

**Board of Supervisors**  
**Thursday, January 13th, 2011 @ 6:30 PM**  
**Lynn Twp.-7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Brian C. Dietrich, at 6:30 pm in the Municipal Building. Present were Chairman Brian C. Dietrich, Vice Chairman Kermit E. DeLong, Member David C. Najarian, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Marc Fisher, NW Press Reporter Elsa Kerschner, and approximately 9 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Public Comment:** None

**Accept the Minutes and Direct the Treasurer to pay the bills:** A motion was made by David C. Najarian and seconded by Kermit E. DeLong to accept the minutes from 12/27/10 (close-out) meeting and the 01/03/11 (re-org) meeting. Motion carried unanimously. A motion was made by David C. Najarian and seconded by Brian C. Dietrich to pay all the bills with the exception of the Horwith fuel bill. Kermit DeLong abstained from the vote because of the Devine Springs water bill. Motion carried. A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich to direct the treasurer to pay the bills. David C. Najarian abstained from the vote. Dave Najarian prepared a Conflict of Interest Memorandum of Abstention in January 2008 because he recused himself in the event a bill would need to be paid to the Lynnport Fire Company. Motion carried.

**Road Report:** Bruce Raber, Roadmaster, reported for the month of December: (1) Tree trimmed Dresher & Levans Road. (2) Took scrap metal from transfer station; \$84.00. (3) Started boom mowing. (4) Started re-facing stop signs and replacing them. (5) Salted & cindered roads and plowed roads. (6) Plumbing repairs made to bathroom sink. (7) Loaded the old wheel roller on trailer and hauled it to scrap yard; \$1,362.00. (8) Made brake repairs to two trucks; 97 Ford & 91 Chevy; replaced hydraulic hose on 88 Mack; replaced two relays for plow on the 550 Ford. *Anticipated work for January:* (1) Continue boom mowing. (2) Tree trimming.

**Alternate Zoning Officer:** A motion was made by Kermit E. DeLong and seconded by Brian C. Dietrich appointing Keystone Consulting Engineering as alternate zoning officer for Lynn Township. Motion carried unanimously.

**Alternate Building Codes Official:** The BOS decided that appointing an alternate BCO was not an issue at this time.

**Pension:** Duane Peoples from Raymond James & Associates presented the BOS with status regarding the pension for Lynn Township. Mr. Peoples stated that the actuary report will be forth coming to the Township sometime in March and upon review of the report he will report back to the township at the March BOS meeting to review the re-allocation of the plans assets. The BOS will need to approve Mr. Peoples to enable him to be on the actuary side of the pension. Mr. Peoples also discussed with the BOS the township's Money Market and Capital Reserve accounts and further options to invest the monies as well as secure an FDIC insurance to fully cover all of the funds.

**Managers Report:** (1) Kevin Deppe brought to the BOS attention that during the recent snow fall, the plowing of the streets in the town houses was difficult for the road crew due to the fact that residents did not move their vehicles off the road way. David Najarian stated that because this has been an ongoing issue, the township could put in place that permits have to be required for parking or that signs could be erected stating no parking on the streets in the event of a snow fall of 3" or more. The township's current ordinance states that upon 3" of snow or more, vehicles are to be moved. The ordinance also states that vehicles can be towed. Solicitor Marc Fisher will review the current Ordinance that is in effect. The current complex of Penn's View I does not include an overflow parking area. This will also be an issue with 2 other developments that were also approved without an overflow parking area.

**Miscellaneous:** (1) During the re-org meeting, Brian Dietrich was appointed as the representative for the REC Commission. Brian Dietrich informed the BOS that the REC meeting conflicts with the Emergency Steering Committee to which he also attends at Heidelberg Township. Kermit DeLong has agreed to be the representative to the Emergency Steering Committee and David Najarian has agreed to be the alternate representative.

**Public Comment:** Resident, Richard Snyder stated that the BOS may want to check with the NTFC to see if the lot behind the fire company could be used as an over flow lot for residents of the town houses in the event of a snowfall and to allow the road crew to properly plow the roads.

**Announcements:** Lynn Township re organizational dinner, Saturday, January 15, 2011 @ 6pm; New Tripoli Fire Co.

**Adjournment:** A motion was made by David C. Najarian and seconded by Kermit E. DeLong to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:10 pm.

