

Board of Supervisors
Thursday, February 14th, 2008 @ 6:30 P M
Lynn Twp.- 7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Kermit E. DeLong Jr., at 6:30 pm in the Municipal Building. Present were Chairman Kermit E. DeLong Jr., Vice Chairman Thomas C. Creighton III, member David C. Najarian, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Engineer Roy Stewart, Solicitor Ed Healy, East Penn Press Reporter Ken Petrini, and approximately 16 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: Rob Sadler inquired on what the status of the Zoning Officers office was. Kermit DeLong stated that the office issue was on tonight's agenda. Kermit DeLong attended a PSATS seminar earlier this month, for Newly Elected Officials. Kermit DeLong stated that he had a few comments: **1** - There is no transfer of power in the Township and that he is a person committed to the Township and for the good of the Township, which he noted was his platform and he will stick to it, however he also noted that he doesn't feel the Township should have the right to think power should switch from one to another. **2** - He is proud to serve Lynn Township. **3** - An executive session was held on Thursday, January 24, 2008 at the Lynn Township Municipal Building from 4:00 pm till 5:15 pm regarding personnel issues. In attendance were the BOS and office personnel.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to accept the minutes from January 17, 2008 and to direct the treasurer to pay the bills. Motion carried unanimously.

Subdivision: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to pass Resolution 2008-10, a **RESOLUTION FOR PLAN REVISION FOR LAND DEVELOPMENT FOR ROBERT NESTER SEWAGE PLANNING MODULE**. Motion carried unanimously.

Scully: Lynn Township received 2 escrow release certifications from Keystone Engineering. A motion was made by David C. Najarian and seconded by Thomas C. Creighton authorizing the reduction of the escrow regarding the 2 escrow release certifications received from Keystone Engineering. Motion carried unanimously. Tammy M. White will call The New Tripoli Bank notifying them of the reduction. The original said amount of the security funds was \$46,073.44. The revised amount of security is now \$29,225.33. Dave Najarian also noted that he was glad to see that Keystone Engineering has a more detailed format for their invoicing.

Madison Park Phase 3: Solicitor, Ed Healy has received the title pending approval and condition of Lincoln Street and everything is in good order and finalized. Ed Healy needs to record the deed. A motion was made by David C. Najarian and seconded by Thomas C. Creighton to have Solicitor, Ed Healy proceed with the recording of the deed with written assurance from Peg Dissinger for Penn's View II. Motion carried unanimously. Ed Healy will contact PennDOT and take care of the necessary paperwork. Ed Healy will have a resolution prepared for adoption at the March 13th meeting. Dave Najarian asked Roadmaster, Bruce Raber how long he has been maintaining this portion of Lincoln Street. Bruce Raber stated that they have always maintained it. Dave Najarian suggested that we try to recover the costs @ 120%. The area of road is .06 miles, not even a tenth of a mile and does not have a cul-de-sac. Bruce Raber noted that it is very hard to plow and that they cannot turn around. Zoning Officer, Kevin Deppe and Engineer, Roy Stewart also noted that Lynn Township may not even receive Liquid Fuel monies for this portion of road because it does not have a cul-de-sac.

Park Report: *Richard Matthias, Park Manager, reported for the month of January:* **1** - Picked up branches from park 3 times. **2** - Made new end for barricade. **3** - Cut some brush along back end of park. **4** - Put a temporary top on pipe end of pond. **5** - Got 18" pipe and fittings for drain by the old pavilion. **6** - Filled potholes in driveway. **7** - Got one new park bench. **8** - Plowed snow 2 times. Roy Stewart added that they received the highway permits for both entrances to the park with no mention or consideration of the 3rd, back entrance. Kermit DeLong stated that he would like to keep the 3rd entrance. Roy Stewart stated that it may have to be relocated or angled differently. Roy Stewart will look into the issue further. Dave Najarian also stated that it might be feasible to look into treating the stone driveways in the park for the dust or possibly tar & chip the road ways. Tammy M. White inquired about transferring money from the REC account to the Park account. The BOS decided to hold off transferring the money. At this time there is \$20,702.65 in the REC account and \$5,196.50 in the Park account.

