

Monday, May 1, 2006, 5:30 p.m.
Lynnport PA 18066

The workshop meeting of the Lynn Township Board of Supervisors was called to order at **5:30 p.m.** in the Municipal Building by Chairman Thomas C. Creighton III.

Present were Chairman Thomas C. Creighton III, Vice Chairman Dave Najarian, Roy Stewart Engineer, Kenneth Bleiler Zoning Officer/Administrator, Kevin Deppe Newly hired Zoning Officer/Administrator/Office Manager, Tina Everett Secretary, Bruce Raber Road Master, Robert Sadler Treasurer, Elsa Kerschner from the Northwestern Press and approximately 15 citizens.

There was an executive session held that dealt with a personnel issue involving a disciplinary action for an employee. This executive session lasted from 4:55 p.m. to 5:25 p.m.

Public Comment:

Peter Crabb- Discussed the need for Environmental Advisory Council to improve the Kittatinny Ridge. The Pennsylvania Environmental Council is partnering with Audubon PA to help improve the health of the Kittatinny Ridge, otherwise know as Blue Mountain. They are pushing municipalities to establish an Environmental Advisory Counsel. An Environmental Advisory Council is a group of 3-7 community residents, appointed by the Board that advises elected officials on the protection, conservation, management, promotion and use of natural resources within its territorial limits. This would be established by ordinance and they would be a recommending body, just like the planning commission. EAC members devote time and energy to assist elected and appointed officials in protecting the environment. EACs do not regulate; they advise. The tasks EACs choose to engage in are agreed on, jointly, by the municipality and the EAC. The EAC is there to help the municipality; the municipality can assign the EAC with specific tasks. Heidelberg Township and Weisenberg Townships already have an EAC established. David Najarian questioned Mr. Crabb if he'd be interested in serving. He would be happy to serve on this board.

David Wright, Fire Chief for Lynnport Fire Company represented Lynnport and New Tripoli Fire Companies on fuel issues. They have some concerns since Feinours has closed; they are now getting their diesel from the Shell Station on Rte. 309. They have concerns about the safety when pulling in/out of the Shell Gas Station with the large fire trucks/tankers. The trucks hold 550 gallons. He would like the Board to give authorization to fuel up at the township building. Road Master, Bruce Raber, felt there wouldn't be a problem, but he felt that maybe we would need to have more frequent deliveries. He also had some concerns, due to the fact that the building is locked up and the the pump is shut-off every night inside the building. The board requested David Wright to get back to the Board with more information, once he speaks to Denise Snyder, Fire Chief for New Tripoli Fire Company.

Thomas Creighton, Chairman welcomed the new Zoning Officer/Administrator/Office Manager, Kevin Deppe to Lynn Township.

Kevin Deppe felt he wouldn't be able to fill Ken's shoes, but he will do his job the best he can. He's available if anyone has any questions. He will be on his own for the next two weeks, while Ken's on vacation.

Kevin Deppe, Zoning Officer/Administrator questioned the board if they had a time frame as to where they wanted him to be in his learning process as the Zoning Officer/Administrator. After further discussion the Board did not feel this was an issue.

Thomas Creighton, Chairman opened the 2006 bids for line painting, bituminous materials and stone. After looking into this they decided to readout the bids received later in the meeting with all information.

Public Comment:

Harry Gruber felt that a separate tank for fuel for the fire trucks would be a good idea.

Road Master Bruce Raber went over his road report for April and May. It consisted of the following: the work done in April was as follows: cleaned intersections, installed all, but a few of the new road signs, patched some pipes and pot holes on blacktop roads, completed more boom mowing, did shoulder work where streams were washing side shoulder of the road away (Ulrich Mill Rd, just below Rte. 143, and on Fort Everett Rd.), cleaned out storm drains and fixed one on Long Court where the grate kept falling in. They made a new bracket and welded in place, cleaned out gutters and cut shoulders on Ulrich Mill Rd. and Weavers Court (dirt roads only). The projects they are planning for May are as follows; continue cleaning out gutters and cutting shoulders on all dirt roads, cutting shoulders on some of the blacktop roads, patching pot holes on blacktop roads and then more towards the end of May he plans on starting grass mowing along township roads.

David Najarian, Vice Chairman questioned Road Master, Bruce Raber about the grading issue on Zimmerman Road. There is a new storm drain on order, which will be angled to go uphill, so one tire hits @ a time and not two at one time. He's hoping this will help the drain keep itself cleaned out.

Robert Sadler, Treasurer was very pleased with his meeting with Joseph Kretulskie from PennDOT. Mr. Kretulskie spent an entire day with Tina Everett and Bruce Raber. Mr. Sadler attended this meeting in the morning. Mr. Sadler felt that Mr. Kretulskie taught us a lot and helped us with information concerning liquid fuels.

Kevin Deppe, Zoning Officer/Administrator reminded Bruce that a few residents asked about fixing the parking lot entrances. The need some patching up. Bruce will be sure to take care of that sometime this week.

SUBDIVISIONS:

Lucas **Rex**-Minor-Final Plan-2 Lots-Behler Rd-Represented by Lucas and Kelly Rex. A recreation fee of \$1,000 is due along with the road improvements fee of \$1,537.50. We are still waiting on the DEP Planning Module approval and the review/comment letter from the Lehigh Valley Planning Commission. The board will not grant final approval until the above items have been received.

