

**Board of Supervisors**  
**Thurs. August 9th, 2007 @ 5:30 P M**  
**Lynn Twp.- 7911 Kings Hgwy., New Tripoli**

**Call to Order:** The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Thomas C. Creighton III, at 5:30 pm in the Municipal Building. Present were Chairman Thomas C. Creighton III, Vice Chairman David C. Najarian, Charles Lenhart III, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Ed Healy, East Penn Press Reporter Douglas Graves and approximately 11 citizens.

**Pledge of Allegiance:** The Pledge of Allegiance was conducted.

**Public Comment:** *Richard Matthias* submitted 3 estimates for the repair of the east and west end gables of the old pavilion. The estimates were as follows: Greg Snyder Contracting-\$4,556.00; Dorney Construction-\$4,485.00; Heintzelman Contracting-\$3,275.00. David C. Najarian made a motion for Richard Matthias to pursue the low bid of Heintzelman Contracting for the east and west end gable repairs to the old pavilion and Charles Lenhart III seconded the motion. Motion carried unanimously. Richard Matthias along with Kevin Deppe addressed the BOS, asking them how they would like to handle Richard Matthias mileage. Richard Matthias turned in his mileage for an accumulation of 4 months. Kevin Deppe averaged the mileage and came to approximately \$75.00 per month. The BOS decided that it would be best if Richard Matthias turns in his mileage log once a month for reimbursement.

*Mel Charles* announced that she will be running as an independent candidate in the fall election. Mel Charles also stated that she would like to invite Kermit DeLong to a meet the candidate night.

**Accept the Minutes and Direct the Treasurer to pay the bills:** David C. Najarian made a motion to accept the minutes from July 30, 2007 and Charles Lenhart III seconded the motion. Motion carried unanimously. David C. Najarian made a motion to direct the treasurer to pay the bills and Charles Lenhart III seconded the motion. Motion carried unanimously. David C. Najarian made a motion to follow the law which requires decisions on agency business made by the agency approval subject to an open meeting pursuant to the Sunshine Act, Title 65. The motion died for lack of a second motion. Dave Najarian expressed that he feels attendance of a board member at a meeting should determine whether or not payment should be made to the specific board member in question. Tom Creighton stated that he feels supervisors pay is minimal and should be paid. Tom Creighton also feels Dave's motion would add more red tape to the process. Solicitor Ed Healy stated that it makes sense to approve supervisors pay during a meeting but it would need to be established. Dave Najarian stated that he would not sign the payroll authorization sheet when it included supervisors pay. Robert Sadler suggested that the existing resolution be looked at.

**Heating Oil/Diesel Fuel Bid:** David C. Najarian made a motion to accept the Heating Oil/Diesel Fuel bids from Farm & Home and Horwith Fuel and Charles Lenhart III seconded the motion. Motion carried unanimously. David C. Najarian made a motion to award Horwith Fuel "Alternative B" the bid for Heating Oil/Diesel Fuel and Charles Lenhart III seconded the motion. Motion carried unanimously.

**"Alternative B Bid"**  
MAXIMUM MARK-UP  
OVER BIDDER'S COST AT  
TIME OF DELIVERY

Horwith Fuel Oil	.11 1/2 (cents)
Farm & Home	.25 (cents)

**Ordinances:** AN ORDINANCE OF LYNN TOWNSHIP, LEHIGH COUNTY, PA AMENDING THE ZONING ORDINANCE TO ALTER THE MANDATORY CONNECTION REQUIREMENTS FOR CERTAIN PROPERTIES TO A PUBLIC SANITARY SEWAGE DISPOSAL SYSTEM. Solicitor Ed Healy met with Kevin Deppe and Engineer Roy Stewart to discuss Marvin Charles comments that were submitted at the 7/12/2007 BOS meeting. Ed Healy stated that they felt ZO 538.2 (commercial campgrounds) could be omitted. The issue of ZO 538.2 (commercial campgrounds) will be taken care of at a later date, which will allow for the Township to move forward with this ordinance. David C. Najarian made a motion to direct Solicitor Ed Healy to advertise now for consideration of this Ordinance and Charles Lenhart III seconded the motion. Motion carried unanimously. A public hearing commencing at 5:15 PM on September 13, 2007 at the Lynn Township Municipal building will be held to take public comments on this proposed ordinance.

AN ORDINANCE OF THE TOWNSHIP OF LYNN, COUNTY OF LEHIGH, COMMONWEALTH OF PA, AMENDING THE LYNN TOWNSHIP SUBDIVISION AND LAND DEVELOPMENT ORDINANCE TO CLARIFY WHEN FINAL APPROVAL SHALL HAVE BEEN GRANTED AND ADDING A PLAN NOTATION DIRECTED TO THE RECORDER OF DEEDS.

