

Monday, February 27, 2006
Lynnport PA 18066

The workshop meeting of the Lynn Township Board of Supervisors was called to order at **5:30 p.m.** in the Municipal Building by Chairman Thomas C. Creighton.

Present were Chairman Thomas C. Creighton III, Vice Chairman Dave Najarian, Charles Lenhart III Supervisor, Roy Stewart Engineer, Kenneth Bleiler Zoning Officer/Administrator, Tina Everett Secretary, Robert Sadler Treasurer, Elsa Kerschner from the Northwestern Press, Bruce Raber, RoadMaster and approximately 12 citizens.

Public Comment –none

Subdivisions-

Kelson/Gallagher-Minor Subdivision-2 Lots for final conditional approval-Springhouse Rd., New Tripoli.-Represented by Francis Cardano from Lehigh Engineering and Stan Kelson, owner. The planning module still hasn't been received. They will need to make changes on plan before the board can sign. One item being changed is the calculation of remaining acres for future subdivision. Ken Bleiler commented that according to the zoning ordinance no more than two flag lots are permitted on a tract of land. Roy Stewart, Engineer felt this should be noted on the plan.

Ovations @ Olde Homestead-Major Subdivision-481 Lots for prel. Approval-Rte 143 & Rte 309 & Log Cabin Rd. – The Board discussed Ovations request for a time extension. The Planning commission granted their extension request until March 21, 2006 for their review and June 1, 2006 for the Board of Supervisor's review.

Thomas Creighton reminded the residents that the Board of Supervisors is holding a public meeting on Thurs, March 2nd @ 7:15pm, in which they will take public comment on the proposed ordinance of Lynn Township which would repeal Ord. 2005-2.

Discussion on Act 537 Sewage Facilities Plan in regards to the comments received from Roy Stewart, Engineer and David Schlott, Sewer Engineer, which were due by Feb. 16th, 2006. The comments were received from Roy Stewart on Sat., Feb. 18th, 2006 and the comments from David Schlott were not received until Feb. 27th, 2006 around 4:30pm via fax.

David Najarian commented that, because we did not receive the final revisions on time there was no time left to advertise 30 days in advance then hold a public meeting and still meet the March 20th deadline requested by the state.

Roy Stewart commented that if the Board could withdrawal the plan and resubmit, the clock would start over again for 120 days. The Board will comment on the comments they received on Thursday night.

The Board discussed the closing out of the Livingstone Fellowship Church Escrow account. They will make a motion at Thurs. night's meeting to close out this account. The maintenance period will continue until the end of April.

Saw Mill Estates improvements were discussed between Ken Bleiler and Roy Stewart, Engineer. The improvements are complete as far as they know. They have Charles Lenhart checking on pipe, which would be part of the road improvements. The recommendation was to make the maintenance period retroactive. Roy will send letter to close-out this escrow account.

Robert Sadler advised the Board that the Rec. funds were getting hit with a \$10.00 monthly fee. He feels we need to add some money to get the fee level up. Rob felt that with the upcoming development he feels this will not be an issue. Tom Creighton asked Rob to see if the bank would waive the fee.

The proposed stop sign ordinance was discussed. This will need to be advertised for public comment. Ken was asked by the board to contact Ed Healy for new ordinance.

Linda Vashlishan (Specialist/Right-of-Way) from Verizon discussed the request for a 20'x20' easement for the placement of a utility cabinet @ the Township Bldg. next to the existing cell tower. The utility cabinet would be for regular telephone service for

about 8,000 sq. ft., which is a radius of about 1 ½ miles . They would need a right-of-way for the easement. This would be a one-time payment to Lynn Township of \$3,000 if the Board would decide to allow this. The board informed Ms. Vashlishan that they would look over her proposal and get back to her. Linda left the Board a copy of the paperwork for their review. The Board will take some time to review this and get back to her by the Supervisor's meeting, which is scheduled for Thurs., April 6th, 2006.

