

Board of Supervisors
Thurs. October 11th, 2007 @ 5:30 P M
Lynn Twp.- 7911 Kings Hgwy., New Tripoli

Call to Order: The regular meeting of the Lynn Township Board of Supervisors was called to order by Chairman Thomas C. Creighton III, at 5:30 pm in the Municipal Building. Present were Chairman Thomas C. Creighton III, Vice Chairman David C. Najarian, Charles Lenhart III, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, Solicitor Ed Healy, East Penn Press Reporter Douglas Graves and approximately 15 citizens.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Public Comment: Chairman, Tom Creighton commented to the board and public at hand that the parade held on Saturday, October 6, 2007 was a success and that the Township appreciates everyone's efforts and hard work.

Accept the Minutes and Direct the Treasurer to pay the bills: A motion was made by David C. Najarian and seconded by Charles Lenhart, III to accept the minutes from October 1, 2007 and direct the Treasurer to pay the bills. Motion carried unanimously.

Subdivision: Mtn. Road, Van Cleef Engineering Assoc. - Plan conditions have all been met. The extension runs out January 8, 2008. Kevin Deppe and Roy Stewart will review to assure that the plan was done to the proper scale. The BOS need not take action. **Staltmayer, Heinrich & Heidi Marie-Final Review-8591 Kings Hwy., K. & written easement agreement -** A motion was made by David C. Najarian and seconded by Charles Lenhart, III, to grant request for waiver to Section 2002-1, Section 4, #4. Motion carried unanimously. A motion was made by David C. Najarian and seconded by Charles Lenhart, III to grant conditional final approval contingent upon the Declaration of Covenants be recorded at the same time as the final plan. Motion carried unanimously. Kevin Deppe will prepare conditional 15 day letter. **Elaine J. Peter-Final Review-6046 Long Ct., N.T. -** A motion was made by David C. Najarian and seconded by Charles Lenhart, III to grant conditional final approval contingent upon the Declaration of Covenants be recorded at the same time as the final plan. Motion carried unanimously. Waiver was previously approved. Kevin Deppe will prepare conditional 15 day letter.

AED Defibrillator: Jim Shuman, Training Manager of Zee Medical Services Co. in Reading performed a demonstration with the (AED) Automated External Defibrillators. Tina Everett is in the process of applying for grant money to purchase AED's for our township and some of the other local townships that had agreed to participate.

Park- A motion was made by Charles Lenhart, III and seconded by Thomas C. Creighton for the approval of purchasing swings for the park and for an additional ton of mulch for the play surface. Motion carried unanimously. The swing that will be purchased is 8' high, 2-bay, standard swing w/4 belt seats; all swing chain to be black vinyl coated. The total cost with delivery is \$1,355.00. Richard Matthias reported that Willard Snyder stated that the New Tripoli Bank will do the serving area for the kitchen facilities under the new pavilion. Complete plans will come to Kevin Deppe's attention. It was noted that the New Tripoli Bank has donated an estimated \$800,000.00 to \$900,000.00 to the park in total. Both historical buildings, the Ziesloff House and Fort Everett were funded by the New Tripoli Bank. It was the consensus of the board to direct Tammy White to send a letter of thanks to the New Tripoli Bank for all they have done. Kermit DeLong suggested that a plaque could be mounted on the new pavilion commemorating all that the New Tripoli Bank has contributed. No action was taken.

Omega Homes- Lynn Township received a letter from Peg Dissinger stating that the 18 month maintenance period has ended for the public improvements in Phase 3 of Madison Park North and that the letter was a formal request for dedication. Solicitor Ed Healy stated that the Township should know 30 days prior to the maintenance period ending. No 30 day notice was given by Omega Homes. A motion was made by Thomas C. Creighton and seconded by Charles Lenhart, III to direct the Township Engineer, Roy Stewart and the Roadmaster Bruce Raber to conduct an inspection of Phase 3 and to direct the Township Solicitor Ed Healy to proceed with the proper paperwork. Motion carried unanimously.

Ordinances: A motion was made by David C. Najarian and seconded by Charles Lenhart, III to adopt Ordinance 2007-02 AN ORDINANCE OF THE TOWNSHIP OF LYNN, COUNTY OF LEHIGH, COMMONWEALTH OF PA., IMPOSING A SPEED LIMIT ON A PORTION OF WEISS ROAD. Motion carried unanimously. A motion was made by Dave C. Najarian and seconded by Charles Lenhart, III to adopt Ordinance 2007-03 AN ORDINANCE OF LYNN TOWNSHIP, LEHIGH COUNTY, PA AMENDING THE ZONING ORDINANCE TO ALTER THE MANDATORY CONNECTION REQUIREMENTS FOR CERTAIN PROPERTIES TO A PUBLIC SANITARY SEWAGE DISPOSAL SYSTEM with provision that it be paginated. Motion carried unanimously. A motion was made by David C. Najarian and seconded by Charles Lenhart, III to adopt Ordinance 2007-4 AN ORDINANCE OF THE TOWNSHIP OF LYNN, COUNTY OF LEHIGH, COMMONWEALTH OF PA, AMENDING THE LYNN TOWNSHIP SUBDIVISION AND LAND DEVELOPMENT ORDINANCE TO CLARIFY WHEN FINAL APPROVAL SHALL HAVE BEEN GRANTED AND ADDING A PLAN NOTATION DIRECTED TO THE RECORDER OF DEEDS with provision that it be paginated. Motion carried unanimously.

