

Board of Supervisors
Tuesday, September 4th, 2007 @ 5:30 P M
Lynn Twp.- 7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Thomas C. Creighton III, at 5:30 pm in the Municipal Building. Present were Chairman Thomas C. Creighton III, Vice Chairman David C. Najarian, Charles Lenhart III, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Engineer Roy Stewart, East Penn Press Reporter Douglas Graves, Channel 13 News and approximately 19 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: *Mel Charles* invited *Kermit DeLong* to a meet the candidate night. *Kermit DeLong* asked the BOS if Lynn Township was sponsoring a reunion in the park. *Dave Najarian* stated that Lynn Township is not in anyway connected to the reunion at Ontelaunee Park which is being hosted by *Mel Charles* a candidate for Supervisor. A retraction to the original advertisement was advertised in the Morning Call. Additional flyers were sent to the residents of Lynn Township advertising the reunion. The Flyer stated, "Reunion of Lynn Township". *Mel Charles* noted that she will send a retraction flyer to the residents of Lynn Township. *Larry Heintzelman* discussed issues pertaining to *Jonathan Weiss*. *Mr. Heintzelman* stated that *Mr. Weiss* renovated an old mill to living quarters. *Kevin Deppe* stated that he spoke with *Mr. Weiss* concerning the lack of permits that were not acquired. *Kevin Deppe* also noted that the old mill may be a possible historical site. In the event the mill is a historical site, it may not be used as a dwelling. *Mr. Weiss* had been digging under *Allemaengel Rd.* and uncovered a cave that tunnels under the road. *Mr. Heintzelman* also brought to the BOS attention that *Mr. Weiss* has constructed a lien to onto the existing home plus an additional lien to which is being constructed to close to the road. *Kevin Deppe* has spoke with *Fed Smith* from the State and work has since stopped. *Kevin Deppe* has also contacted our Solicitor *Ed Healy*. *Kevin Deppe* assured *Mr. Heintzelman* that he plans on gathering as much data as possible before pursuing this issue. *Mr. Heintzelman* also addressed concerns of parking along *Gun Club Road* in the location of *Jonathan Weiss*. *Dave Najarian* stated that he believes there is a no parking ordinance which included *Gun Club Rd.* *Mr. Heintzelman* stated that he would like to see "NO PARKING" signs erected along the specific stretch of road in question. *Mr. Heintzelman* made it known that he has called the state police on numerous occasions throughout the last 7 years concerning the parking issue. *Mr. Heintzelman* also noted his concern regarding the speed limit on the south portion of *Gun Club Rd.* There is currently no speed limit signs posted and there is no ordinance passed for this portion of *Gun Club Rd.* *Dave Najarian* stated that a study would be done and that we will discuss the issue further at the next BOS meeting.

Accept the Minutes and Direct the Treasurer to pay the bills: *David C. Najarian* made a motion to accept the minutes from August 9, 2007 and to direct the treasurer to pay the bills. *Charles Lenhart III* seconded the motion. Motion carried unanimously. *David C. Najarian* made a retroactive motion to pay for the silt fence that was installed by *Larry Heintzelman* located at the old pool site in *Ontelaunee Park* and *Charles Lenhart* seconded the motion. Motion carried unanimously.