Bruce Raber, RoadMaster went over the progress of the roads in Lynn Township. He went over what was accomplished in January and February, which included dirt roads patching, repair boom mower, normal maintenance on equipment, cutting trees/brush, plowing and salting of township roads. The plans for March are some more chipping/cutting of brush, patching pot holes and using the boom mower. He's also hoping to start cutting back shoulders end of March, early April. We share the use of the conveyor belt with Heidelberg Township for cutting shoulders. Bruce also discussed the bridges in Lynn Township. One of the bridges being the one on Ross Valley Rd, which needs some small stone repointing and the guide rails need repainting. The bridge on Hoffman Ct. also needs the rails painted and some concrete patching. He feels it would be feasible to do preventative maintenance on our township bridges, to avoid the need for new bridges, which would be very costly. Bruce Raber, RoadMaster also discussed with the Board the need for another full-time road crew employee. He is currently using part-time help when needed, but feels it's time to hire another full-time, then they would have a total of 4 full-time road crew employees. Bruce felt he will need the extra help with putting up the new street signs in the township and oil/chipping of roads. He pointed out to the board that it takes 4-5 men to do the job of cutting shoulders.

Tom Creighton asked Bruce Raber to attend a meeting on Sat., March 25th at 9:00 AM w/ the Rec. Commission on the timelines/ walk through of the recreation fields. This meeting is to be held at the Northwestern Grill on Rte. 309 in Heidelberg Township. Tom Creighton directed Tina Everett, Secy. to get Rec. Commission keys for Bruce Raber, RoadMaster.

David Najarian questioned if we received the written timeline of the projects at the Ontelaunee Park from Donald Christ, Park Manger. After discussion the board has not received this.

Roy Stewart, Engineer informed the Board that Kistler Pole Bldg., Kenneth Kistler wanted to set-up a pre-construction meeting any time after March 9th to discuss the construction of new Lynn Township Storage Building Addition. The Board felt that Bruce Raber as the new RoadMaster should be a part of this construction along with Charles Lenhart. Roy Stewart will be in contact with Bruce Raber to set-up a time and date for this pre-construction meeting with Kistler Pole Bldgs.

Discussion on Ken Bleiler's replacement. There were about 25 resumes received for the position of Township Manager/Administrator/Zoning Enf. Officer. The Board hasn't had a chance to look over all the resumes yet. They will look them over and begin to interview in the near future. Tom Creighton felt a list of all the applicants in the order in which they were received would help. The Board will then discuss which applicants they want to interview and discuss this at Thursday night's meeting.

Tina Everett, Secy. discussed the progress of the secretarial position. She hired Margaret Billig from Kelly Temp. Services. She started working on Feb. 27th, 2006. She is working the hours of 8am until 12noon, Monday thru Friday as of now. Tina informed the Board that Margie did a good job for her first four hour day.

Discussion on the township newsletter. Tina Everett, Secy. informed the Board that we need to start working on articles for the Spring/Summer newsletter real soon. We need to try to send this out early to mid April, so we can put an article in the

newsletter on the Pioneer Days. David Najarian will write an article on “open records” and Tom Creighton will write the article for “message from chairman”. Tina will contact others for articles, such as Donald Christ for the Ontelaunee Park, Carl Snyder for Historical Society, etc.

Discussion on the estimates received for the additional parking lot lights needing in the parking lot at township building. The estimates received are as follows: Selig Electric - \$3,620 and Wright Electric- \$ 3,775. We are still waiting on estimate from Greg Snyder. The Board will discuss the estimates Thurs. night and take action if we get the 3rd estimate from Mr. Snyder. Ken Bleiler feels we should paint our existing light poles in parking lot, since they are rusted.

Discussion on our current census/property program. The Board decided to delete the SS#, Employer and occupation information from the computer database since its not needed. Tina was directed to call David Hufnagle to have him delete this information from our main database as soon as possible.

Discussion on buying a new computer for the back office. Tom Creighton will take care of this. He will look into the state program (Costars) for the purchase of a new Dell Computer.

The Board discussed the applications received from John & Tereza Scully, Gregory & Lynn Rassler , Robert & Amy Mende & Charles L & Patt J Bealer to add property into the agricultural security area. The Board will accept these applications at meeting Thursday night. The resolution will not be passed until 180 days, which would be the September meeting.

David Najarian asked why people put property in Agricultural Security area. Ken informed him that it must be done in Ag Security in order to sell your development rights. Also you are protected from the nuisance from farming

Thomas Creighton discussed a letter he received from the Berks County Agricultural Land Preservation Board in regards to Ronald C. Snyder having 65 acres of property in Albany Township with 2.7 acres, which overlaps into Lynn Township. He is entirely enrolled in Albany Township’s Agricultural Security Area. They asked that Lynn Twp. write a letter recognizing this and stating that the Board has no objection to this small piece of property being put into Albany Township’s Agricultural Security Area. David Najarian made a motion, seconded by Charles Lenhart to write the letter as requested. Motion carried.