Road Report: *Bruce Raber, Road master, reported for the month of January:* **1** - Continued boom mowing. **2** - Completed tree trimming on 3 roads and 4 courts. **3** - Replaced several road name signs. **4** - Plowed snow and salted & cindered. **5** - Filled pot holes on dirt roads. *Anticipated work for February:* **1** - Continue boom mowing. **2** - Continue tree trimming. Bruce Raber informed the BOS that the snowplow bracket on the 550 broke and he was unable to repair it so he had to order a new kit. Bruce Raber drove Kermit DeLong around the Township to get him familiar with the work that the road crew has done and things that will need to be done. It was discussed that pictures should be taken prior to conducting road work and again upon completion and to keep the pictures on file for future reference. Dave Najarian also asked Bruce Raber if he could throw shale or stone at the entrance to the transfer station due to muddy condition. Kermit DeLong brought up the issue of run off water onto Decatur Street (Rte. 143). Kevin Deppe noted that this has been an ongoing issue and that the Township was to work with the state because Decatur Street (Rte. 143) is a state road. The

runoff water is coming from an alley located behind the New Tripoli Fire Co. and the homes in that vicinity. The alley is not a Township road and it was noted that the property owners own it. Kermit DeLong commended Bruce Raber and the road crew for their work. Kermit DeLong also suggested that when the road crew spots old tires laying along side the road, they pick them up and take them to the Transfer Station. However, Dave Najarian noted that there are several location in Lynn Township that are dump sites and that there is a program called COALS that give monies for clean up areas if an inventory is done. Dave Najarian will look into this further. Township resident, Sabrina Pendleton, brought up the fact that the road signs for Sassafra & Lentz were missing. Bruce Raber stated that the road signs have been ordered already.

Ontelaunee Park Ordinance: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to forward the draft Ordinance governing the use of Ontelaunee Park, to both the Lynn Township Planning Commission and the Lynn Township REC Advisory Committee for their review. Motion carried unanimously. The Ordinance must be advertised 7 days before enactment. A motion was made by David C. Najarian and seconded by Thomas C. Creighton to adopt and approve the Ontelaunee Park, Open Space and Recreation Park Plan for the Township of Lynn. Motion carried unanimously.

Burn Ordinance: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to forward the draft Ordinance regulating open fires, defining violations and providing penalties, to both the Lynn Township Planning Commission and the Environmental Advisory Committee for their review. Motion carried unanimously.

Ontelaunee Park Native American Powwow: The Ontelaunee Park Native American Powwow is a 2-3 day event which is tentatively scheduled for May 16th, 17th & 18th 2008. A motion was made by David C. Najarian and seconded by Thomas C. Creighton to allow the Native American Powwow to take place on May 16th, 17th, & 18th with the understanding that the following conditions are met: **1** - All rental fees for the facilities at the Park are paid in advance. **2** - A refundable security deposit of \$300.00 is posted in the event Township personnel would be needed to clean the Park at the close of the event or in the event of damage to the Park. **3** - All applicable amusement/admission tax is paid per Township Ordinance. **4** - Insurance must name Lynn Township, its agents, or employees, as co-insured and as certificate holder. The policy must include indemnification and hold harmless language for the Fire Co./Fire Police (the security organization) for any and all claims against it which arises from the event. Or in the alternative, name both the Township and the security organization as co-insured/certificate holders. Motion carried unanimously. Tammy M. White will draft a letter to the Native American Powwow committee as well as the REC Advisory Committee informing them of the BOS decision.