Philip & Nancy **Smith II**-Major-Rev. Prel. Plan-4 Lots + Residue-Allemaengel Rd.-Represented by Rob Hain from Berks Surveying & Engineering and Nancy Smith. They are requesting a waiver from Section 425.4 Lot Depth to Width Ratio, as per their letter dated 3/28/06. The proposed Farnettes and Lot 6 have been designed to comply with lot area and frontage requirements. The board agreed to grant preliminary plan approval on Thurs., 5/4.

John J. **Scully** -Major-Revised Prel. Plan-5 Lots on 33.41 acres- Represented by Jay C. Musselman, Musselman Assoc. and owner John J. Scully. The board agreed to grant revised preliminary approval on Thurs., 5/4 with the conditions which are the items listed in Roy Stewart's letter dated 4/13 /06 and as per the Planning Commission minutes dated April 18th. Mr. Scully can then proceed to final plan.

Michael C. **Bleiler**- Courtesy Review – This is a subdivision with the majority of the land in Weisenberg Township, with a very small portion in Lynn Township. The only portion in Lynn Twp. was the driveway accessing the proposed home to built in Weisenberg Township. The Board is in agreement with deferring everything to Weisenberg Township.

At this time, the board read the open bids for road materials. **(See Attachment A)**

An extended discussion on the Heintzelman Estates Road improvements was discussed. After the Board discussed this with Mr. Lawrence Heintzelman as to his progress, they felt there wasn't an issue at this time. He will continue to finish up the improvements and get inspections by Keystone Consulting Engineers.

Discussion on whether the Board will enact an ordinance imposing and/or re-imposing a 35 MPH speed limit on a portion of Flint Hill Road and a 30 MPH limit on a portion of Bausch Rd. This was advertised for Thurs., 5/4/06.

Rob Sadler, Treasurer discussed releasing the escrow for the second submission of Penns View II.

Discussion on printing out census labels for the fire companies, ambulance corps., Northwestern School and BookLenders. After an extended discussion the Board decided to let Kevin Deppe, Zoning Officer manage this, as to who can have them and who can't.

The Board discussed the application received from Steven R. & Lynette L. Daniels to add their property, which is located at the E S Gun Club Rd, consisting of 32.8822 acres be added to the agricultural security area. The Board will accept this application at the meeting Thursday night. The resolution will not be passed until 180 days, which would be the November meeting.

Discussion on the Zoning Hearing Board taking minutes. Tina Everett, Secretary had attended the PSATS Conference in which she learned that as per the MPC that the Zoning Hearing Board was required to keep full public records of its business, which records shall be the property of the municipality, and shall submit a report of its activities. As per the Lynn Township Zoning Ordinance book, Sec. 726 – MINUTES AND RECORDS- “The Secretary or Clerk shall keep minutes of the Board’s proceedings, showing the vote of each member upon every question, or if absent or failing to vote, indicating such fact. The Secretary or Clerk shall keep records of the Board’s examinations and official actions, all of which shall be immediately filed in the Office of the Board and shall be a public record.” After an extended discussion on this matter, they decided to table this issue until they speak to John Ashcraft, Solicitor for the Zoning Hearing Board.

Discussion on the need for office improvements and equipment was discussed. Kevin Deppe, Zoning Officer feels that file cabinets are needed along with a new desk for Tina Everett, Secy, since hers is too small. He would like to reorganize the office to make it more efficient. The Board felt he could spend up to \$3,000. They will make this official at Thursday night’s meeting, by way of motion.

Discussion on the Regional Comprehensive Plan. Roy Stewart, Engineer sent the information to the Planning Commission for their review, so they could mark up the plan. He didn’t know if they would review this at their next meeting, due to their large agenda.

Misc.:

Roy Stewart, Engineer informed the Board that they are working on the 537 Sewage Facilities Plan. He also informed the Board that the addition to the garage was under construction and almost done. There will be a change order, since they were some changes, in which there was a fee reduction of \$14,000.

There was some discussion on what color it was going to be. The board would like all the buildings to be the same.

David Najarian, Vice Chairman questioned what the status of the lights were in the parking lot. He directed Tina Everett, secretary to check into this matter with Selig Electric.

David Najarian discussed the park report update he received from Donald Christ, Park Manager. These reports were available for anyone to review.

Discussion on having a board available in the meeting room. The board considered that a board tracking subdivisions like Maxatawny uses would be useful. Kevin Deppe will look into this.

Tina Everett, Secretary reminded the citizens about the Lynn Township Cleanup Event (Great PA Cleanup) on Fri., May 5th and Sat., May 6th. There were garbage bags, safety vests and gloves available all week for anyone pitching in for this community event to help cleanup Lynn Township. All garbage collected from this event may be taken to the Lynn Township Transfer Station on Scholler Rd. on these dates at no charge from the hours of 9 a.m. until 4 p.m.

Thomas Creighton informed Ken Bleiler that Paul Semmel wanted to do a citation on him, since he's retiring after 35 years.

Public Comment:

Glen Smith-Questioned what the executive session was for tonight, since he was late arriving at the workshop meeting. David Najarian repeated this to him that it was a personnel issue dealing with an employee and disciplinary action.

A motion was made by Dave Najarian, seconded by Thomas Creighton to adjourn meeting. Motion carried. Meeting adjourned at 6:55 p.m.

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