadmaster, reported for the month of December: (1) Boom mowing, half way around township. (2) Tree Trimming. (3) Took down old Transfer Station building and cleaned up. (4) Truck repairs, repaired snow chains for trucks and made repairs on two snow plows. (5) Plowed, salted & cindered roads. (6) Erected new road name signs and made repairs to existing signs. (7) Picked up 40 tires at top of Blue Mt. House Rd. Anticipated work for January: (1) Continue boom mowing. (2) Tree Trimming.

Managers Report: Kevin Deppe, Township Manager, reported for the month of December: (1) Transfer Station: Stanley Billig, via phone call on 01/08/10, stated that he will not be returning to the transfer station. (Stanley Billig added that he has recovered well from his double knee replacement but is still receiving therapy). Kevin Deppe informed the BOS that he has prepared a schedule for the transfer station for the first ¼ of 2010, using the 2 current part time employees as directed. Dave Najarian suggested that the township consider using a 3rd person as a back up or alternate. Kermit DeLong stated that the township did not discredit Stanley Billig's past performance as a township employee. Kermit DeLong also added that the BOS owed an apology, to the two part time workers at the transfer station, for comments that were made at the previous meeting. The BOS agreed. The BOS also directed the road crew to fence off an area inside the Transfer Station for the acceptance of scrap metal, copper, steel etc... (2) The Sewer Planning Module issues, for Larry & Renee Bachman, came back "incomplete" with more comments. Bill Beitler's office ran an advertisement and the 30 day advertising is in process will be up on 2/7/2010. Kevin Deppe stated that he has spoken with Carl Wolfe and he has stated that plans in other townships are getting kicked back also. (3) Kevin Deppe also reported that he has spoken with state representative Gary Day concerning the right-to-know request for the name of the individual who reported Ontelaunee Park for ground disturbance in a flood plain.

Resolution 2010-09: A motion was by Brian C. Dietrich and seconded by Kermit E. DeLong to adopt **RESOLUTION 2010-09; A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF LYNN ESTABLISHING A FEE SCHEDULE FOR ENGINEERING OR MUNICIPAL CONSULTANT FEES FOR SUBDIVISION AND LAND DEVELOPMENT REVIEW.** Motion carried unanimously.

Resolution 2010-10: A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to adopt **RESOLUTION 2010-10; A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNN TOWNSHIP LEHIGH COUNTY. PA ADOPTING PROPOSED REVISIONS TO THE HEIDELBERG/LYNN EARNED INCOME TAX REGULATIONS.** Motion carried unanimously.

Resolution 2010-11: A motion was made by Brian C. Dietrich seconded by David C. Najarian to adopt **RESOLUTION 2010-11; A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF LYNN, LEHIGH COUNTY APPOINTING ZONING HEARING BOARD MEMBERS.** Kermit E. DeLong opposed the motion. Motion carried. The resolution appoints Bryan Rassler as an alternate member on the ZHB until 01/01/2012.

Miscellaneous: (1) Discussion was held concerning incidents and safety on Holbens Valley Road. Kevin Deppe stated that he has a meeting with PennDOT on Tuesday, January 19, 2010 @ 2pm to discuss these traffic issues and will report back to the BOS at the next meeting on February 11th. (2) Conflict Council. Marc Fisher has recommended Jack Stoeger as conflict council for Lynn Township. Marc Fisher will notify Mr. Stoeger and have him forward his proposal. (3) Salt shed. Kermit DeLong suggested that the board consider putting money aside for a new salt shed. Brian Dietrich suggested looking into pre-cast walls. Prevailing wages would come into affect at 25K. (4) Kermit DeLong asked the board if an AARC would be possible if a traffic study would be put into action. Dave Najarian stated that he was not opposed to the issue if all the planning tools and zoning issues were put into place. (5) PC Meetings. Brian Dietrich suggested that a member of the board attend the PC meetings on a regular basis or at least every quarter. Dave Najarian stated that between the current board members, attendance at the PC meetings has been regular. Brian Dietrich suggested doing a schedule with the board members to rotate attendance at the PC meetings. (6) COG Representative. A motion was made by David C. Najarian and seconded by Brian C. Dietrich to appoint Kevin Deppe as Representative to the COG and Kermit E. DeLong as alternate. Motion carried unanimously.

Public Comment: None

Announcements: Lynn Township re organizational dinner, Saturday, January 16, 2010 @ 6pm; Lynnport Fire Co.

Adjournment: A motion was made by Brian C. Dietrich and seconded by Kermit E. DeLong to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:07 pm.

As of January 31, 2010

Account	Balance
General Fund	417,542.18
Capital Reserve	463,434.65
Zoning/Subdivision	10,727.52
HLLW COG	44,731.96
State Road	9,509.87
Street Light	2,128.03
Park	28,151.79
Recreation	25,330.78
Total	1,001,556.78

	<u>Jan 10</u>
Income-General Fund	
301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	2,067.62
301.60 · Real Estate Tax-Interim-Current	16.24
Total 301 · Real Property Taxes	2,083.86
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	1,928.41
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	48,689.92
Total 310.20 · Earned Income Tax	48,689.92
Total 310 · Local Tax Enabling Act	50,618.33
331 · Fines	
331.10 · Court - Magistrate	711.30
Total 331 · Fines	711.30
341 · Interest	
341.98 · Interest form EIT Office	986.50
341.99 · Interest income from tax col.	12.23
Total 341 · Interest	998.73
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,100.00
Total 342 · Interest, Rents & Royalties	1,100.00
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.94 · Misc. Billing	29.50
361.97 · Zoning Board Appeal Fee	1,000.00
Total 361 · General Government	1,029.50
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41N · Re-inspection	100.00
362.41R · Renew BLDG, Zone, Plumb	300.00
Total 362.41 · Building Permit	400.00
Total 362.40 · Protective Inspection Fees	400.00
362.99 · Logging/Timber Harvest	200.00
Total 362 · Public Safety	600.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,757.00