Resolution: Resolution 2008-11 was drafted for the destruction of specific records. A motion was made by Thomas C. Creighton to adopt Resolution 2008-11. The motion died for lack of a second motion. The BOS stated that there was already a Resolution adopted, No. 97-6 which states that the Township memorialize a record retention policy as far as the various documents which, in the course of Township business, are created and/or pass through the hands of the Township and relate to the acts, duties, and privileges of the Township under law and hereby reserve the right to amend this policy in accordance with 53 P.S. 9001 et seq. and other law at such times and intervals as deemed necessary or appropriate by the BOS. It was the consensus of the BOS that this existing resolution was sufficient and that a separate resolution does not need to be passed. A motion was made by David C. Najarian and seconded by Thomas C. Creighton to destroy all of the following:

Chapter TWO, ADMINISTRATIVE AND LEGAL RECORDS

#1-Administrative & Subject Files

1992 – 1998 Complaints / Routine Correspondence

#4-Bonds (Performance and Security)(Retain 6 yrs. after expiration)

1957 to 1981 Township Treasurer's Bonds

#18-Insurance Claims and Policies

1989 Health Insurance Information

#10-Disaster Plans for Municipal Facilities (Retain until superseded or obsolete)

1981 Leaser Lake Dam Disaster Plan

1986 PA Emerg. Management Disaster Plan

1988 Northwestern Lehigh School District Emergency Disaster Plan

1992 Lynn/Heidelberg Township Emergency Operations Plan (EOP)- 4 copies

#18-Insurance Claims and Policies (Retain 6 yrs. after final settlement/expiration)

1991-1993 Expired Liability Insurance Paperwork

1991-1993 Miscellaneous Insurance Information

#27-Notices of Violation of Municipal Ordinances

1990 Citations

#28-Oaths of Municipal Officials (Retain 6 yrs.)

1960-1999 Oaths of Municipal Officials

#34-Public Hearing Notices and Proof of Publications (Retain 10 yrs.)

1992-1998 Advertising Invoices & Proof of Publications

#43-Survey Records (Includes employee and opinion surveys, and summaries)

1985 Handicapped Non-Discrimination Questionnaires

1994 Recycling Surveys

1999 Recreational Surveys

Chapter FIVE, PAYROLL RECORDS

#6-Payroll Earnings and Deductions Registers:Pay Period Reports (Retain 4 yrs.)

1992 Monthly Payroll Reports (January through December)

#14-Time Cards and Attendance Records(includes vacation and leave slips and work schedules)(Retain 3 yrs.)

1992, 1996, 1997, 1998, 1999 Payroll Records

1990-1998 Time Sheets

Chapter SIX, GENERAL FINANCIAL AND PURCHASING RECORDS

General and Special Tax Ledgers/Journals

1974 to 1979 School/Twp. Per Capita Ledgers

#3-Accounts Receivable Files and Ledgers (Retain 7 yrs.)

1997, 1998, 1999 & 2000 -Account Ledgers

#9-Bank Statements and Reconciliations (Retain 3 yrs.)

Bank Statements 1989, 1992, 1993, 1994, 1995, 1997, 1999, 2002

#11-Cancelled Checks (Retain 7yrs.)

1992, 1993, 1995, 1996, 1997, 1998, 2000, 2001,

#12- Check Registers (Retain 7 yrs.)

1966 to 1984 Banking

1984-1993 Sewer Revenue Fund Check Register

1984-1993 Street Light Check Register

1985-1993 State Fund Check Register

1987-1992 Capital Reserve Fund Check Register

1991-1998 General Fund Check Register

1992-1993 Recreation Fund Check Register

#14- Deposit Slips (Retain 3 yrs.)

1992, 1993, 1996, 1997

#20-Invoices (Retain 7 yrs.)

Invoices: 1992, 1993, 1994, 1995, 1997, 1998, 1999, 2000, 2001,

#21- Purchase Order Files (Retain 7 yrs.)

1994- 1997 Purchase Orders

#24- Utility and Paid Service Receipts (Retain 7 yrs.)

