

**HVAC/MECHANICAL PERMIT FEES- At time of submission:**

Application/Plan Review Fee **\$50.00**  
 Permit Fee-**\$ 50.00** + State Fee -**\$ 4.00**, HVAC Permit Renewal Fee- **\$ 25.00**

**ALL FEES ARE NON-REFUNDABLE.**

Please print legibly and fill out form completely.

Property Address: \_\_\_\_\_ Application Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Applicant Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Contractor Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**HVAC Information**

<p><b>BUILDING USE</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Residential</li> <li><input type="radio"/> Commerical</li> <li><input type="radio"/> _____</li> </ul> <p><b>JOB TYPE</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> New Unit</li> <li><input type="radio"/> Replace Existing Unit</li> <li><input type="radio"/> New Fuel Type</li> <li><input type="radio"/> Existing Fuel Type</li> </ul>	<p><b>UNIT LOCATION- INDOOR</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Basement</li> <li><input type="radio"/> 1<sup>st</sup> Floor</li> <li><input type="radio"/> Attic</li> <li><input type="radio"/> _____</li> </ul> <p><b>UNIT LOCATION- OUTDOOR</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Ground</li> <li><input type="radio"/> Rooftop</li> <li><input type="radio"/> _____</li> </ul>	<p><b>TYPE OF JOB</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Heating</li> <li><input type="radio"/> Air Conditioning</li> <li><input type="radio"/> Ventilation</li> <li><input type="radio"/> _____</li> </ul> <p><b>TYPE OF UNIT</b></p> <ul style="list-style-type: none"> <li><input type="radio"/> Oil</li> <li><input type="radio"/> Gas</li> <li><input type="radio"/> Electric</li> <li><input type="radio"/> Steam</li> <li><input type="radio"/> Boiler</li> <li><input type="radio"/> Forced Air</li> <li><input type="radio"/> _____</li> </ul>	<p><b>MAKE AND MODEL OF UNIT:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p><b>BTU'S OF UNIT:</b></p> <p>_____</p> <p><b>Outside Air Vent Rate (CFM):</b> _____</p> <p><b>TOTAL VENT RATE (CFM):</b> _____</p>
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Description of Proposed Work: \_\_\_\_\_ Cost of Proposed Work: \$ \_\_\_\_\_

**Electrical Information**

<p>Listed and Labeled:</p> <ul style="list-style-type: none"> <li><input type="radio"/> Yes</li> <li><input type="radio"/> No</li> <li><input type="radio"/> Other _____</li> </ul>	<p>Service Required:</p> <ul style="list-style-type: none"> <li><input type="radio"/> New</li> <li><input type="radio"/> Existing</li> <li><input type="radio"/> Size of Service: _____ amps</li> </ul>	<p>Will use Existing Wiring?</p> <ul style="list-style-type: none"> <li><input type="radio"/> Yes</li> <li><input type="radio"/> No</li> </ul>	<p><b>OFFICE USE ONLY</b></p> <p>Electrical Permit Required?</p> <ul style="list-style-type: none"> <li><input type="radio"/> Yes</li> <li><input type="radio"/> No</li> </ul>
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**Signatures Required:**

Owner	Date	Contractor	Date
App./Plan Review Fee	State Fee	Permit Fee	Permit Number
\$ 50.00	\$ 4.00	\$ 50.00	Date of Issuance

**ALL FEES ARE NON-REFUNDABLE** – (Please make checks payable to Lynn Township.)

**\*FOR OFFICE USE ONLY\***

**APPROVED BY:**

\_\_\_\_\_  
 Building Inspector Date Building Code Official Date