RESOLUTION 2006-7-RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF LYNN, COUNTY OF LEHIGH, COMMONWEALTH OF PENNSYLVANIA TO ESTABLISH A USER FEE SCHEDULE, LYNN TOWNSHIP BUILDING, ZONING AND SEWAGE- was discussed about the following changes, Consultation with Building Inspector-\$50.00, Request for Preliminary Opinion per MPC, \$400.00 & Zoning Maps, \$3.00ea. This will be reviewed Thursday night. The Board also discussed possibly increasing the recreation fee to \$2,000/lot. After discussing this with Roy Stewart, Engineer, he informed the Board that they need a plan to justify the cost. This can not just be done without a plan. The Board asked Ken Bleiler, Zoning Officer to look into this matter concerning the recreation fee of \$1,000/lot for Lynn Twp.

Tom Creighton discussed the Challenge. The Zoning Hearing Board/Special Meeting is scheduled for Wed., March 15th, 2006 @ 7pm at the New Tripoli Fire Co., this is challenging the enactment of Ord. #2005-2- Appeal #448 of Helene & Mario Navarro Et Al.

Discussion on the agreement/invoice from the Lehigh County Humane Society on animal control services rendered for \$385.00, which is for the year 2005. The Board also wanted to know the cost per animal instead of paying a yearly fee.

Harry Gruber –Questioned the definition of a stray animal. The Board directed Tina Everett, Secretary to look into this fee and also the definition of a stray animal. The board will act on this Thursday night.

Discussion on the Emergency Action Plan and NIMS Training (National Incident Management System). Tom Creighton informed the Board that he attended a meeting with Matt Nemeth, Emerg. Coordinator and a few people from Heidelberg Township on the Emergency Action Plan for Lynn & Heidelberg Townships and to discuss the need for NIMS training by employee personnel. The training is needed by all township employees. The IS100 Training is about 1 hr. long and the IS700 Training that is needed will take about 3 hrs. long. Tina Everett, Secretary will coordinate with Heidelberg Township to set-up a date, time and place to do this training in the near future. This training is needed because they could possibly withhold our liquid fuels money or grant money.

Discussion on Workman’s Compensation coverage for the New Tripoli Fire Co. for taking over Weisenberg Township completely on a first call basis. The Board has concerns with 1-78 emergencies in Weisenberg Township since the fire company doesn’t have the manpower. The Board asked Tina Everett, Secretary to look into the status of this situation with Dennis Snyder, Fire Chief, for the New Tripoli Fire Company, since this may be taking effect as of April 1, 2006.

Public Comment-

Mel Charles- Suggested speaking to Dennis Snyder on the I-78 issue as to his feeling on the matter. She commented that if she had an accident on I-78 she would not want to wait on New Tripoli to get her. She also felt that it’s not good for the victim or good for New Tripoli.

Richard Snyder- Discussed with the Board an unclaimed alley in the parking lot of the New Tripoli Fire Company that he felt is owned by Lynn Township. He felt that Lynn Township would need to vacate this alley. After discussing this matter they do not feel that Lynn Township ever owned this alley. The Board released Richard Snyder to do what he’s got to do to make this theirs.

Harry Gruber commented that this was never owned by the township.

Misc-

Todd Deem addressed the board. He brought in his resume for them to look over for the position of Township Zoning Officer/Manager. The board informed him that they hadn’t looked over all there applications that they received yet for the position. David Najarian informed him that after looking over his resume briefly that he did not have the associate’s degree or bachelor’s degree which is required for this position, as it was advertised.

Peter Crabb- commented on the littering problem in Lynn Township. He fills approximately 6-8 bags of trash twice a year on the roads near his property, which is on Lentz Rd. He suggested that the Board look into the curriculum the schools are teaching to educate the kids not to litter. He also agreed with Richard Snyder that “No Littering” signs would be a good idea.

Ken Bleiler felt this wouldn’t work, since no one is around to enforce it. He gave the example of kids being taught not to smoke, but they still do it.

David Najarian made a motion, seconded by Charles E. Lenhart III to adjourn the meeting. Motion carried. Meeting adjourned 7:30 p.m.

Minutes 2-27-06