1993 to 1997 Bulk Rate / Mail Permit Receipts

1968 to 1977 Certified Mail Receipts

Chapter SEVEN, TAX COLLECTION AND ASSESSMENT RECORDS

Tax Collector Records 1993-2005

#3-Change of Address Records (Retain 2 years)

1993-2004 Moving Permits

#11-Real Estate Transfer Records

Real Estate Tax Information – 1995 & 1996

#12-Tax Bills, Paid Receipts (Retain 2 years)

1995, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005

#18-Tax Notice Certification Statements (Retain 2 years)

2003, 2004, 2005

Chapter EIGHT, POLICY RECORDS

#18-Accident Reports(Retain 5 years)

1998

Chapter THIRTEEN, WASTE MANAGEMENT & SEWAGE DISPOSAL RECORDS

#10-Recycling Program Records (Retain 5 years)

1988-1993

Chapter FOURTEEN, PLANNING AND BUILDING/ZONING CODE ENFORCEMENT RECORDS

#2- Building and Housing Construction Records

1968-1977 Miscellaneous Correspondence

1987 Miscellaneous Letters & Complaints

1993 Miscellaneous Letters & Complaints

1978 to 1985 Failure to get Permit Letters

1991 Weed Letters

1988 Failure to get Permit Letters

#10-Flood Plain Management Records

1981 to 1993 Annual Flood Plain Reimbursement Reports

#13-Reports of Buildings or Zoning Permits Issued and Local Public Construction (Submitted to U.S. Dept. of Commerce, Bureau of Census) (Retain 5 years)

1988 to 1991 Monthly Reports of Building or Zoning Permits Issued and Local Public Construction

1990 to 1998 End of Month Building / Zoning Reports Motion carried unanimously.

Resolution: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to adopt Resolution 2008-11, **A RESOLUTION TO ESTABLISH A USER FEE SCHEDULE, LYNN TOWNSHIP BUILDING, ZONING AND SEWAGE.** Motion carried unanimously.

Cogle's Recycling: Lynn Township received a letter dated 1/28/08 from Cogle's Recycling informing us that recycling should not be costing the Township money, but how to make your recycling pay. Kevin Deppe has set up a meeting with Cogle's to discuss our options. Heidelberg Township is meeting with Berger Recycling. Both Townships could then compare the information they have received.

Office: Kevin Deppe noted that he received another quote for the zoning office from Heintzelman Contracting. A motion was made by David C. Najarian to authorize Kevin Deppe to proceed with what he feels the best quote is and proceed as he see's fit. David C. Najarian withdrew his motion. Solicitor, Ed Healy stated that because there was a change in the plan construction, Kevin Deppe should acquire 3 more quotes. It was the consensus of the BOS that Kevin Deppe proceeds with acquiring 3 bids and to call Kermit DeLong once he has the new information and then Kermit DeLong will call a special meeting to review the bids. The special meeting will have to be advertised 24 hours in advance.

Book Lenders: Lynn Township received a letter from the New Tripoli Book Lenders informing us that Book Lenders will be officially closed as of February 29, 2008. Dr. David Fallinger has volunteered to meet with a collective group of representatives from the four supporting Townships and the NWLSD to discuss future possibilities, under the auspices of a new board or other leadership group representing Book Lenders. A motion was made by David C. Najarian and seconded by Kermit E. DeLong Jr. to authorize our delegate to speak at the Regional Recreation Committee in regards to Book Lenders. Motion carried unanimously.

Gun Club Road Ordinance: A motion was made by David C. Najarian and seconded by Kermit E. DeLong to adopt Ordinance 2008-1, **AN ORDINANCE IMPOSING A SPEED LIMIT AND PARKING AND STANDING RESTRICTIONS ON A PORTION OF GUN CLUB ROAD AND LANDS OWNED BY LYNN TOWNSHIP.** Thomas C. Creighton voted no.