Act 537- A motion was made by David C. Najarian and seconded by Charles Lenhart, III to adopt Resolution 2007-23, A RESOLUTION OF THE TOWNSHIP OF LYNN, LEHIGH COUNTY, PA APPROVING AND ADOPTING THE OFFICIAL

ACT 537 PLAN UPDATE DATED OCTOBER 11, 2007 FOR LYNN TOWNSHIP, LEHIGH COUNTY, PA. with the correction of the 2 typo's and directing that it be sent to DEP. Chairman, Thomas C. Creighton voted against adopting Resolution 2007-23. Tom Creighton stated he was against it because it would hurt the seniors in the township that are on the sewage and that he is against the DEP sewage management program.

Budget/CPA Audit- After discussions and deliberations, Tom Creighton felt that the Township should appoint a different auditing firm to perform the 2007 annual audit. Dave Najarian commented that the Township continue to use Reinsel Kuntz Leshner, which performed the 2006 annual audit. A motion was made by David C. Najarian and seconded by Charles Lenhart, III to direct Ed Healy to advertise for proposals from a CPA Audit Firm to complete the Township's 2007 annual audit and that it be advertised 30 days prior to the appointment of a Firm on December 3, 2007. Motion carried unanimously. Kermit DeLong questioned the BOS on why the township pays an outside audit firm instead of using the elected Township auditors. Dave Najarian stated that appointing an outside firm was very helpful in keeping Lynn Township up to speed with proper procedures and general information as to how things should be done. Dave Najarian stated that Lynn Township made great headway by having Reinsel Kuntz Leshner perform the 2006 audit. It was noted that the Township elected Auditors are responsible for setting the Supervisors salaries. Dave Najarian also stated that he has spoken with the Townships internal auditors on issues that would keep them up to speed.

Book Lenders- Booklenders representative did not attend.

Fire Co, DBL Insurance: Letters were mailed out to the New Tripoli and Lynnport Fire Companies stating that Lynn Township will be discontinuing auto coverage for their vehicles. The letter included a 30 day notice and cancellation will be effective as of 11/12/07.

Diesel Tank- Kevin Deppe is waiting to hear back from David Wright.

Server- David Najarian got a proposal for a disaster relief program that would be applied to the server that Steckel & Stopp is willing to donate to Lynn Township. The proposal is from Lehigh Technical Services, Inc. The proposal includes Widows Server 2003 including 5 user licenses @ \$600.00 - Dell Internal Tape Drive @ \$995.00 - 4 additional tapes @ \$15.00 a piece = \$60.00 - 8 hours of labor for installation, configuration and testing of 5 workstations @ \$80.00 per hour = \$640.00 for a grand total of \$2,295.00. David C. Najarian made a motion to proceed with the server and Charles Lenhart III seconded the motion. Thomas C. Creighton was opposed.

Skate Park Grant- Mel Charles stated that they are working with the REC Commission to obtain a grant. They will be meeting on it in the next couple of days.

Miscellaneous: Dave Najarian stated that he had a side discussion with Roy Stewart from Keystone Engineers concerning their invoicing. Dave Najarian stated that their invoices aren't as detailed as they should be. Dave Najarian shared ideas with Roy Stewart that would be beneficial to their invoicing. Dave Najarian also noted that Roy Stewart stated Keystone Engineers would be committed to updating their invoicing. Kevin Deppe stated that the speed limit study on Gun Club road was complete. According to the speed study the speed limit should be set at 25 mph. Kevin Deppe noted that and Ordinance would have to be drafted in reference to the Ordinance for Weiss Road. Kevin Deppe noted that he furnished Tom Creighton with job descriptions of the Township employees and also supplied him with a draft of the Personnel Manual. He will make sure that Dave Najarian and Charles Lenhart receive copies of the Personnel Manual.

Public Comment: A motion was made by David C. Najarian and seconded by Charles Lenhart, III to authorize the advertising for the review of the Emergency Management Plan at a time to be mutually collaborated. Motion carried unanimously. Richard Metzger commented that there will be DVD's of the parade available for purchase. The REC Commission is looking at the list of rules for the Park. A new list of park rules will be written. The list would then be looked at for a possible Ordinance to be drafted. Ed Healy addressed the issue that the EAC brought a list of guidelines to the BOS. Mel Charles responded that the Planning Commission agreed that the list was ok. It was the B oards suggestion that the final changes and corrections be made to the guideline list and return those changes to the Township for final Board approval and adopted as a resolution. Mel Charles also stated the Peter Crabb will be forwarding Budget information to Tammy White.

Announcements: None

Adjournment: A motion was made by Charles Lenhart III and seconded by David C. Najarian to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:40pm.

Respectfully Submitted,

Tammy M. White
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Secretary/Treasurer