Road Report: *Road master Bruce Raber reported for the month of August:* 1. Paving project on *Gun Club Rd.* using 280 ton of 19mm & 666 ton of 9.5 mm and paving project on *Ohl Ct.* using 171 ton of 19 mm. 2. Re-pointed stone bridge project on *Ross Valley Rd.* and painted entire underside of bridge and installed additional guide rail posts and painted guide rail. 3. Started 2nd round of shoulder mowing and are approximately half way completed. 4. Worked 3 days at the *Rec. fields* setting up & taking down for *Night in the Country*. 5. Made repairs on equipment and trucks. 6. Helped *Heidelberg Twp.* with their paving project. 7. Swept roads & intersections that were oiled and chipped. 8. Back filled areas of shoulders that were recently paved. *Anticipated work for September 2007:* 1. Finish up the re-pointing of stone bridge on *Ross Valley Rd.* 2. Have lines painted on roads that were oiled & chipped. 4. Start cutting shoulders of roads. *Kevin Deppe* spoke with *Bruce Raber* concerning issues with the diesel fuel tank. *Bruce* informed *Kevin* that the pump on the tank works intermittently and that him and his crew no how to fix it. *Kevin Deppe* called the Townships current fuel supplier, *Horwith Fuel* to inquire a price on replacing the fuel pump and hose. *Horwith* stated that they would need to get the parts from a distributor, *Boyco Fuel*. *Horwith* suggested that we purchase the parts directly from *Boyco Fuel* because of the financial savings to the Township. *David C. Najarian* made a motion to authorize the repair of the existing fuel tank and *Charles Lenhart* seconded the motion. Motion carried unanimously. *Tom Creighton* noted that the Road Crew was a great help with *Nite in the Country*. *Robert Sadler* also stated that he has heard good comments on the road work that was done this summer on *Gun Club, Lentz, and Fort Everett Roads*.

Park Report: *Park Manager Richard Matthias reported for the month of August:* 1. Painted electric panel shed at back end of park with 3 coats. 2. Put locks on door. 3. Filled in post holes from fence around former pool. 4. Trimmed weeds by the creek at the bridge area. 5. Filled in the holes where dead trees and rocks were taken out. 6. Washed all picnic tables and floor in the new pavilion. 7. Washed all picnic tables in the old pavilion. 8. Worked on *Flag Pole* project. 9. Finished stone wall. 10. Reading Precast installed steps at the *Flag Poles* and also installed a handicapped railing. 11. *Heintzelman Contracting* installed a silt fence at the tennis court area. 12. *Betz Hauling*, hauled shale for the tennis court area. 13. Planted oats at tennis court area to stabilize the ground. 14. Playground equipment is nearing completion. 15.

The employees hired for summer help, worked their last day August 24, 2007. 16. Heintzleman Contracting completed their work on the old pavilion. 17. Weeded flower beds. 18. Trimmed weeds and did regular maintenance. 19. Installed parking signs in the park. 20. Cemented posts in the ground for the playground equipment. Richard Matthias informed the BOS that he will need to purchase rubber mulch and timbers to finish the playground area. Richard Matthias can get rubber mulch from "Green Acres" Carl Swartzentruber, @ \$498 per ton / 6 ton will be needed @ the cost of \$2,988.00. Mr. Swartzentruber will give the Ontelaunee Park a 20% discount with final cost being \$2,390.00. Mr. Swartzentruber would deliver the mulch at the cost of \$99.00. Ben Giralico offered to deliver the mulch for free. Dave Najarian noted that no motion was needed for Richard Matthias to purchase the mulch. Richard Matthias will purchase the timbers and the rubber mulch as needed. Richard Matthias stated that the restrooms located in Ontelaunee Park are only opened when there is a function at the park but still need to be cleaned. Richard Matthias stated that Sherry Selig, p/t secretary at the sewer authority, would be willing to clean them. David Najarian noted that Sherry is not an employee of the Township and that we should check with Sandra Acker who is an employee of the Township and currently cleans the Township building. Kevin Deppe will check with Sandra Acker to see if she would be willing to clean the bathroom facilities at the park. Richard Matthias stated that he will be on vacation for a week. Kermit DeLong offered to clean the facilities for the time being and asked to meet with Richard Matthias at the park on 9/5/07 around 9 am to review what would need to be done. David Najarian stated that we will need a long term solution and that who ever will clean the facilities should be on the Townships payroll. *Richard Metzger* asked the BOS for permission to have antique cars park at the upper end of the soccer field at the Ziesloff entrance to the park upon the completion of the parade on Oct. 6, 2007. Mr. Metzger stated that there would be fire police directing the parking of the cars. Dave Najarian felt it was a decision for Richard Matthias to make because he is park manager. Richard Matthias stated that he see's no problem with them parking there after the parade. Richard Matthias noted that he will be contacting Greg Rassler to take down a rotten tree. Mel Charles also noted that there is another tree that should be looked at located near the Ziesloff House. Richard Matthias will have someone look at that tree also.