EAC: Mel Charles stated that Liz Brensinger who was voted as Chairman to the EAC by the BOS has declined from the position and that the EAC will appoint new officers at their next meeting. A motion was made by David C. Najarian and seconded by Thomas C. Creighton to authorize the EAC operating budget allocation of \$500 for 2008, and to purchase a GIS software with an accommodating desk top system meeting the guidelines as set forth in the budget schedule if the Township doesn't already have an accommodating system that can meet the needs listed, and to proclaim support for the EAC sponsored Beautify Lynn Day, April 5, 2008. Motion carried unanimously. Mel Charles also added that the GIS system would not require the internet, modem or spy wear. It was the consensus of the BOS that Lynn Township would have to have a long term financial plan before the Township would be able to propose any type of Land Preservation Program.

Act 537: Tammy M. White was directed to send a letter to DEP, Scott Novatnak, informing them that Lynn Township has addressed the concerns that were stipulated in the letter dated December 6, 2007 which provided an Administrative Completeness Checklist for our pending Act 537 Plan Revision Submission and to also inform them that our PNDI review remains outstanding but through communication with DCRN/PNDI, our PNDI application has been given the utmost priority and will now be given first priority and that the Lynn Township BOS respectfully requests a 60 day extension to the period allowed for completion of the Act 537 Plan.

AmusementTax: The current Amusement Tax Ordinance will remain under review until the next meeting.

Human Society: A motion was made by David C. Najarian and seconded by Thomas C. Creighton approving the new agreement with the Lehigh County Humane Society for 2008. The new agreement for 2008 is \$512.00. Motion carried unanimously.

Cable Franchise: Solicitor, Ed Healy stated that the existing ordinance needs updating. A motion was made by David C. Najarian and seconded by Thomas C. Creighton to have Solicitor, Ed Healy contact BRCTV concerning our contract and to authorize Ed Healy to begin drafting a new Ordinance for the purpose to update a new cable franchise. Motion carried unanimously.

Policy Handbook: Dave Najarian stated that he has looked at the Policy Handbook and has some changes. The issue will be discussed at the next BOS meeting on March 13, 2008.

Miscellaneous: Kevin Deppe reported that he will be meeting with the Lehigh County Conservation District (LCCD) to identify properties in Lynn Township that are partially or completely in a flood plan for the review of the LVPC Model Flood Plan Ordinance. The LCCD is also working on a Map on soils based on old information. Kevin Deppe also noted that he has started inspections on filtration beds. David C. Najarian also expressed his concerns with a recent meeting between other BOS members and Blake Marles. Dave Najarian was concerned with the events that transpired without his knowledge. A brief explanation of the events by Kermit DeLong and Tom Creighton ended the discussion and no further questions were asked about the event.

Public Comment: Tax Collector, Linda Tyson asked the BOS if the Township was planning on dropping the Per Capita Tax. Dave Najarian responded that the NWLSD will not make their final decision until consideration of their budget in June 2008 and that the Township will wait to see what the schools final decision is. Linda Tyson stated that the Berks IU prints the per capita bills and that they will need an updated list of all the people in the Township of Lynn 18 years or older. In the past the list was provided to Berks IU from Lehigh County. Lehigh County is no longer involved and the list needs to be sent to the Berks IU directly from the NWLSD. In order for the NWLSD to submit an updated list, Linda Tyson asked the BOS if the Township could furnish an updated list to the NWLSD but asked us to first call the NWLSD asking them what kind of format they would like the list. Tammy M. White will call the NWLSD. Mel Charles asked that the Madison Park Tot-Lot be on the agenda for the BOS meeting on March 13, 2008 because we will need to move forward with the grant process. The BOS directed Kevin Deppe to put together a plan for the entire playground outlined in the grant, working with the Solicitor, Ed Healy and Roy Stewart the Township Engineer. A completed plan will then be submitted for bid.