**As of January 31, 2011**

Account	Balance
General Fund	458,011.85
Capital Reserve	468,915.45
Zoning/Subdivision	14,536.03
HLLW COG	46,024.45
State Road	14,107.13



Street Light	652.61
Park	16,199.52
Recreation	43,404.28
<b>Total</b>	<b>1,061,851.32</b>

	<u>Jan 11</u>
<b>Income-GENERAL FUND</b>	
301 · Real Property Taxes	
301.20 · Real Estate Tax-Prior	2,219.48
301.40 · Delinquent RE Tax-Tax Claim	62.14
<b>Total 301 · Real Property Taxes</b>	<b>2,281.62</b>
310 · Local Tax Enabling Act	
310.10 · Real Estate Transfer Tax	2,813.82
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	39,228.81
<b>Total 310.20 · Earned Income Tax</b>	<b>39,228.81</b>
<b>Total 310 · Local Tax Enabling Act</b>	<b>42,042.63</b>
331 · Fines	
331.10 · Court - Magistrate	915.40
<b>Total 331 · Fines</b>	<b>915.40</b>
341 · Interest	
341.98 · Interest form EIT Office	909.07
341.99 · Interest income from tax col.	16.34
<b>Total 341 · Interest</b>	<b>925.41</b>
342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	1,100.00
<b>Total 342 · Interest, Rents &amp; Royalties</b>	<b>1,100.00</b>
360 · Gen. Govt. Charges for Services	
361 · General Government	
361.30 · Zoning-Subdiv-Land Dev Fees	
361.32 · Fees for Eng., Insp, & Reviews	889.46
<b>Total 361.30 · Zoning-Subdiv-Land Dev Fees</b>	<b>889.46</b>
361.87 · Sale of Maps & Publications	20.00
361.94 · Misc. Billing	3.25
361.97 · Zoning Board Appeal Fee	500.00
<b>Total 361 · General Government</b>	<b>1,412.71</b>
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41B · BLDG/Alter/Repair Permit	154.00
362.41F · Building Permit Filed	604.00
362.41N · Re-inspection	250.00
<b>Total 362.41 · Building Permit</b>	<b>1,008.00</b>
362.42 · Electrical Permit	124.00
<b>Total 362.40 · Protective Inspection Fees</b>	<b>1,132.00</b>
362.99 · Logging/Timber Harvest	50.00
362 · Public Safety - Other	80.00
<b>Total 362 · Public Safety</b>	<b>1,262.00</b>
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	2,413.00
364 · Sanitation - Other	301.00
<b>Total 364 · Sanitation</b>	<b>2,714.00</b>
<b>Total 360 · Gen. Govt. Charges for Services</b>	<b>5,388.71</b>
389 · Unclassified Income	20.00

Total Income	52,673.77
--------------	-----------

Expense

400 · General Government

400.00 · Legislative (Governing) Body

400.05 · Supervisor Salaries	403.05
------------------------------	--------

Total 400.00 · Legislative (Governing) Body	403.05
---	--------

403 · Tax Collection

403.16 · Commission Paid as Compensation	7,547.21
--	----------

403.21 · Office Supplies	268.73
--------------------------	--------

403.99 · Misc.	13.00
----------------	-------

Total 403 · Tax Collection	7,828.94
----------------------------	----------

405 · Secretary/Clerk

405.12 · Salary Township Secretary	2,210.13
------------------------------------	----------

Total 405 · Secretary/Clerk	2,210.13
-----------------------------	----------

406 · Other General Govt. Admin

406.12 · Salary Full Time Staff	1,981.42
---------------------------------	----------

406.21 · Office Supplies	275.86
--------------------------	--------

406.23 · Postage	178.39
------------------	--------

406.32 · Communication - Phone/Wireless	657.98
---	--------

406.34 · Advertising	253.84
----------------------	--------

406.38 · Rentals	527.20
------------------	--------

406.46 · Mtg., Conf.,Cont.Ed.	1,033.50
-------------------------------	----------

406.99 · Payroll	255.85
------------------	--------

Total 406 · Other General Govt. Admin	5,164.04
---------------------------------------	----------

408 · Engineering Services

408.99 · Township engineer	462.95
----------------------------	--------

Total 408 · Engineering Services	462.95
----------------------------------	--------

409 · General Government Bldg&Plants

409.36 · Public Utility Services (TWP)	618.41
--	--------

409.37 · Repairs and Maint.	522.70
-----------------------------	--------

409.44 · Laundry/Other Sanitary Services	174.96
--	--------

409.99 · Heating - Oil/Propane	3,804.18
--------------------------------	----------

Total 409 · General Government Bldg&Plants	5,120.25
--	----------

Total 400 · General Government	21,189.36
--------------------------------	-----------