Subdivision: Trawin, Nancy L.-2 Lo Subdivision-Final/2nd Review-7733 Brobst Hill Rd., NT. David C. Najarian made a motion to grant final approval for Trawin and Charles Lenhart seconded the motion. Motion carried unanimously.

Layos extension. The last extension given for Layos was 60 days. Layos originally wanted 120 days and neglected to realize that the letter sent to them by Kevin Deppe stated that they were granted a 60 day extension. Layos was asking again for one last extension. Thomas C. Creighton made a motion to grant an extension for Layos until Dec. 13, 2007 and Charles Lenhart seconded the motion. Motion carried unanimously. Dave Najarian stated that he received a phone call from one of Layos neighbors concerning the location of a telephone pole near their expensive Japanese tree. Layos stated that they would be willing to relocate the telephone pole if the neighbor in question asks them to.

Heinrich & Heidi Marie Staltmayer requested a waiver for having one driveway for 2 lots. Roy Stewart suggested the waiver should be put in writing by the Staltmayer's stating that the addition of another driveway would not be feasible. The BOS was in agreement and the waiver will discussed further at the next meeting on Sept. 13, 2007. The Staltmayer's were not present at the meeting. **Elaine Peters** requested a waiver for having one driveway for 2 lots. Thomas C. Creighton made a motion to grant Elaine J. Peter's the waiver from Ordinance 2002-1, Section 4.4 for requirements of a driveway and David C. Najarian seconded the motion. Motion carried unanimously. Elaine Peters was present at the meeting and also had the waiver in writing.

Module Review: David C. Najarian made a motion to grant approval of sewage planning module's for on lot septic for Heinrich & Heidi Marie Staltmayer, Miller Road Farms LLC, Elaine J. Peter, David Christman and Charles Lenhart III seconded the motion. Motion carried unanimously. Roy Stewart stated that even after the Township approves the module's they are reviewed by DEP.

Diesel Fuel Tank: Discussed in the Road Report above.

Speed Limit Issue: Kevin Deppe stated that he sent a letter to the state concerning the speed limit issue on Rte. 309 from Harman's Butcher Shop down through the corner. Kevin Deppe informed the BOS at the meeting that it will take up to 4 weeks to get a response. Kevin Deppe also looked into the issue pertaining to the rumble strip installation & painting of "STOP" in the area of Kistler Valley and Schochary Rd. and he said there was no record of anything prior. Kermit DeLong asked where the Township was with erecting the speed limit signs on Weiss Rd. because school is in session and speeds have already picked up. Kevin Deppe stated that we have the signs but he was waiting to hear back from Heidelberg Township so the signs could be posted all at one time. Kevin Deppe did state that Lynn Township could post their speed limit signs.

Trick or Treat Night: Tabled until Sept. 13, 2007 meeting so we can check with the New Tripoli Fire Co. and the surrounding Townships as to when they are holding their Trick or Treat Night.

Security proposal: Kevin Deppe presented the BOS with 3 proposals for a security system that would be installed at the Township. First proposal was from Dynamark Security Centers-\$4,400.00; Second proposal was from Monks Security Systems-\$3,675.00; Third proposal was from ADT Security Services which included 2 different quotes, one being \$5,194.00 and the other \$4,774.00. Dave Najarian asked Kevin Deppe which system he thought would be the best and Kevin stated that he felt all of the systems would meet the needs of what the Township was looking for. Tom Creighton would like to read over the quotes and discuss the issue further at the Sept. 13, 2007 meeting.

Miscellaneous: None

Public Comment: Jason Rice from the NYAA stated that the NYAA is possibly \$40,000.00 over budget. He also stated concerns of field space for sporting events. Roy Stewart stated that the NPDES permits need to be renewed and in order to this, updated REC plans need to be completed first. David C. Najarian made a motion to direct Roy Stewart and his firm to prepare updated plans for the acquiring of the NPDES permits and Charles Lenhart III seconded the motion. Motion carried unanimously. Richard Snyder stated that there are a total of 4 townships included in the REC Commission. Roy Stewart noted that all 4 Townships that will benefit in the long run, Lynn Township being the 2nd largest of the 4 Townships. Dave Najarian directed Tammy M. White to send Betz Hauling a thank you for all they have done and that the Township is working on acquiring the permits needed. Thomas C. Creighton made a motion authorizing Tammy M. White to acquire a certified check/cashiers check from the New Tripoli Bank in the amount of \$9,988.58 ratifying the prior deposit of \$500.00 for the purchase of the lot from Lynn Water Co. and Charles Lenhart III seconded the motion. Motion carried unanimously.