This ordinance will require a note on all plans which will inform contractors that it needs to be recorded. David C. Najarian made a motion to direct Solicitor Ed Healy to advertise this Ordinance and Charles Lenhart III seconded the motion. Motion carried unanimously. A public hearing commencing at 5:15 PM on September 13, 2007 at the Lynn Township Municipal building will be held to take public comments on this proposed ordinance.

**Act 537:** A public comment period will be held on September 4, 2007 at 7:30 PM. This public comment period will follow the regular scheduled BOS meeting which will begin at 5:30 PM. Britt Basset will be present at the meeting. Dave

Najarian suggested that we have a stenographer present at the meeting for public comment. Ed Healy will make the arrangements. Marvin Charles asked if the stenographer's notes would be equivalent to written comments. Ed Healy stated that the stenographer's notes are not equivalent to written comments and that anyone who has comments needs to have them in writing and submitted no later than the day after the public comment meeting.

**Webpage:** Tom Creighton would like to see one of the secretary's update the website. Tom Creighton will give Dave Najarian the password. Dave Najarian will bring in house and develop a procedure so he can show someone in the office how to manage the website. David C. Najarian authorized Kevin Deppe to purchase a copy of Micro Soft Front Page that will be needed in the office to manage the website.

**Office Quotes:** Kevin Deppe received 3 office quotes for the renovation of the main office. The quotes were as follows: Advanced Custom Interiors-\$5,451.00; Top Notch-\$4,975.00; Carson H. Hoffner Home Improvements-\$4,975.00. Thomas C. Creighton made a motion to award the contract to Top Notch and Charles Lenhart III seconded the motion. Motion carried unanimously.

**Diesel Fuel Tank:** It was the agreement of the BOS that the Township extend the use of the existing diesel fuel tank to Fire Co.'s, and Ambulance/Rescue. Dave Najarian suggested that we start in January of 2008 because the Township has already distributed the donation of \$1,600.00 designated for fuel to both Fire Companies. Glenn Smith stated that this issue originally became a concern because of safety reasons and that based on that we should start a plan as soon as possible. Dave Najarian stated that a procedure should be ready for the next BOS meeting. Kevin Deppe and Tammy White prepare this for next meeting. Kevin Deppe will talk to Roadmaster Bruce Raber for his input on the issue. Mel Charles stated that if New Tripoli or Lynnport Fire Companies serve outside the Lynn Twp. area, we are entitled to receive money back from the Township where the fire was fought for the fuel. Richard Metzger stated that donations are received by the New Tripoli Fire Company.

**Speed Limit Issue:** Kevin Deppe stated that he spoke with Jo Rausher from the Bureau of Municipal Services. Jo Rausher will provide Kevin with the necessary paper work on the 309 speed limit issue from Hartman's Butcher Shop down through the corner. Joe Rausher was unaware of any prior issue dealing with the rumble strip installation & painting of "STOP" in the area of Kistler Valley and Schochary Rd. Dave Najarian will supply Kevin with the information concerning the rumble strip and road painting issue. Both issues were tabled.

**Micro-Film:** Thomas C. Creighton made a motion for the township to move forward with having the Minutes and Ordinances transferred to micro-film and Charles Lenhart III seconded the motion. Motion carried unanimously. The BOS stated that the township needs to archive a place which will hold the documentation of when, and what books are taken out of the township building. Robert Sadler stated that this is relatively a small issue compared to a disaster relief plan. Robert Sadler went on to say that though a disaster relief plan may be costly, it is something that is definitely needed.

**Tennis Courts:** According to Bob Nagle from the Rotary Club, it will cost approximately \$65,000.00 to \$70,000.00 to complete the tennis court project. The Township is being asked for up to \$25,000.00 as a commitment toward the tennis courts. David C. Najarian made a motion that the Township commit next year and budget up to \$25,000.00, matching funds to a determine a location in Ontelaunee Park and Charles Lenhart III seconded the motion. Motion carried unanimously. Tony Oswald and Bob Nagle will need to update the Ontelaunee Park plans.

**Miscellaneous:** Kevin Deppe and David Najarian will both be in attendance at the REC meeting on August 15, 2007. Kevin will gather all information to bring to the meeting.

**Public Comment:** The installation of security cameras was discussed. Dave Najarian will gather information for the next meeting.

**Announcements:** *"A Night In The Country"* @ Northwestern Recreation Fields, Saturday, August 18, 2007 from 4:00pm - 10:00 pm-rain date Sunday, August 19<sup>th</sup>.

**Adjournment:** A motion was made by Charles Lenhart III and seconded by David C. Najarian to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:00pm.

Respectfully Submitted,

*Tammy M. White*

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Secretary/Treasurer