Total 364 · Sanitation	1,757.00
Total 360 · Gen. Govt. Charges for Services	3,386.50
389 · Unclassified Income	25.00
395 · Refunds of Prior Yr Expenditure	<u>989.40</u>
Total Income	59,913.12
Expense	
400 · General Government	
400.00 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	<u>393.66</u>
Total 400.00 · Legislative (Governing) Body	393.66
403 · Tax Collection	
403.16 · Commission Paid as Compensation	8,201.10
403.21 · Office Supplies	<u>284.16</u>
Total 403 · Tax Collection	8,485.26
404 · Solicitor/Legal Services	529.96
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,099.20</u>
Total 405 · Secretary/Clerk	2,099.20
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	1,917.52
406.21 · Office Supplies	481.10
406.23 · Postage	400.00
406.32 · Communication - Phone/Wireless	483.35
406.38 · Rentals	232.25
406.46 · Mtg., Conf., Cont.Ed.	1,323.00
406.99 · Payroll	<u>251.45</u>
Total 406 · Other General Govt. Admin	5,088.67
408 · Engineering Services	
408.99 · Township engineer	<u>2,394.00</u>
Total 408 · Engineering Services	2,394.00
409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	343.06
409.44 · Laundry/Other Sanitary Services	177.00
409.99 · Heating - Oil/Propane	<u>1,993.94</u>
Total 409 · General Government Bldg&Plants	<u>2,514.00</u>
Total 400 · General Government	21,504.75
410 · Public Safety	
411 · Fire	
411.98 · New Tripoli FC Fuel	211.37
411.99 · Fire Company - Miscellaneous	<u>5,000.00</u>
Total 411 · Fire	5,211.37
412 · Ambulance/Rescue	
412.98 · Fuel	-104.40
412.99 · Ambulance/Rescue Expenses	<u>47.25</u>
Total 412 · Ambulance/Rescue	-57.15
413 · Code Enforcement	
413.31 · Code enforcement pro. service	920.00
413.45 · Contracted Services	64.00
413 · Code Enforcement - Other	<u>50.00</u>
Total 413 · Code Enforcement	1,034.00
414 · Planning & Zoning	
414.33 · Transportation Costs	729.35
414.99 · Salary Zoning Officer	<u>3,506.56</u>
Total 414 · Planning & Zoning	4,235.91

419 · Other Public Safety	
419.99 · PA One Call	5.95
Total 419 · Other Public Safety	<u>5.95</u>
Total 410 · Public Safety	10,430.08
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	298.64
426.44 · Sanitation Services	<u>876.87</u>
Total 426 · Gen Gov Recycling Col & Dis	<u>1,175.51</u>
Total 420 · Health and Human Services	1,175.51
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	8,562.27
432.15 · P/T Winter Salary	118.96
432.98 · Twp paid winter maint. mats.	<u>8,721.57</u>
Total 432 · Winter Maintenance	17,402.80
437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>397.37</u>
Total 437 · Repair of Tools & Machinery	397.37
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	1,875.17
438.99 · Truck Fuel	<u>1,550.70</u>
Total 438 · Road/Bridge Maint. and Repair	<u>3,425.87</u>
Total 430 · Public Works Hwy,Rds,Streets	21,226.04
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,484.32
481.20 · Employer paid Medicare	347.14
481.30 · Employer paid Unemployment Comp	<u>1,410.88</u>
Total 481 · Employer paid Taxes	3,242.34
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	9,451.89
487.02 · Life Insurance	<u>37.50</u>
Total 487 · Other Group Insurance Benefits	9,489.39
489 · All other unclassified Expenses	
489.99 · EE withholding taxes	<u>5,668.33</u>
Total 489 · All other unclassified Expenses	<u>5,668.33</u>
Total 480 · Misc. Expense	<u>18,400.06</u>
Total Expense	<u>72,736.44</u>
Net Income	<u>12,823.32</u>
	<u>Jan 10</u>
Income-Light Fund	
383.11 · Street Lighting Tax	<u>187.41</u>
Total Income	187.41
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	<u>763.94</u>
Total 434 · Street Lighting	<u>763.94</u>
Total Expense	763.94
Net Income	<u>-576.53</u>
	<u>Jan 10</u>

Income-Liquid Fuel Fund	0.00
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	<u>2,090.00</u>
Total 430 · LFF Public Works	<u>2,090.00</u>
Total Expense	<u>2,090.00</u>
Net Income	<u><u>-2,090.00</u></u>
	<u>Jan 10</u>
Income-Park	
342.59 · Rental of Park Facilities	350.00
351 · Fed Capital & Operating Grants	<u>600.00</u>
Total Income	950.00
Expense	
454 · Parks	
454.36 · Public Utilities	669.90
454.38 · Rental	95.00
454.96 · Misc. appl. fees	<u>20.00</u>
Total 454 · Parks	<u>784.90</u>
Total Expense	<u>784.90</u>
Net Income	<u><u>165.10</u></u>
Total Income (all accounts)	<u>61,050.53</u>
Total Expense (all accounts)	<u>76,375.28</u>
Net Income(all accounts)	<u><u>15,324.75</u></u>

Respectfully Submitted,

Tammy M. White
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 Secretary/Treasurer