Announcements: EZPCRECYCLING.COM will be doing a Community Computer Recycling drive @ Sheckler Elementary School, 214 N. 14th St. in Catasauqua on Saturday, October 6th from 9:00 am until Noon. There will be a charge of \$2 for monitors and \$1 for CPU's and printers. Other computer stuff is free. Only computer related equipment will be collected. Everyone is invited in Lehigh County. For questions please call @ 610.621.4944 or Wayne Karess the School Computer Director @ 610.697.01111, option 8.

Adjournment: A motion was made by David C. Najarian and seconded by Charles Lenhart III to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:10pm.

As of August 31, 2007

Account	Balance
General Fund	456,610.65
Capital Reserve	435,537.25
Zoning/Subdivision	38,174.86
HLLW COG	33,403.43
State Road	2,500.00
Street Light	4,277.46
Park	21,678.44
Recreation	6,667.93
Shade Tree	2,363.80
Total	1,001,213.82

	<u>Aug 07</u>
<u>Income General Fund</u>	
01.301 · Real Property Taxes	
301.10 · Real Estate Tax-Current	6,934.31
301.40 · Delinquent RE Tax-Tax Claim	<u>582.12</u>
Total 01.301 · Real Property Taxes	7,516.43
01.310 · Local Tax Enabling Act	
310.03 · Per Capita - Delinquent	115.50
310.10 · Real Estate Transfer Tax	6,110.30
310.20 · Earned Income Tax	
310.21 · Earned Income Tax-Current	<u>54,391.69</u>
Total 310.20 · Earned Income Tax	54,391.69
310.60 · Amusement /Admissions Tax	
310.62 · Amusement/Admis. - Prior Year	<u>7,780.87</u>
Total 310.60 · Amusement /Admissions Tax	<u>7,780.87</u>
Total 01.310 · Local Tax Enabling Act	68,398.36
01.331 · Fines	
331.10 · Court - Magistrate	<u>226.74</u>
Total 01.331 · Fines	226.74
01.342 · Interest, Rents & Royalties	
342.53 · Royalties from Cell Tower Rent	<u>1,000.00</u>
Total 01.342 · Interest, Rents & Royalties	1,000.00

01.354 · Capital & Operating Grants	
354.090 · Community Development	5,000.00
Total 01.354 · Capital & Operating Grants	5,000.00
01.361 · General Government	
361.100 · General Contractor Registration	125.00
361.30 · Zoning-Subdiv-Land Dev Fees	
361.32 · Fees for Eng., Insp, & Reviews	50.00
361.35 · Road Improvement Fees	2,547.45
Total 361.30 · Zoning-Subdiv-Land Dev Fees	2,597.45
361.81 · Business Permit	700.00
361.87 · Sale of Maps & Publications	32.00
361.88 · Copy Fee	7.75
361.91 · Plumbing Registrations	75.00
361.92 · Electrical Registrations	150.00
361.94 · Misc. Billing	405.00
361.97 · Zoning Board Appeal Fee	1,750.00
Total 01.361 · General Government	5,842.20
01.362 · Public Safety	
362.40 · Protective Inspection Fees	
362.41 · Building Permit	
362.41A · Permit for Ag. Bldg.	80.00
362.41B · BLDG/Alter/Repair Permit	2,237.00
362.41D · Driveway Permit	150.00
362.41F · Building Permit Filed	1,606.00
362.41K · Deck, Patios, Patio Roof, Porch	208.00
362.41N · Re-inspection	700.00
362.41P · Pool/Hot Tub/Spa Permit	154.00
362.41R · Renew BLDG, Zone, Plumb	275.00
362.41S · Accessory Struc < 1000 ft	75.00
Total 362.41 · Building Permit	5,485.00
362.42 · Electrical Permit	1,112.00
362.43 · Plumbing Permit	497.00
362.44 · Sewage Permits (SEO Fees)	2,365.00
362.48 · Demolition Permit	54.00
Total 362.40 · Protective Inspection Fees	9,513.00
362.98 · Sign Permit	110.00
Total 01.362 · Public Safety	9,623.00
356 · State Payments in Lieu of Taxes	
356.02 · Game Commission	1,992.66
356.10 · Fish & Boat 2006 In-Lieu of Tax	222.00
Total 356 · State Payments in Lieu of Taxes	2,214.66
364 · Sanitation	
364.30 · Solid Waste Collection/Disposal	1,387.00
Total 364 · Sanitation	1,387.00
392 · Interfund Operating Transfer	
392.98 · Transfer from SubD/Zoning	2,815.15
392.99 · Transfer from COG	328.20
Total 392 · Interfund Operating Transfer	3,143.35
395 · Refunds of Prior Yr Expenditure	2,090.78
Total Income	106,442.52
Expense	
01.400 · Legislative (Governing) Body	
400.05 · Supervisor Salaries	402.93
Total 01.400 · Legislative (Governing) Body	402.93

