

**Board of Supervisors Budget Meeting
Thursday, October 29th, 2008 @ 6:00 P M
Lynn Twp.- 7911 Kings Hgwy., New Tripoli**

Call to Order: The Budget meeting of the Lynn Township Board of Supervisors was called to order by Chairman Kermit E. DeLong Jr., at 6:00 pm in the Municipal Building. Present were Chairman Kermit E. DeLong Jr., Vice Chairman Thomas C. Creighton III, member David C. Najarian, Zoning Officer Kevin N. Deppe, Secretary/Treasurer Tammy M. White, NW Press reporter Elsa Kershner, and approximately 6 citizens.

Trick or Treat Night: Dave Najarian clarified why Trick or Treat Night was rescheduled from its original date of Saturday, October 25, 2008 6pm to 8pm to Saturday, November 1, 2008 6pm to 8pm. Dave Najarian noted that Tom Creighton and himself had received numerous phone calls from residents on Oct. 25th concerning the rain and made an executive decision to reschedule the event.

2009 Budget: The 1st draft of the 2009 Budget was presented. The following items were discussed:

- The starting balance in the General Fund needs to be recalculated for the 2nd draft.
- Bruce stated that he did not need a brand new truck that a good used one would be ok and if a used truck were to be purchased from another municipality, bidding would not be required. The BOS agreed to include in the 2009 budget, 25K for a truck. Rob Sadler added that the monies set aside for a truck do not need to earmark in a separate account. The Capital Reserve account is not earmark, so there is no need to switch monies to a separate account.
- The BOS decided that Bruce Raber should stick to Liquid Fuel monies, and noted not to budget an additional 40K in the General Fund on top of the 40K that is already budgeted for roads in the General Fund.
- It was decided to hold off on the repairs to the box culvert on Rabbit Run Road and possible put weight limit signs at the bridge site. Bruce Raber noted that the bridge should be able to weather a few more years, but will eventually have to be repaired.
- The BOS also agreed that the 20% increase in truck repairs due to aging fleet should also be cut from the draft.
- All items included in the "wish list" for the 2009 budget are to be cut from the draft. The BOS agreed that 30K should be budgeted, in the park fund, for the main entrance to Ontelaunee Park.
- The BOS agreed that the Northwestern Ambulance Corp. fuel usage be limited to 5K for 2009.
- The BOS decided to do one newsletter per year to cut back. The savings would be \$1,672.00.
- Dave Najarian added that at the last BOS meeting he was incorrect in stating that Lynn Twp. has already spent 40k on the tennis courts. Dave Najarian corrected himself by stating that from the donations received for the tennis courts, \$18,975.17 remains available to proceed with the tennis courts. From the donations received for the basketball courts, \$2,141.66 remains available. Dave Najarian suggested authorization for the advertisement of the bid specs for the tennis/bb courts. It was also noted that the township should keep track of their 25K donations as not to exceed it.
- The BOS authorized the sale of the JD 2755 tractor and to use the low end quote for budgeting purposes.
- The BOS agreed that the increase in fees for the Transfer station, Copy of CD's, and increase in rental of new pavilion, shall be incorporated into the 2009 budget. They are as follows:

	<u>2008</u>	<u>2009</u>
Cost per bag	\$4	\$5
Burn Barrel	\$10	\$15
Pick-up truck	\$50	\$60
Mulch per pick-up	Free	\$10
CD	\$5	\$20
Rental of new pavilion	\$100	\$125

- The BOS agreed to keep the old horse drawn grater that is located under the old pavilion at the park.
- Dave Najarian questioned the \$13,718.00 under park account #450 Culture-Recreation. Dave Najarian felt that 13K was to large of a sum to project as an expenditure In 2009 and asked Tammy White and Rob Sadler to revisit.
- The BOS approved the replacement of the heating system in the maintenance garage as well as the safety and health conditions in the main office building. The maintenance garage will be \$6,950.00 and \$3,850 for the main building totaling \$10,800.00.
- The 2nd draft budget will also reflect the elimination of one summer helper in Ontelaunee Park, approximately \$1,500.00.

The meeting was adjourned at 6:50 pm for an executive session concerning personnel issues. The meeting reconvened at 7:00 pm. A motion was made by Kermit E. DeLong Jr. and seconded by David C. Najarian to terminate Andrew Whaling from the road crew. Motion carried unanimously. A motion was made by David C. Najarian and seconded by Thomas C. Creighton to offer temporary full time employment to the current part time employee, Randy Schmoyer. An

offer of permanent full time employment will be extended to Randy Schmoyer upon acquiring his CDL. Motion carried unanimously.

- A \$5,720 salary delta will be included in the 2nd draft for the elimination of road crew employee Andrew Whaling.
- An increase of \$4,262 will be added to the 2nd draft for health insurance adjustment increase.

Public Comment: None.

Adjournment: A motion was made by Thomas C. Creighton and seconded by David C. Najarian to adjourn the meeting at 7:05 pm. Motion carried unanimously.

Respectfully Submitted,

Tammy M. White
Secretary/Treasurer