410 · Public Safety

411 · Fire

411.99 · Fire Company - Miscellaneous	5,000.00
---------------------------------------	----------

Total 411 · Fire	5,000.00
------------------	----------

412 · Ambulance/Rescue

412.98 · Fuel	-1,170.79
---------------	-----------

Total 412 · Ambulance/Rescue	-1,170.79
------------------------------	-----------

413 · Code Enforcement

413.31 · Code enforcement pro. service	1,446.08
--	----------

Total 413 · Code Enforcement	1,446.08
------------------------------	----------

414 · Planning & Zoning

414.31 · Professional services	450.00
--------------------------------	--------

414.33 · Transportation Costs	167.50
-------------------------------	--------

414.42 · Dues, Subscriptions, and Mships	98.78
--	-------

414.46 · Meetings,Conf.Seminars	195.00
---------------------------------	--------

414.99 · Salary Zoning Officer	1,789.37
--------------------------------	----------

414 · Planning & Zoning - Other	1,741.76
---------------------------------	----------

Total 414 · Planning & Zoning	4,442.41
-------------------------------	----------

419 · Other Public Safety

419.99 · PA One Call	6.30
----------------------	------

Total 419 · Other Public Safety	6.30
Total 410 · Public Safety	9,724.00
420 · Health and Human Services	
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	285.13
426.44 · Sanitation Services	2,358.49
Total 426 · Gen Gov Recycling Col & Dis	2,643.62
Total 420 · Health and Human Services	2,643.62
430 · Public Works Hwy,Rds,Streets	
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	10,942.74
432.15 · P/T Winter Salary	554.03
Total 432 · Winter Maintenance	11,496.77
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	13.98
437.99 · Truck Repair	1,024.02
Total 437 · Repair of Tools & Machinery	1,038.00
438 · Road/Bridge Maint. and Repair	
438.25 · Repairs & Maint Supplies	1,108.33
438.47 · Drug & Alcohol Testing	120.00
438.99 · Truck Fuel	4,415.46
438 · Road/Bridge Maint. and Repair - Other	-10.00
Total 438 · Road/Bridge Maint. and Repair	5,633.79
Total 430 · Public Works Hwy,Rds,Streets	18,168.56
450 · Cultlure-Recreation	
454 · GF Parks	
454.25 · Repairs & Maint Supplies	113.50
454.36 · Public Utilities	623.20
Total 454 · GF Parks	736.70
Total 450 · Cultlure-Recreation	736.70
480 · Misc. Expense	
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,634.61
481.20 · Employer paid Medicare	382.29
481.30 · Employer paid Unemployment Comp	3,359.71
Total 481 · Employer paid Taxes	5,376.61
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	10,240.73
487.02 · Life Insurance	40.30
Total 487 · Other Group Insurance Benefits	10,281.03
489 · All other unclassified Expenses	
489.98 · Clothing Allowance	99.99
489.99 · EE withholding taxes	6,091.71
Total 489 · All other unclassified Expenses	6,191.70
Total 480 · Misc. Expense	21,849.34
Total Expense	74,311.58
Net Income	-21,637.81
	Jan 11
Income-LIGHT FUND	
383.11 · Street Lighting Tax	185.89
Total Income	185.89
Expense	

434 · Street Lighting	
434.36 · Street Lighting Electric	878.86
Total 434 · Street Lighting	878.86
Total Expense	878.86
Net Income	-692.97
	Jan 11
Income- <b>LIQUID FUEL FUND</b>	0.00
Expense	
430 · LFF Public Works	
438 · Maint./Repair Roads & Bridges	1,656.05
Total 430 · LFF Public Works	1,656.05
Total Expense	1,656.05
Net Income	-1,656.05
	Jan 11
Income- <b>ESCROW FUND</b>	
361 · General Government	
361.96 · Subdivision Escrow Deposit	3,000.00
Total 361 · General Government	3,000.00
Total Income	3,000.00
Expense	0.00
Net Income	3,000.00
	Jan 11
Income- <b>PARK FUND</b>	
342.59 · Rental of Park Facilities	525.00
387 · Contributions and Donations	50.00
Total Income	575.00
Expense	
454 · Parks	
454.36 · Public Utilities	116.36
454.38 · Rental	171.00
Total 454 · Parks	287.36
Total Expense	287.36
Net Income	287.64
Total Income (all accounts)	56,434.66
Total Expense (all accounts)	77,133.85
Net Income(all accounts)	-20,699.19

Respectfully Submitted,

*Tammy M. White*

Tammy M. White  
Secretary/Treasurer