01.403 · Tax Collection	
403.16 · Commission Paid as Compensation	2,213.22
403.34 · Advertising, Printing & Binding	<u>72.40</u>
Total 01.403 · Tax Collection	2,285.62
01.404 · Solicitor/Legal Services	3,613.81
01.405 · Secretary/Clerk	
405.12 · Salary Township Secretary	<u>2,796.95</u>
Total 01.405 · Secretary/Clerk	2,796.95
01.406 · Other General Govt. Admin	
406.12 · Salary Full Time Staff	5,359.76
406.21 · Office Supplies	349.79
406.23 · Postage	200.00
406.32 · Communication - Phone/Wireless	1,010.94
406.34 · Advertising	796.40
406.38 · Rentals	546.22
406.46 · Mtg., Conf.,Cont.Ed.	88.61
406.48 · Internet Fees/Web Design	11.95
406.99 · Payroll	<u>187.60</u>
Total 01.406 · Other General Govt. Admin	8,551.27
01.408 · Engineering Services	
408.31 · Engineering for 537	4,111.41
408.98 · Professional Engineering Serv.	985.29
408.99 · Township engineer	<u>2,171.20</u>
Total 01.408 · Engineering Services	7,267.90
01.409 · General Government Bldg&Plants	
409.36 · Public Utility Services (TWP)	276.93
409.37 · Repairs and Maint.	138.40
409.44 · Laundry/Other Sanitary Services	<u>269.85</u>
Total 01.409 · General Government Bldg&Plants	685.18
01.413 · Code Enforcement	
413.31 · Code enforcement pro. service	<u>6,652.70</u>
Total 01.413 · Code Enforcement	6,652.70
01.414 · Planning & Zoning	
414.15 · ZHB/PC Salaries	240.00
414.31 · Professional services	1,089.00
414.33 · Transportation Costs	300.00
414.34 · ZB Advertising, Print, & Bind	67.12
414.98 · Zoning Recording/Transcription	250.00
414.99 · Salary Zoning Officer	<u>4,471.69</u>
Total 01.414 · Planning & Zoning	6,417.81
01.419 · Other Public Safety	
419.99 · PA One Call	<u>11.90</u>
Total 01.419 · Other Public Safety	11.90
01.426 · Gen Gov Recycling Col & Dis	
426.15 · Transfer/Recycle Salaries	925.95
426.44 · Sanitation Services	<u>1,317.15</u>
Total 01.426 · Gen Gov Recycling Col & Dis	2,243.10
01.437 · Repair of Tools & Machinery	
437.99 · Truck Repair	<u>3,552.26</u>
Total 01.437 · Repair of Tools & Machinery	3,552.26
01.438 · Road/Bridge Maint. and Repair	
438.14 · Salaries for Road Maint	12,016.46
438.15 · PT Salaries for Road Crew	1,900.72
438.25 · Repairs & Maint Supplies	417.33