Announcements: None

Adjournment: A motion was made by David C. Najarian and seconded by Thomas C. Creighton to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:35 pm.

As of February 29, 2008

Account	Balance
General Fund	363,808.96
Capital Reserve	443,707.91
Zoning/Subdivision	41,078.54
HLLW COG	35,514.42
State Road	2,578.95
Street Light	1,217.72
Park	7,728.72
Recreation	20,702.65
Shade Tree	2,370.38
Total	918,708.25

	<u>Feb 08</u>
Income - General Fund	
301 - Real Property Taxes	
301.10 - Real Estate Tax-Current	<u>13,362.79</u>
Total 301 - Real Property Taxes	13,362.79
310 - Local Tax Enabling Act	
310.10 - Real Estate Transfer Tax	-1.23
310.20 - Earned Income Tax	
310.21 - Earned Income Tax-Current	<u>54,305.87</u>
Total 310.20 - Earned Income Tax	<u>54,305.87</u>
Total 310 - Local Tax Enabling Act	54,304.64
331 - Fines	
331.10 - Court - Magistrate	<u>118.23</u>
Total 331 - Fines	118.23
342 - Interest, Rents & Royalties	
342.53 - Royalties from Cell Tower Rent	<u>1,000.00</u>
Total 342 - Interest, Rents & Royalties	1,000.00
361 - General Government	
361.100 - General Contractor Registration	25.00
361.87 - Sale of Maps & Publications	40.00
361.88 - Copy Fee	23.25

361.94 · Misc. Billing	75.00
361 · General Government - Other	<u>0.25</u>
Total 361 · General Government	163.50
362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41A · Permit for Ag. Bldg.	155.00
362.41B · BLDG/Alter/Repair Permit	923.00
362.41D · Driveway Permit	75.00
362.41N · Re-inspection	250.00
362.41R · Renew BLDG, Zone, Plumb	<u>100.00</u>
Total 362.41 · Building Permit	1,503.00
362.42 · Electrical Permit	248.00
362.43 · Plumbing Permit	308.00
362.44 · Sewage Permits (SEO Fees)	<u>1,245.00</u>
Total 362.40 · Protective Inspection Fees	3,304.00
362.98 · Sign Permit	<u>60.00</u>
Total 362 · Public Safety	3,364.00
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	<u>978.35</u>
Total 364 · Sanitation	978.35
394.000 · Short-Term Debt	
394.200 · Reimbursement to Township	<u>187.00</u>
Total 394.000 · Short-Term Debt	187.00
395 · Refunds of Prior Yr Expenditure	<u>6,567.04</u>
Total Income	80,045.55
Expense	
400 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	408.36
400.33 · Travel Expense	58.58
400.46 · Meetings & Conferences	<u>275.00</u>
Total 400 · Legislative (Governing) Body	741.94
402 · Auditing/Bookkeeping Services	
402.31 · Professional Auditing Services	<u>5,500.00</u>
Total 402 · Auditing/Bookkeeping Services	5,500.00
403 · Tax Collection	
403.16 · Commission Paid as Compensation	<u>1,635.84</u>
Total 403 · Tax Collection	1,635.84
405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>1,941.36</u>
Total 405 · Secretary/Clerk	1,941.36
406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	3,629.27
406.21 · Office Supplies	2,284.39
406.23 · Postage	200.00
406.32 · Communication - Phone/Wireless	3,262.25
406.34 · Advertising	64.94
406.38 · Rentals	347.67
406.48 · Internet Fees/Web Design	11.95
406.99 · Payroll	<u>141.95</u>
Total 406 · Other General Govt. Admin	9,942.42
408 · Engineering Services	
408.99 · Township engineer	<u>3,994.51</u>
Total 408 · Engineering Services	3,994.51

