

Workshop Meeting
Monday, July 31st, 2006, 5:30 PM
Lynnport, PA 18066

A workshop meeting of the Lynn Township Board of Supervisors was called to order on July 31, 2006 at 5:30pm by Chairman Tom Creighton. Present on the Board were supervisors David Najarian and Charlie Lenhart. Also present on behalf of the Township were Kevin Deppe, Zoning Officer/Admin./Office Manager; Angelic Morales, Township Secretary/Assistant Treasurer; and Robert Sadler, Treasurer; and Bruce Raber, Roadmaster.

Public Comment: In the period for public comment, Matt Nemeth NIMS Coordinator, addressed the Board regarding a liaison between himself and the Board. Matt indicated that in the past Tina Everett had been his contact for paperwork, mailings, etc. Matt further indicated that Thomas C. Creighton. The Board decided that Tina Everett would continue as liaison to assist Matt with necessary mailings, etc. Matt Nemeth then requested the Board purchase a GPS unit and Camera for the purposes of documenting damage assessments etc, the costs of the purchase can be shared with Heidelberg Township. David made a Motion to Authorize the Purchase of Lynn Township to reimburse the fifty percent (50%) purchase price of the GPS Unit and Camera not to exceed \$450.00. Charlie seconded. Motion carried unanimously.

No other public comment was received.

Road Report: Bruce Raber provided a report concerning work undertaken by the Road Department and welcomed a returning employee back from leave. Bruce also said that both new employees on his crew are working out well. Citing workload and the difficulty in finding good employees, David suggested that Bruce try to keep the new employees notwithstanding the return of the other crew member. Tom agreed.

Treasurer's report: The treasurer provided a monthly report for August, 2006. A discussion ensued as to the format or content of the report.

Ontelaunee Park Report: Park Director Donald Christ provided a written report on the status of Ontelaunee Park.

SUBDIVISIONS AND LAND DEVELOPMENTS

Heinztelman – No one appeared.

Lucas Rex – No one appeared –

Mountain Road - Request for extension: Mark Vahnick of Van Cleef Engineering Associates, outlined the Mountain Road Subdivision and a Bog Turtle issue. David made a motion to grant the extension pursuant to Van Cleef's letter dated July 24, 2006, i.e through February 1, 2007. Charlie seconded. Motion passed unanimously.

Ordinances: Tom again presented a proposed ordinance to Amend the Zoning Ordinance to Provide for a more Balanced Community Having Mixed Housing Types in the Rural Center (RC) Zoning District and stated that he will address the Lynn Planning Commission in regard to the same.

David represented a proposed ordinance to Amend the Zoning Ordinance to More Properly Define Animal Husbandry as including livestock and other traditional farm animals and to redefine Animal Husbandry, specifically to allow for the raising and boarding of horses; for the BOS consideration and heard comments from the Township Engineer. David will revised and address Roy's comments before the next meeting.

An ordinance to create an environmental advisory committee providing operating procedures and stating the powers of the committee was discussed. No action taken.

Executive Session Announcements: Details of the executive session held immediately after the previous special meeting were re-announced. Specifically, the executive session was held on July 18, 2006 at 6:50pm through 7:15pm to discuss personnel issues involving office personnel and the chain of command. Participants were Tom Creighton, David Najarian, (via phone), Charles Lenhart, Kevin Deppe and Angelic Morales.

Misc: A motion was made by David, and seconded by Charlie, to replace Robert Sadler as Administrative Officer of the Pension Plan for Lynn Twp with Angelic Morales in the same capacity. Motion carried unanimously.

Administrative ordering processes and responsibilities were discussed largely concerning the purchase of regularly-used office items. No action was taken.

Angelic Morales presented an Incident Reporting Form, which was discussed by the Board. No action was taken.

The Board discussed possible use of the vacant pool at Ontelaunee Park, and possible liability of the vacant pool. The Board directed the secretary to contact the Lynnport and New Tripoli Fire Companies in regard to their intended use of the pool, if any.

David announced various financial discrepancies have been found over the course of the seven months. Specifically, unpaid federal withholding for last quarter of 2005; significant amount of uninvoiced engineering and legal reimbursables going back several years, likely overpayment of liquid fuels money in the failure to account for street light assessments; dormant & stale escrow accounts, some dating back to 1998, later consumed by account maintenance fees; missing or unaccounted for equipment, i.e. one photo-copier; and questions

concerning the amount of tax received in prior years. David suggested that the Board revisit this issue on retaining a CPA firm and seek advice from our solicitor.

Public Comment: None.

At 7:20 p.m. David motioned to adjourn the meeting, seconded by Charlie, motion carried unanimously.

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