438.99 · Truck Fuel	1,289.58
01.438 · Road/Bridge Maint. and Repair - Other	<u>7,848.26</u>
Total 01.438 · Road/Bridge Maint. and Repair	23,472.35
01.454 · GF Parks	
454.12 · Parks full time staff (GF)	2,880.96
454.15 · Parks part time staff (GF)	4,374.34
454.33 · Travel Expense	358.10
454.74 · Machinery & Equipment	<u>10,023.23</u>
Total 01.454 · GF Parks	17,636.63
01.481 · Employer paid Taxes	
481.10 · Employer paid FICA	2,937.75
481.20 · Employer paid Medicare	687.05
481.30 · Employer paid Unemployment Comp	<u>228.17</u>
Total 01.481 · Employer paid Taxes	3,852.97
01.487 · Other Group Insurance Benefits	
487.01 · Health Insurance	8,802.34
487.02 · Life Insurance	<u>37.50</u>
Total 01.487 · Other Group Insurance Benefits	8,839.84
01.489 · All other unclassified Expenses	
489.99 · EE withholding taxes	<u>10,687.81</u>
Total 01.489 · All other unclassified Expenses	10,687.81
452 · Participant Recreation	
452.15 · Participant Recreation - P/T	<u>897.60</u>
Total 452 · Participant Recreation	897.60
456 · Libraries	
456.54 · Library donatinos	<u>5,000.00</u>
Total 456 · Libraries	5,000.00
Total Expense	<u>114,868.63</u>
Net Income	<u>-8,426.11</u>
	<u>Aug 07</u>

Income Electric Light Fund

301 · Real Property Taxes	
301.10 · Real Estate Taxes-Current	<u>73.09</u>
Total 301 · Real Property Taxes	73.09
Total Income	73.09
Expense	
434 · Street Lighting	
434.36 · Street Lighting Electric	<u>1,494.14</u>
Total 434 · Street Lighting	1,494.14
Total Expense	<u>1,494.14</u>
Net Income	<u>-1,421.05</u>
	<u>Aug 07</u>

Income Liquid Fuel Fund

Expense	
438 · Maint./Repair Roads & Bridges	<u>131,734.55</u>
Total Expense	131,734.55
Net Income	<u>-131,734.55</u>
	<u>Aug 07</u>

Income COG Acct.

392.01 · Transfer from General Fund	<u>-328.20</u>
Total Income	-328.20

Expense	0.00
Net Income	<u>-328.20</u>
	<u>Aug 07</u>
<u>Income REC Fund</u>	
341.01 · Interest on Checking	3.80
Total Income	3.80
Expense	0.00
Net Income	<u>3.80</u>
	<u>Aug 07</u>
<u>Income Subdivision/Zoning Acct</u>	
361 · General Government	
361.96 · Subdivision Escrow Deposit	2,500.00
Total 361 · General Government	2,500.00
Total Income	2,500.00
Expense	
414 · Planning and Zoning	
414.97 · Escrow Refunds	5,437.65
Total 414 · Planning and Zoning	5,437.65
492 · Interfund Operating Transfers	
492.01 · Transfer to General Fund	2,815.15
Total 492 · Interfund Operating Transfers	2,815.15
Total Expense	8,252.80
Net Income	<u>-5,752.80</u>
	<u>Aug 07</u>
<u>Income Ontelaunee Park Acct</u>	
342.59 · Rental of Park Facilities	400.00
387 · Contributions and Donations	25.00
Total Income	425.00
Expense	
454 · Parks	
454.25 · Repairs & Maintenance Supplies	9,382.34
454.36 · Public Utilities	242.18
454.37 · Equipment Repair	169.65
454.38 · Rental	70.00
454.98 · Fuel for equipment	4.41
454.99 · Signs	112.50
Total 454 · Parks	9,981.08
Total Expense	9,981.08
Net Income	<u>-9,556.08</u>
Total Income (all accounts)	109,116.21
Total Expense (all accounts)	266,331.20
Net Income(all accounts)	<u>-157,214.99</u>

Respectfully Submitted,

Tammy M. White
 Tammy M. White
 Secretary/Treasurer