409 · General Government Bldg&Plants	
409.37 · Repairs and Maint.	125.00
409.44 · Laundry/Other Sanitary Services	186.22
409.99 · Heating - Oil/Propane	<u>3,937.07</u>
Total 409 · General Government Bldg&Plants	4,248.29
413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>4,875.92</u>
Total 413 · Code Enforcement	4,875.92
414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	120.00
414.33 · Transportation Costs	300.00
414.34 · ZB Advertising, Print, & Bind	106.40
414.98 · Zoning Recording/Transcription	185.00
414.99 · Salary Zoning Officer	<u>3,100.20</u>
Total 414 · Planning & Zoning	3,811.60
419 · Other Public Safety	
419.99 · PA One Call	<u>10.20</u>
Total 419 · Other Public Safety	10.20
422 · Vector (Animal) Control	
422.99 · Stray Animals	<u>465.00</u>
Total 422 · Vector (Animal) Control	465.00
426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	687.50
426.44 · Sanitation Services	<u>712.65</u>
Total 426 · Gen Gov Recycling Col & Dis	1,400.15
432 · Winter Maintenance	
432.14 · Salaries Winter Maintenance	10,232.35
432.15 · P/T Winter Salary	468.09
432.98 · Twp paid winter maint. mats.	<u>4,938.97</u>
Total 432 · Winter Maintenance	15,639.41
437 · Repair of Tools & Machinery	
437.98 · Repair of Machinery	240.00
437.99 · Truck Repair	<u>122.10</u>
Total 437 · Repair of Tools & Machinery	362.10
438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	62.34
438.25 · Repairs & Maint Supplies	1,197.07
438.98 · Twp. paid road maint mat.	3,015.73
438.99 · Truck Fuel	<u>1,408.79</u>
Total 438 · Road/Bridge Maint. and Repair	5,683.93
454 · GF Parks	
454.12 · Parks full time staff (GF)	<u>341.78</u>
Total 454 · GF Parks	341.78
481 · Employer paid Taxes	
481.10 · Employer paid FICA	1,728.56
481.20 · Employer paid Medicare	404.26
481.30 · Employer paid Unemployment Comp	1,212.29
483.30 · Non-Uniform Pension Contr.	<u>2,950.97</u>
Total 481 · Employer paid Taxes	6,296.08
486 · Insurance	
486.10 · Insurance - Liability	<u>209.00</u>
Total 486 · Insurance	209.00
487 · Other Group Insurance Benefits	
487.01 · Health Insurance	9,729.82

487.03 · Workmans Compensation	4,656.00
Total 487 · Other Group Insurance Benefits	14,385.82
489 · All other unclassified Expenses	
489.99 · EE withholding taxes	<u>6,735.95</u>
Total 489 · All other unclassified Expenses	<u>6,735.95</u>
Total Expense	<u>88,221.30</u>
Net Income	<u><u>-8,175.75</u></u>
	<u>Feb 08</u>
Income - Recreation Fund	
341.01 · Interest on Checking	7.41
367.99 · Rec Fee from Subdivision	<u>2,000.00</u>
Total Income	2,007.41
Expense	<u>0.00</u>
Net Income	<u><u>2,007.41</u></u>
	<u>Feb 08</u>
Income - Park Fund	
342.59 · Rental of Park Facilities	200.00
367 · Culture and Recreation	
367.99 · Insurance Reimbursement	<u>2,432.22</u>
Total 367 · Culture and Recreation	<u>2,432.22</u>
Total Income	2,632.22
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	1,761.59
454.28 · Park Equipment	499.00
454.37 · Equipment Repair	343.20
454.38 · Rental	<u>95.00</u>
Total 454 · Parks	<u>2,698.79</u>
Total Expense	<u>2,698.79</u>
Net Income	<u><u>-66.57</u></u>
Total Income (all accounts)	<u>84,685.18</u>
Total Expense (all accounts)	<u>90,920.09</u>
Net Income(all accounts)	<u><u>-6,234.91</u></u>

Respectfully Submitted,

Tammy M. White
Secretary/Treasurer